

## NATICK SELECT BOARD

### AGENDA

Edward H. Dlott Meeting Room, Natick Town Hall,  
13 East Central Street, Natick, MA 01760 and via  
Zoom

Wednesday, April 17, 2024

6:30 PM

[https://zoom.us/j/91200224901?](https://zoom.us/j/91200224901?pwd=N1B1NVFjRUJxNUtuZkVyRkVJUSltZ09)

pwd=N1B1NVFjRUJxNUtuZkVyRkVJUSltZ09

Meeting ID: 912 0022 4901 Passcode: 920750

Mobile: 301-715-8592

Agenda Posted Friday, 4/12/2024 at 9:15 AM

(Times listed are approximate. Agenda items will be addressed in an order determined by the Chair.)

#### 1. 6:30 PM OPEN SESSION AND CALL TO ORDER

Roll Call Vote to Enter Executive Session

#### 2. 6:35 PM EXECUTIVE SESSION

This portion of the meeting is not open to the public.

A. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining where an open meeting will have a detrimental effect on the bargaining position of the public body and the chair so declares: Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers)

B. Approve Executive Session Meeting Minutes - 03/20/2024

1. Pursuant to M.G.L. ch. 30A s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Town Administrator

2. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Linda Valentin, et al v. Town of Natick, et al, Docket No. 21-CV-10830 (D. Mass.)

3. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining where an open meeting will have a detrimental effect on the bargaining position of the public body and the chair so declares: Supervisors' and Administrators' Association (DPW Supervisors); Public Employees Local Union 1116 (DPW Laborers); Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers).

4. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Zoning Enforcement

5. Approve Executive Session Meeting Minutes from 02/05/2024 and 02/26/2024

C. Approve Executive Session Meeting Minutes - 04/03/2024

Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining where an open meeting will have a detrimental effect on the bargaining position of the public body and the chair so declares: Supervisors' and Administrators' Association (DPW Supervisors); Public Employees Local Union 1116 (DPW Laborers); Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers); Public Employees Committee Agreement (PEC Agreement)

3. 6:50 PM RECONVENE OPEN SESSION

4. ANNOUNCEMENTS

A. Ratification of Collective Bargaining Units Contracts

- Supervisors' and Administrators' Association (DPW Supervisors)
- Public Employees Local Union 1116 (DPW Laborers)
- Public Employee Committee -PEC Agreement

5. PUBLIC SPEAK

Any individual may raise an issue that is not included on the agenda and it will be taken under advisement by the Board. There will be no opportunity for debate during this portion of the meeting. This section of the agenda is limited to 15 minutes, and any individual addressing the Board during this section of the agenda shall be limited to five minutes.

6. 7:00 PM DISCUSSION AND DECISION

- A. Public Hearing: Street Name Change - Change Upland Road to Upland Terrace on the South Side of Route 9
- B. Cochituate Rail Trail Use Policy
- C. Special Town Election
- D. 2024 Special Town Meeting #1 Warrant Articles
- E. 246 North Main Street Update

7. 8:00 PM SELECT BOARD UPDATES

- A. Natick Affordable Housing Trust

8. 8:30 PM TOWN ADMINISTRATOR UPDATES

- A. Charles River Projects
- B. Update on Town Clerk

9. CONSENT AGENDA

- A. Natick Little League: Request a Parade Permit for Opening Day Ceremonies on April 27th.
- B. St. Mark Church Community: Request to Occupy a Public Way for a Road Race on September 14th with a Rain Date of September 21st

- C. Approve House Bear Brewing, LLC's Application by a Farmer Winery for License to sell at a Farmer's Market
- D. Approve 2024 License Renewals
  - 1. Junk Dealers/Collectors
  - 2. Billiards
  - 3. Taxi/Livery/Limousine

10. CORRESPONDENCE

- A. Correspondence

11. 9:30 PM ADJOURNMENT

Agenda posted in accordance with Provisions of M.G.L. Chapter 30, Sections 18-25

Meeting recorded by Natick Pegasus

SELECT BOARD  
TOWN OF NATICK

---

MEETING MINUTES

Meeting Conducted in the Edward H. Dlott

Meeting Room

March 20, 2024

6:00 PM

PRESENT: Bruce T. Evans, Chair; Kathryn M. Coughlin, Vice Chair; Richard Sidney, Clerk; Paul R. Joseph; Kristen L. Pope

ALSO PRESENT: Town Administrator, James Errickson; Deputy Town Administrator, Jon Marshall; Town Counsel, Karis North (During Executive Session); David Gusmini, Building Commissioner (During Executive Session)

ATTACHMENTS: None

Chair Evans called the meeting to order at 6:05 PM.

Chair Evans read the items for Executive Session this evening as follows:

A. Pursuant to M.G.L. ch. 30A s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Town Administrator

B. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Linda Valentin, et al v. Town of Natick, et al, Docket No. 21- CV-10830 (D. Mass.)

C. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining where an open meeting will have a detrimental effect on the bargaining position of the public body and the chair so declares: Supervisors' and Administrators' Association (DPW Supervisors); Public Employees Local Union 1116 (DPW Laborers); Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers).

D. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Zoning Enforcement

E. Approve Executive Session Meeting Minutes - 02/05/2024

1. Pursuant to M.G.L. ch. 30A s. 21 (a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Town Administrator

2. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining or litigation where an open meeting will have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: Andrew Watkins v. Town of Natick Case No. G2-23-170 (Civil Service Commission)

3. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Linda Valentin, et al v. Town of Natick, et al, Docket No. 21- CV-10830 (D. Mass.)

4. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining or litigation where an open meeting will have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: Supervisors' and Administrators' Association (DPW Supervisors); Public Employees Local Union 1116 (DPW Laborers); Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers).

F. Approve Executive Session Meeting Minutes - 02/26/2024

Pursuant to M.G.L. ch. 30A s. 21 (a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Town Administrator

On a motion by Mr. Sidney, seconded by Ms. Coughlin, the Board, by Roll call vote, voted 5-0-0, to enter into Executive Session. The roll call vote was as follows:

Mr. Sidney: Yes  
Mr. Joseph: Yes  
Ms. Coughlin: Yes  
Mr. Evans: Yes  
Ms. Pope: Yes

**EXECUTIVE SESSION DISCUSSION and DECISION**

Item D. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Zoning Enforcement

Mr. Gusmini joined the meeting for this item.

This item concerns the storage of unregistered vehicles stored at 315 N Main St. Mr. Gusmini reports that the owner is storing 200 unregistered vehicles on the property in violation of Town By-laws (both zoning and general). The owner has been cited multiple times. The issue is currently in front of a Magistrate in District Court.

Mr. Gusmini and Ms. North are requesting the authority to file a complaint in Superior Court in the event that the Magistrate's ruling does not result in compliance with Town By-laws.

On a motion by Mr. Sidney, seconded by Mr. Joseph, the Board voted by roll call, 5-0-0, to authorize filing a complaint in Superior Court, should the Magistrate's ruling not result in compliance with Town By-laws.

Mr. Sidney: Yes  
Mr. Joseph: Yes  
Ms. Coughlin: Yes  
Mr. Evans: Yes  
Ms. Pope: Yes

Mr. Gusmini left the meeting.

Item B. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to litigation where an open meeting will have a detrimental effect on the litigating position of the public body and the chair so declares: Linda Valentin, et al v. Town of Natick, et al, Docket No. 21- CV-10830 (D. Mass.)

Ms. North reported that a settlement has been reached and is awaiting approval by the board. The settlement follows the guidance of the board, and requires a payment of \$300,000 by the Town.

On a motion by Mr. Sidney, seconded by Mr. Joseph, the board voted by roll call, 5-0-0 to approve the settlement agreement.

Mr. Sidney: Yes

Mr. Joseph: Yes

Ms. Coughlin: Yes

Mr. Evans: Yes

Ms. Pope: Yes

Ms. North advised the board that should anyone receive press inquiries, that the answer should be "No Comment" and to direct such inquiries to Mr. Erickson.

Item A. Pursuant to M.G.L. ch. 30A s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Town Administrator

No updates at this time.

Item C. Pursuant to M.G.L. ch. 30A s. 21 (a)(3) To discuss strategy with respect to collective bargaining where an open meeting will have a detrimental effect on the bargaining position of the public body and the chair so declares: Supervisors' and Administrators' Association (DPW Supervisors); Public Employees Local Union 1116 (DPW Laborers); Public Employees Local Union 1116 (Clerical); Public Employees Local Union 1116 (Library); New England Police Benevolent Association, Inc. Local 182 (Dispatchers).

Mr. Erickson reported the following:

DPW Laborers Union: on target for settlement during the upcoming Town Meeting. Contract language is being reviewed and rewritten, and pay is being adjusted.

DPW Supervisors Union: Current pay is above market. The contract language is relatively current. Stipend language is being adjusted, and steps are being adjusted.

Libraries Union: Contract language is being reviewed and cleaned up. The pay tables are clean and on target with the market. Part-time sick and vacation time calculations are being reviewed and adjusted.

Dispatchers Union: The administration is having difficulty finding times to meet. Pay is average compared to the market.

Clerical Union: There are minimal language updates. Entry pay is within market range, later pay scales are below market.

Item E. Approve Executive Session Meeting Minutes - 02/05/2024

Meeting Minutes March 20, 2024

On a motion by Mr. Joseph, seconded by Ms. Coughlin, the Board voted by roll call, 5-0-0 to approve the Executive Session minutes of February 5, 2024.

Mr. Sidney: Yes

Mr. Joseph: Yes

Ms. Coughlin: Yes

Mr. Evans: Yes

Ms. Pope: Yes

Item F. Approve Executive Session Meeting Minutes - 02/26/2024

On a motion by Ms. Coughlin, seconded by Ms. Pope, the Board voted by roll call, 5-0-0 to approve the Executive Session minutes of February 26, 2024.

Mr. Sidney: Yes

Mr. Joseph: Yes

Ms. Coughlin: Yes

Mr. Evans: Yes

Ms. Pope: Yes

On a motion by Mr. Sidney, seconded by Mr. Evans, the Board voted by roll call 5-0-0 to exit Executive Session at 7:05 PM.

Mr. Sidney: Yes

Mr. Joseph: Yes

Ms. Coughlin: Yes

Mr. Evans: Yes

Ms. Pope: Yes

---

Richard Sidney, Clerk

March 20, 2024, Select Board Meeting Minutes Approved by the Select Board on \_\_\_\_\_.

---

**ITEM TITLE:** Ratification of Collective Bargaining Units Contracts

**ITEM SUMMARY:**

- Supervisors' and Administrators' Association (DPW Supervisors)
- Public Employees Local Union 1116 (DPW Laborers)
- Public Employee Committee -PEC Agreement

---



---

**ITEM TITLE:** Public Hearing: Street Name Change - Change Upland Road to Upland Terrace on the South Side of Route 9

**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Public Hearing Notice	4/11/2024	Cover Memo
Safety Committee Recommendation	4/11/2024	Cover Memo

# TOWN OF NATICK SELECT BOARD

Kathryn M. Coughlin, Chair  
Bruce T. Evans, Vice Chair  
Richard Sidney, Clerk  
Kristen L. Pope  
Linda Wollschlager  
EMAIL: [selectboard@natickma.org](mailto:selectboard@natickma.org)

## PUBLIC HEARING SELECT BOARD TOWN OF NATICK

The Select Board will conduct a public hearing on Wednesday, April 17, 2024 at 6:30 p.m. at Natick Town Hall, Edward H. Dlott Meeting Room, 13 East Central Street, Natick, MA for a street name change. The public hearing is for consideration of changing the name of Upland Road to Upland Terrace on the Southside of Route 9.

Anyone interested in commenting on this matter is asked to attend the above mentioned hearing.

Richard Sidney, Clerk



***TOWN OF NATICK***  
***SAFETY COMMITTEE RECOMMENDATIONS***  
POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A, SECTIONS 23A-23C

**NATICK POLICE DEPARTMENT SAFETY COMMITTEE**  
**SEPTEMBER 2023 – JANUARY 2024**

AGENDA ITEM	RECOMMENDATION	DATE
Resident Request for No Turn on Right at the intersection of West Central Street and Speen Street in all four directions for safety of pedestrians in crosswalks.	Committee VOTED to recommend to the Select Board to erect a MUTCD compliant YIELD to PEDESTRIAN sign on Speen Street southbound at West Central Street.	11-28-23
Request to add a street light on existing pole on Bishop Street at Madonna Street due to extreme darkness in area.	Committee VOTED to recommend to the Select Board to consider adding a light to existing pole on Bishop Street at Madonna Street.	11-28-23

Resident request to install a street light at the end of Bacon Street at the beginning of the Cochituate Rail Trail as it is extremely dark and would increase safety near the trail.	<b>Committee VOTED to recommend to the Select Board to consider adding a light to existing light pole on Bacon Street in the vicinity of the Cochituate Rail Trail.</b>	11-28-23
Request from the Town Treasurer's Office to address the duplicate street name of Upland Road. One section is on the northside of Route 9 off of Oak Street, other is on the southside of Route 9 off of Oak Street.	<b>Committee VOTED to recommend to Select Board to hold a public hearing to change the name of Upland Road on the southside of Route 9 to Upland Terrace.</b>	01-23-24

---

**ITEM TITLE:** Cochituate Rail Trail Use Policy

**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Draft policy	4/16/2024	Cover Memo



# COMMUNITY AND ECONOMIC DEVELOPMENT

BUILDING  
PLANNING  
ZONING  
CONSERVATION

## Cochituate Rail Trail – Draft Event/Installation Policy and Request Form

Approved [date]

The Cochituate Rail Trail (CRT) is a potential venue for many public events and public art installations. As a linear park connecting neighborhoods, destinations and workplaces in Natick and Framingham, the CRT provides a number of locations for the public to participate in events.

To ensure the Natick portion of the CRT is managed in a way that allows for events without disrupting the regular use of the trail, the Town of Natick has developed this policy for events and installations that are proposed for the CRT. The review criteria for requests are listed on the following page.

Depending on the scale of the event or installation and the need for Town staff involvement, including but not limited to Public Works, Conservation, Rec & Parks, **may result in event fees which must be paid to the Town prior to the event occurring**. The need for fees will be determined on an individual case by case basis. Please note no Town support is available for set-up and breakdown of private events or installations.

Organizers will be required to sign an indemnification form and produce insurance as required.

Requests for events and installations will be denied if it is determined that normal use and enjoyment of the trail will be disrupted. Events or installations that do not disrupt normal use may include “virtual” walk-a-thons where the CRT is offered as location to get in steps or miles, or small events or installations that do not plan on having any set-up involved.

Requests for events or installations on a single day must be received at least 60 days before the event. Requests for multi-day events or installations must be received at least 90 days before the event, when possible.

Event and installations requests for the CRT must use the following form and submit to [crt@natickma.org](mailto:crt@natickma.org). Be sure to include any relevant maps, flyers, or other information with the form to ensure there is complete understanding of the proposed event. Once a request is received, it will be reviewed by Town Staff. Additional questions or information may be requested after receiving the form in order to determine if the event will result in disruption of the normal use and enjoyment.



# COMMUNITY AND ECONOMIC DEVELOPMENT

BUILDING  
PLANNING  
ZONING  
CONSERVATION

Requests will be reviewed for the following criteria.

Criteria	Guidance
Will the event/installation interfere with normal use and enjoyment of the trail?	Events must be organized so as not to preclude the regular public use of the CRT.
Will any solicitation occur at the event/installation?	Any solicitation must be conducted so as not to interfere with the public use of the CRT, including anything that may impede or obstruct travel.
What risks are associated with the event/installation?	Include proper safety precautions to protect the public and property.
Will the area be in the same condition prior to the event/installation beginning?	Any damage, excessive wear and destruction will be the responsibility of the organizers.
Will any temporary structures be erected on Town property?	Only temporary structures that do not puncture the ground in any way (including for support poles or wires) are allowed, and may only be erected 1 hour before the event. All temporary structures must be broken down and removed within 2 hours following the event end time. All structures must be positioned in a manner that allows for the safe and unimpeded flow of users on the CRT.
Will any signage be installed on Town property? If yes, how many signs and where?	Only temporary signage is allowed, and must not be installed more than 24 hours before the event start time, and removed within 2 hours of the conclusion of the event.
Has parking been secured for the event/installation? If so, where? Will the event/installation require the use of Town parking lots located near the CRT?	Dedicated parking for the CRT is available at the Mechanic Street lot and at the end of Chrysler Road.
What is the expected number of event participants?	Please note that for events of significant size and/or complexity, police details may be required. You can request police details by calling 508-647-9515 or emailing <a href="mailto:details@natickpolice.com">details@natickpolice.com</a> .



# COMMUNITY AND ECONOMIC DEVELOPMENT

BUILDING  
PLANNING  
ZONING  
CONSERVATION

Request Form for Events/Installations on the Cochituate Rail Trail	
This Section for Official Use Only	
Application submittal date: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Conditions: _____

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Times

START TIME:

END TIME:

Additional Time (time needed for...)

SET UP:

Break Down:

Event Location: \_\_\_\_\_

Event Start Point:

Event End Point:

Event Description:

---

---

---

---

Organization Running Event: \_\_\_\_\_

Contact Information for Organizer: \_\_\_\_\_

Event Partners: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Parking Needs and Plan: \_\_\_\_\_

Is any setup required (e.g., tables, signage, vendors, etc.): \_\_\_\_\_

Questions for the Review Team:

Submit request form to [crt@natickma.org](mailto:crt@natickma.org). Confirmation of receipt will be sent within 48 hours from the review team.



---

**ITEM TITLE:** Special Town Election  
**ITEM SUMMARY:**

---

---

**ITEM TITLE:** 2024 Special Town Meeting #1 Warrant Articles  
**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Warrant	4/11/2024	Cover Memo

**WARRANT  
SPECIAL TOWN MEETING #1  
APRIL 23, 2024**

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

To Any Constable of the Town of Natick in said County:  
Greeting:

In the name of the Commonwealth of Massachusetts you are required to notify the qualified Town Meeting Members of the said Town of Natick to meet on **Tuesday, April 23, 2024, at 7:30 PM**, Natick High School, Natick, MA, then and there to act on the following Articles:

Article 1	Charter and ByLaw Review Committee Report and Extension
Article 2	Charter and ByLaw Changes

**Article 1**  
**Charter and ByLaw Review Committee Report and Extension**  
**(Charter and Bylaw Review Committee)**

To see what action the Town will take to hear a report of the Charter and ByLaw Review Committee,

To see what action the Town Meeting will take to extend or to revise the term of the Charter and ByLaw Review Committee

To see what action the Town Meeting will take to appropriate funds to continue work with special legal counsel or town counsel and to authorize, if necessary, the Charter and ByLaw Review Committee to use such counsel

Or otherwise act thereon.

**Article 2**  
**Charter and Bylaw Changes**  
**(Charter and Bylaw Review Committee)**

To see what action(s) the town will take, consistent with the scope of this town meeting warrant article, to amend the Town of Natick Home Rule Petition for “An Act to Amend the Town of Natick home Rule Charter” voted under Article 25 of 2023 Fall Annual Town Meeting (the “Special Act Petition ”) by adding provisions pertaining to the following:

**Representative Town Meeting - Charter Article 2**

1) to amend, modify, replace and/or delete the language regarding the quorum of representative town meeting (including possibly rescinding, revising and/or revoting changes to the quorum that were voted under Article 25 of 2023 Fall Annual Town Meeting); and/or to amend or modify the language of Charter Article 2 to decrease or increase the number of representative town meeting members;

**Select Board - Charter Article 3, section 3-2**

(2) to amend or modify the language of the powers and duties and/or appointment powers of the Select Board under Charter Article 3 to have certain appointments instead made by the town administrator, to specify such appointments, to specify which if any such appointments would be subject to the review and affirmative vote approval of the Select Board, (provided that any such change to additional duties, powers and/or appointing authority for the town administrator under this paragraph and under any paragraph above or below can only occur if provisions for removal or suspension for the Town Administrator currently provided for in Charter Article 4 are changed to less than unanimous attendance by the Select Board) and/or to modify or amend the language in Charter Article 4, section 4-2-3 and or elsewhere to specify or to authorize any appointments to be made subject to review and affirmative vote approval of the Select Board;

(3) to modify the restriction currently in Charter Article 3 section 3-2 on the Select Board broad policy guidelines to allow specific policies that are capable of being followed by others serving under the overall supervision or authority of the Select Board but still not involving involvement by the Select Board in day to day operations or administration and /or to specify that the chief policy making agency role of the Select Board is a role exercised as a town agency;

(4) to amend or modify the language in Charter Article 3, section 3-2 of the powers and duties of the Select Board to include or to specify that the Select Board shall serve in a policy making, review and oversight capacity as the commissioners of parks, public works, roads, water and sewer, police, fire and other functions, if any, to be specified;

(5) to specify, within Charter Article 3, section 3-2(b) or elsewhere in Charter Articles 3 or 4, that performance review of the town administrator is to be conducted by the Select Board both on its own behalf and on behalf of the town overall and other elected officers, their appointees and representative town meeting.

#### **Town Counsel - Charter Article 3; Charter Article 6**

(6) to amend or modify the language with regard to town counsel either

(i) to amend or modify the language of the appointment of town counsel in Charter Article 3, section 3-2 to remove the singular and one year limitation and to provide that such appointment(s) be subject to bylaw, if any, and to permit, subject to bylaw, if any, other elected officers, boards or committees either (a) to appoint special counsel or (b) to approve the appointment of legal counsel to advise such elected officers, boards or committees on their respective duties;

(ii) to remove the references in Charter Article 3, section 3-2 regarding town counsel and provide for such Select Board appointment of town counsel within Charter Article 6; and/or

(iii) to amend or modify the language of Charter Article 6 to authorize other elected officers, boards or committees either (a) to appoint special counsel or (b) to approve the appointment of legal counsel to advise such elected officers, boards or committees on their respective duties.

#### **Moderator - Charter Article 3-10**

(7) (i) to authorize the Moderator in Charter Article 3 section 3-10 (b) to appoint a deputy moderator to preside over representative town meeting in the absence of the Moderator, or (ii) in the alternative, in an additional section or subsection under Charter Article 3, to provide for such deputy moderator as an elected office of the town, and/or (iii) to authorize the town to specify the term, duties and responsibilities and other provisions of such Deputy Moderator in Charter Article 3 and/or a bylaw and/or (iv) to determine whether any appointment of a Deputy Moderator should be subject to the approval of representative town meeting.

(8) To modify or amend the language of Charter Article 3 section 1 (g) concerning vacancy in the office of Town Moderator or to include the existing language in the Special Act Request notwithstanding any general law to the contrary;

#### **Town Administrator - Charter Article 4**

(9) to amend or modify the language of Charter Article 4 (*and other associated references within the Charter*) to rename the town administrator position as town manager, to provide additional appointments to be made by the town administrator whether in the charter or in bylaw, to authorize contract approval powers of the town administrator to be developed in a bylaw, to provide the town administrator a screening and or recruitment role in appointments retained by the Select Board;

(10) to amend or modify the language of the provisions, procedure and/or requirements for attendance by and/or quantum of vote of the Select Board in Charter Article 4 regarding removal or suspension of the town administrator (provided that any change to create additional duties, powers and/or appointing authority for the town administrator under this paragraph or any paragraph above or below can only occur if the provisions for the removal or suspension of the Town Administrator under Charter Article 4 are changed to less than unanimous attendance by the Select Board) and further to provide that any new or revised process in Charter Article 4 be no more burdensome or onerous or disadvantageous to the Select Board than the existing process, and/or to require that any employment contract with the town administrator be consistent with the provisions of the Charter notwithstanding any other provision of the general laws to the contrary;

(11) to amend or modify the language of the provisions in Charter Article 3 section 2 (c) and Charter Article 4, section 4-1 on the appointment of a town administrator regarding a minimum term of three years and a maximum term of five years to authorize a lesser minimum term and/or a lesser maximum term and to change the quantum of vote for a term longer than 3 years to a 2/3rds or other supermajority of the Select Board and/or to amend the initial clause in Charter Article 3 section 2 (c) regarding references to Charter Article 6 and/or to change the language in Charter Article 3 section 2 (c) regarding the appointment of the town administrator to refer to the requirements in Charter Article 4 to eliminate duplicate language concerning the appointment and term of the town administrator; and /or to amend or modify the provisions of Charter Article 2 Section 4-3 (b) and 4-3 (c) to provide for longer terms, more renewal terms and revised cap on such terms of an acting town administrator and/or to amend the appointment powers of an acting town administrator to make permanent appointments subject to advance authorization and/ or required approval by the Select Board;

(12) to amend or modify or to remove the current reference to personnel board and its role in Charter Article 4, section 4-2(4) to provide (i) that the town administrator may be assisted or advised by a personnel board and (ii) that the extent of the role of the personnel board, if any, be specified in a bylaw;

(13) to amend or modify the reference to Generally Accepted Accounting Principles in Charter Article 4, section 4-2(13) and to authorize de minimis or immaterial exceptions to the inventory requirement.

### **Matters and Provisions in Charter Article 6**

(14) to remove the text of Charter Article 6, section 6-3 Office of the Comptroller and Charter Article 6, section 6-4 Town Treasurer Collector and Charter Article 6 section 6-5 Town Clerk and to authorize the subject matter of the appointments, qualifications, terms of office, powers and duties, vacancies and assistants, if any, to be provided in bylaw and/or to provide that the existing text of Charter Article 6, sections 6-3 and 6-4 and 6-5 shall remain in effect until a bylaw dealing with any or all of the existing provisions of Charter Article 6, sections 6-3 and 6-4 and 6-5 respectively are adopted and in effect;

(15) to authorize the town administrator to make minor changes, with the approval of the Select Board, to the town's administrative organization and creation or abolition of new positions of town agencies serving under the control of the town administrator and to establish the conditions for such reorganizations and to define and or to limit the authorizable scope of such minor reorganizations with such authorizable scope possibly but not necessarily being limited to (i) town agencies with similar or overlapping technical disciplines, (ii) actions which do not modify or contradict the bylaws regarding any town agency, or (iii) other limitation(s);

(16) to authorize or provide for the appointment or selection of town counsels and or special town counsels whether in the Charter itself or to create a Charter provision to authorize for such appointments to be provided within the town bylaws;

(17) to provide that reorganizations, creation or abolition of town agencies by bylaw shall take precedence over administrative code actions and to define the term "administrative code";

(18) to insert language in Charter Article 6 providing for existing, new or changed appointments to be made by the Select Board and/or town administrator, and/or to specify which appointments made by the town administrator will be subject to the review and affirmative vote approval of the Select Board and/or to modify or to delete language on appointments accordingly in Charter Article 3 and Charter Article 4 Section 4-2-3 respectively;

(19) to insert language in Charter Article 7, section 7-9 providing that meetings of multiple member bodies shall or can be called either by the chairperson or 1/3<sup>rd</sup> of the members of such multiple member bodies and to provide for the ways and means of notice of such meetings to all members of such multiple member bodies;

(20) to amend or modify the language of Charter Article 7, section 7-10 to make clear that the requirement for public notices of vacancies in appointed positions includes and applies to expirations of appointed terms whether or not a vacancy as such has occurred or is anticipated to occur.

## **Other**

(21) to develop transition provisions, develop new definitions or modify existing definitions to implement any or all of the above as applicable;

(22) to amend or modify the text of the Charter Articles 1 through 7 inclusive to remove gender specific references and adopt gender neutral, position specific or position neutral references in their place; and/or to remove obsolete references, if any, in Article 3 regarding an elected town clerk;

(23) to amend or modify the language in Charter Articles 1 through 7 inclusive of the requirements and or definitions regarding postings in a local newspaper;

(24) To amend the language of Charter Article 2 section 12 Proceedings of Town Meeting to provide that the Select Board may call a special town meeting for the appropriation and/or determination of the expenditure or commitment of town funds as an alternative to such financial articles having to be on the Spring or Fall annual town meeting and/or that the Fall annual town meeting does not have to be primarily concerned with the appropriation or other matters involving town funds.

## **General**

(25) To modify the Yes/No question in the Special Act Request to include amendments voted under this article at a town meeting(s) subsequent to 2023 Fall Annual town Meeting

(26) It is noted that for the purposes of this warrant article language the term “town administrator” and “town manager” shall refer to the office of town administrator under the current charter

Or to take any other action related thereto.

You are directed to serve this Warrant by causing an attested copy of said Warrant to be posted in the Post Office in said Natick, and at the following public places in said Natick, to wit: Precinct 1: Reliable Cleaners, 214 West Central Street; Precinct 2: Cole Recreation Center, 179 Boden Lane; Precinct 3: Kennedy Middle School, Mill Street; Precinct 4: 2 Summer St.; Precinct 5: Wilson Middle School, Rutledge Road; Precinct 6: East Natick Fire Station, Rhode Island Avenue; Precinct 7: Lilja Elementary School, Bacon Street; Precinct 8: Natick High School, 15 West Street; Precinct 9: Community Senior Center, 117 East Central Street; and Precinct 10: Memorial Elementary School, 107 Eliot Street.

Above locations being at least one public place in each Precinct, in the Town of Natick, and also posted in the Natick U.S. Post Office, Town Hall, Bacon Free Library and Morse Institute Library seven days at least before April 23, 2024; also by causing the titles of the articles on the Warrant for the 2024 Special Town Meeting #1 to be published once in “*The Metrowest Daily News*” with



notice of availability of an attested copy of said Warrant, said Newspaper published in the Town of Natick and said publication to be March 21, 2024.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for holding said meeting.

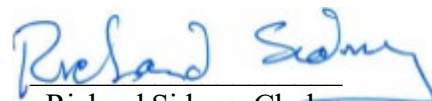
Given under our hands this 15<sup>h</sup> day of March, 2024.

***Select Board for the Town of Natick***

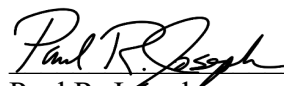


Bruce T. Evans, Chair

\_\_\_\_\_  
Kathryn M. Coughlin, Vice Chair



Richard Sidney, Clerk



Paul R. Joseph  
Member

\_\_\_\_\_  
Kristen L. Pope  
Member

Certified copies of the Warrant are available at the Office of the Town Clerk, Natick Town Hall, 13 East Central St., Natick, MA between the hours of 8:00 a.m. - 5:00 p.m., Monday through Wednesday; 8:00 a.m.- 7:00 p.m. on Thursday; and 8:00 a.m.-12:30 p.m. on Friday. The Warrant may also be accessed from the Town website [www.natickma.gov](http://www.natickma.gov).

---

**ITEM TITLE:** 246 North Main Street Update

**ITEM SUMMARY:**

---

---

**ITEM TITLE:** Natick Affordable Housing Trust  
**ITEM SUMMARY:**

---

---

**ITEM TITLE:** Charles River Projects  
**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Park Progress	4/12/2024	Cover Memo
Spillway Progress	4/12/2024	Cover Memo

# Memo

To: Kathryn M. Coughlin, Chair of Select Board

From: Travis Farley, Deputy Director of Community Services for Recreation & Parks

Cc: Jamie Errickson, Town Administrator  
Jon Marshall, Deputy Town Administrator  
William Spratt, Executive Director of the DPW & Facilities

Date: April 10th, 2024

Re: Climate Resilient Charles River Parks Improvements Project Update

---

## **Executive Summary:**

The Climate Resilient Charles River Parks Improvement Project has been progressing very well. Since our last update in the fall we have held three public meetings (2 virtual and 1 in person) with roughly 200 participants, 100's of survey results, and an in-person site walk is planned for April.

## **Work in the past quarter:**

### -Public outreach

- January 16th, 2024 - Virtual
- February 27th, 2024 - In person
- March 25th, 2024 - Virtual

### -Design

- Ongoing with multiple opportunities for feedback. Looking for a preferred concept by the summer.

## **Upcoming work:**

- Further design work
- Continue to engage public

## **Upcoming Meetings:**

- Sunday, April 28th from 1pm-3pm we will be hosting a drop-in site walk at South Natick Dam Park, Grove Park, and South Natick Multipurpose Courts (please see flier below).

Ongoing updates are available for the public at:

<https://www.natickma.gov/2041/Project-Charles-River-Park-Improvements>

# Join the site walk and provide your input on our parks!



**Sunday April 28**  
1:00 - 3:00 PM



**Rain date: Sunday May 5**  
1:00 - 3:00 PM



**Drop in for a self guided tour** and opportunity to discuss concepts with town representatives on site



**Children's activity** provided

Climate Resilient Open Space Network along the Charles River in South Natick



# Memo

To: Kathryn M. Coughlin, Chair of Select Board

From: William Spratt, Executive Director of the DPW & Facilities

Cc: Jamie Errickson, Town Administrator  
Jon Marshall, Deputy Town Administrator  
Travis Farley, Deputy Director of Community Services for Recreation & Parks

Date: April 10th, 2024

Re: **Quarterly Charles River Dam Removal Update**

---

## **Executive Summary:**

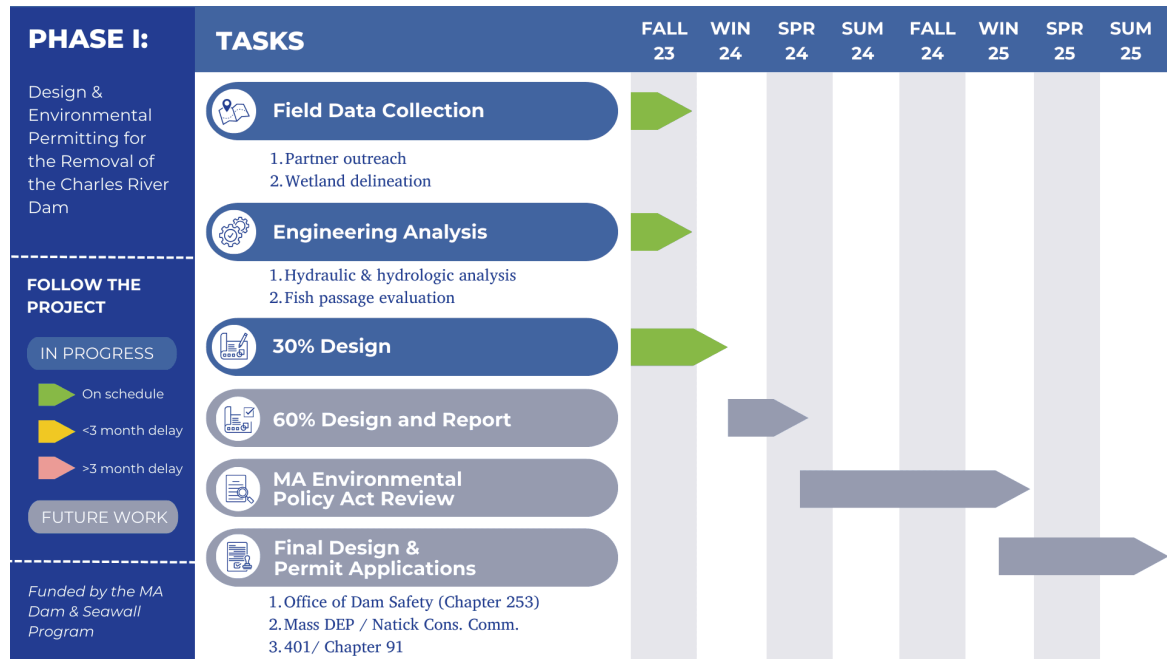
The Charles River Dam project is on schedule. Design status and the permit process are on track. Thirty percent (30%) design is substantially complete. The MEPA environmental review process is on pace to be submitted this month. Since the last update the following has been completed.

## **Work in the past quarter:**

- Public outreach
  - Remote presentation - 1-16-24
  - In person presentation - 1-30-24
  - Follow up survey to collect feedback
- Design work
  - 30% design complete
- MEPA process
  - Coordinated with park project
  - MEPA target filling 4-30-24

## **Upcoming work:**

- Review preliminary design work
- Further design work
  - 60% design
- MEPA review process
- Buoy warning sign installation upstream (Late spring/Summer)



<https://www.natickma.gov/crdam>



---

**ITEM TITLE:** Update on Town Clerk  
**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Town Clerk Update	4/12/2024	Cover Memo

## **MEMORANDUM**

**TO:** Select Board

**FROM:** Jamie Errickson, Town Administrator

**DATE:** April 12, 2024

**RE:** Update Regarding Town Clerk's Position

---

This memorandum is provided to update the Board regarding recent staffing changes in the Town Clerk's office. As of April 10, 2024, Lynn Kelly is no longer Town Clerk. On April 11, 2024, former Town Clerk Diane Packer was appointed Interim Town Clerk, while recruitment for a new Town Clerk advances.

During this interim period, while recruitment occurs for a new Town Clerk, Town Administration is working in conjunction with the Interim Town Clerk and the Clerk's office team to prepare for this offboarding of knowledge, as well as identify and allocate the necessary resources to support current and upcoming needs of the department (i.e. daily operations, Spring Annual Town Meeting), and prepare for the upcoming elections this fall - Special Town Election, State Primary Election in September, and the Presidential Election in November.

In addition, Town Administration has initiated a review of the past two elections from this March to understand the various processes that occurred in order to improve and prepare for the upcoming elections this fall. This includes reviewing the mail-in ballot logistics, recruitment and training for all who wish to volunteer and support the elections, as well as enhancing voter engagement to ensure robust voter turnout.

As we move forward in the coming days, weeks and months, prioritization is being given to hiring for the department (Town Clerk followed by the Assistant Town Clerk), supporting the Spring Annual Town Meeting, and preparing for the elections this fall. The support of the dedicated volunteers has and continues to be an integral part of the success of the work of the Clerk's Office, and we appreciate all of their (your) assistance and time.

---

**ITEM TITLE:** Natick Little League: Request a Parade Permit for Opening Day Ceremonies on April 27th.

**ITEM SUMMARY:**

---

**ATTACHMENTS:**

Description	Upload Date	Type
Request and COI	4/11/2024	Cover Memo
Police Reconmedtion	4/17/2024	Cover Memo



**NATICK LITTLE LEAGUE Inc.**

**Website: [naticklittleleague.org](http://naticklittleleague.org)**

Select Board  
Natick Town Hall  
13 East Central Street  
Natick MA 01760

To whom it may concern:

The Natick Little League program would like to have their annual Opening Day ceremonies on Saturday April 27th, 2024 beginning at 8:00 AM. With your approval, we would like to have a parade starting at the South Natick Gulf, South Natick, proceed down Eliot Street (Route 16) to Pleasant Street and march into Hunnewell Fields led by a town fire truck. If available, we would like to have at least one member of the select board be a representative as a guest speaker. Please let me know who will attend, as we would like to schedule speakers.

As in the past, a Certificate of Liability Insurance form will be forwarded to you from Fair & Yeager Insurance Company.

If there is anything else you require or other forms to be completed to expedite this request please let me know.

Sincerely,  
Matt Lodi  
Executive Director Natick Little League  
508-397-5972  
[lodi.matt@gmail.com](mailto:lodi.matt@gmail.com)

Cc: James G. Hicks, Chief of Police  
Brain G. Lauzon, Lt. Executive Officer  
Jason Ferschke, Chief of Fire  
Tim Collins, Natick High Athletic Director  
Jason Hoyer, Natick High Baseball Coach  
Brenna Keefe and Tom Lamb, Natick High Softball Coach  
Travis Farley, Director of Recreation and Parks  
Arthur Goodhind, DPW  
South Natick Gulf  
Fair & Yeager Insurance Co.





NATILIT-01

MKOULOPOULOS

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/8/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Provider Group Fair & Yeager 10 Main Street Natick, MA 01760	<b>CONTACT NAME:</b>	<b>FAX (A/C, No):</b> (508) 651-0129
	<b>PHONE (A/C, No, Ext):</b> (508) 653-3131	
	<b>E-MAIL ADDRESS:</b> fyi@fyins.com	
<b>INSURED</b>  Natick Little League Box 501 Natick, MA 01760	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Philadelphia Insurance Company	<b>NAIC #</b> 23850
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			PHPK2477550	12/3/2022	12/3/2023	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 100,000	
	<input checked="" type="checkbox"/> Included Athletic Pa		MED EXP (Any one person)				\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY				\$ 1,000,000	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	\$ 3,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED							\$
	RETENTION \$							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Subject to policy terms forms and conditions

The Town of Natick is listed as additional insured

## CERTIFICATE HOLDER

## CANCELLATION

Town of Natick  
13 East Central Street  
Natick, MA 01760

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*William M. Sarcy*





Billy Walsh <bwalsh@natickma.org>

---

## Fwd: little league parade

1 message

---

**Donna Donovan** <ddonovan@natickma.org>  
To: Billy Walsh <bwalsh@natickma.org>

Wed, Apr 17, 2024 at 9:54 AM

Donna Donovan  
Assistant to Town Administration  
Town of Natick  
508-647-6400 ext 1403

----- Forwarded message -----

From: **Brian Lauzon** <lauzon@natickpolice.com>  
Date: Wed, Apr 17, 2024 at 9:51 AM  
Subject: Re: little league parade  
To: Donna Donovan <ddonovan@natickma.org>

Donna,

Upon review we would recommend that the Select Board approve this annual request by the Natick Little League. We have already taken the steps in coordinating with them to make the event safe and efficient utilizing on-duty resources.

D/C Lauzon

On Wed, Apr 17, 2024 at 9:18 AM Donna Donovan <ddonovan@natickma.org> wrote:  
For your review. Thank you.

Donna Donovan  
Assistant to Town Administration  
Town of Natick  
508-647-6400 ext 1403



---

**ITEM TITLE:** St. Mark Church Community: Request to Occupy a Public Way for a Road Race on September 14th with a Rain Date of September 21st

**ITEM SUMMARY:**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Request	4/11/2024	Cover Memo
Map of 5K and 2 mile routes	4/11/2024	Cover Memo
Police Recommendation	4/11/2024	Cover Memo



Donna Donovan  
13 East Central Street  
Natick, MA 01760

March 21, 2024

Dear Ms. Donovan,

The St. Mark Church community on Oak Street is currently seeking approval for our third 5K event to be held on Saturday, September 14, 2024, with a rain date of Saturday, September 21, 2024.

The event will encompass a timed 5K race and 2-mile walk, followed by a gathering at the Church for all participants and volunteers. Attached is a copy of our routes for the 5K and 2-mile walk, which have been previously approved and used in 2018 & 2019. The race start and finish will take place on Huron Drive in Natick. Participants will park at the 11 Huron Drive office lot and will be shuttled after the race to the church on 145 Oak Street for a gathering at the church parking lot. Participants will then be shuttled back to the Huron Drive office to get their cars.

**Schedule\*:**

7:30 am	Registration/ Bib Pick Up
8:00 am	Prayer & Announcements
8:30 am	Race begins
9:00am – 10:15am	Finish Line Announcements
10:30am	Gathering @ the Church
10:30 – 11:15am	5K Cleanup on Huron Drive and along route
11:30pm	Event Complete

\*Schedule is subject to change

We plan to promote the race on Facebook pages, Instagram accounts, and printed flyers. We are also seeking sponsors for the race from the Natick business community as well as small business owners from our congregation. In addition, we hope to engage the running community in Natick and the surrounding towns to help promote this event.

This year the St. Mark Church 2024 5k Race/2mile Walk will benefit Koinonia Ventures (KV), a 501(c)(3) charity (<https://www.koinonia-ventures.org>). KV is the official charity of the Coptic Orthodox Diocese of New York and New England. In an effort to combat poverty, the charity funds and supports individuals in Egypt who otherwise lack opportunity with interest free business loans that they pay back and are recycled to fund new partners in their community. The charity was established in 2017, and funded 300 business projects in 7 locations during the 2023 calendar year.

Our fundraising goal is \$100,000. These funds will be solely used for the KV charity goals of helping ambitious people who otherwise lack opportunity to build and establish their business to support themselves and their community.

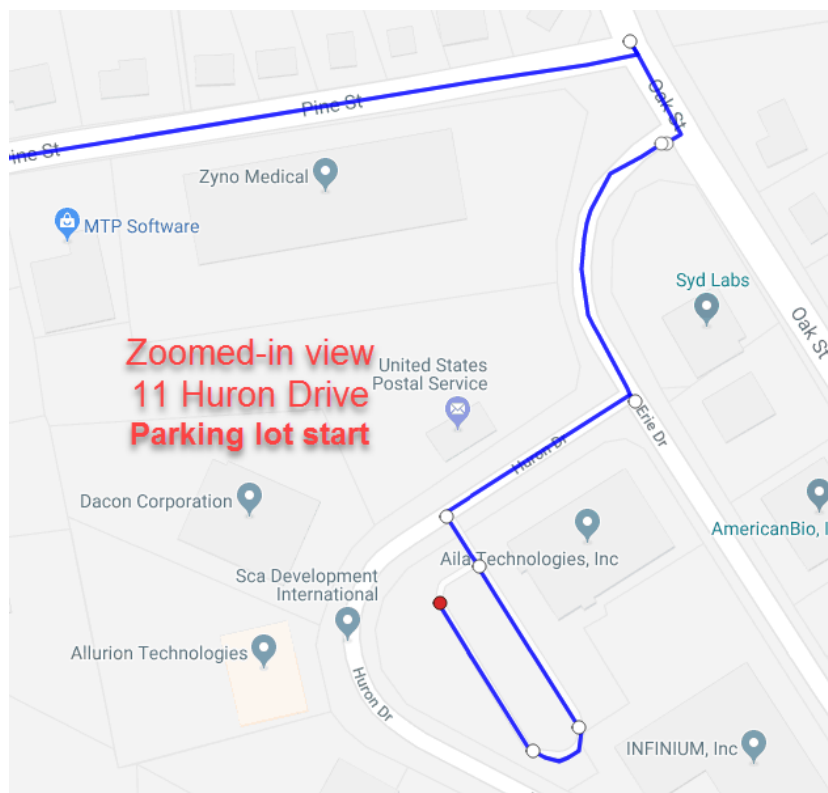
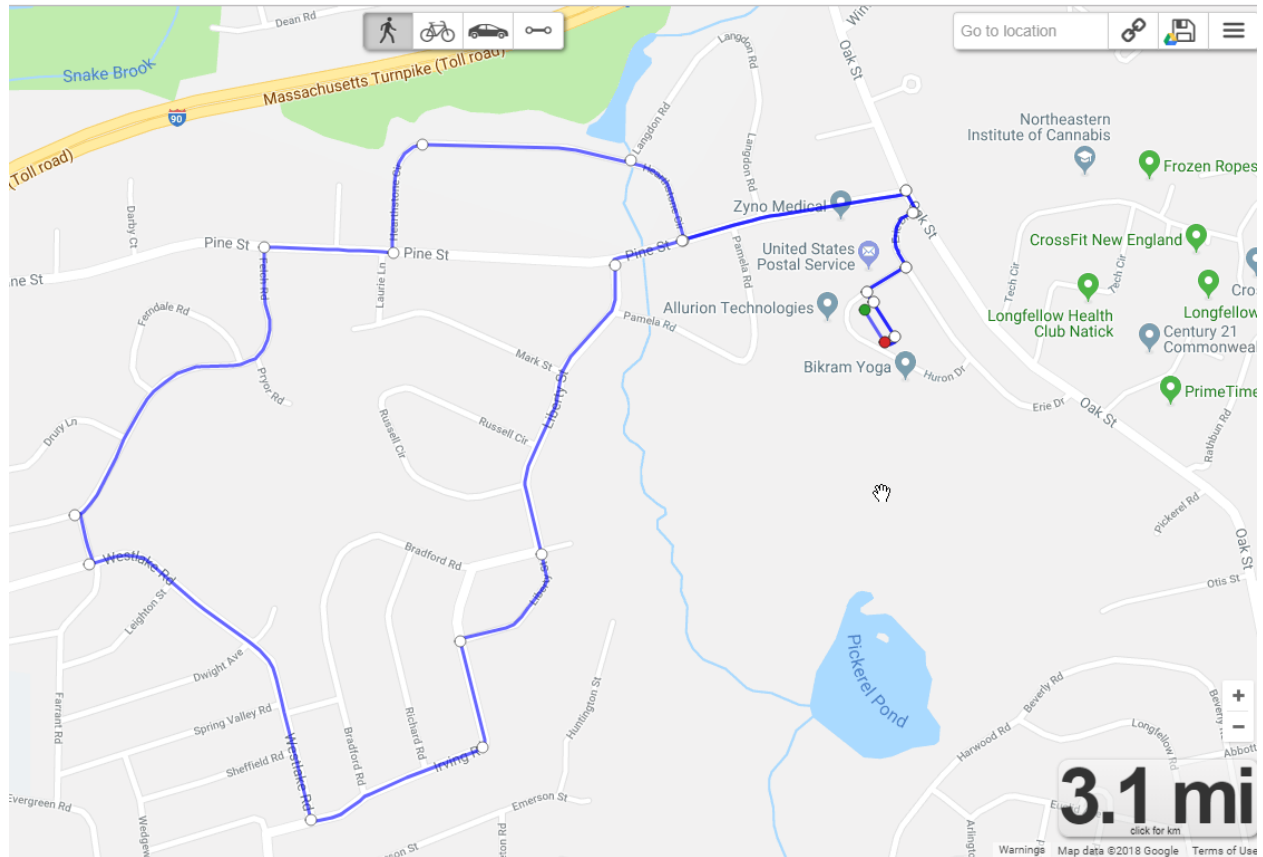
Please advise how we should proceed with getting the Town's approval for our event. The Natick Police Department has already been notified and will be providing security for the event. Thank you very much for your time and attention. We look forward to working with your office and the Town again.

Sincerely,

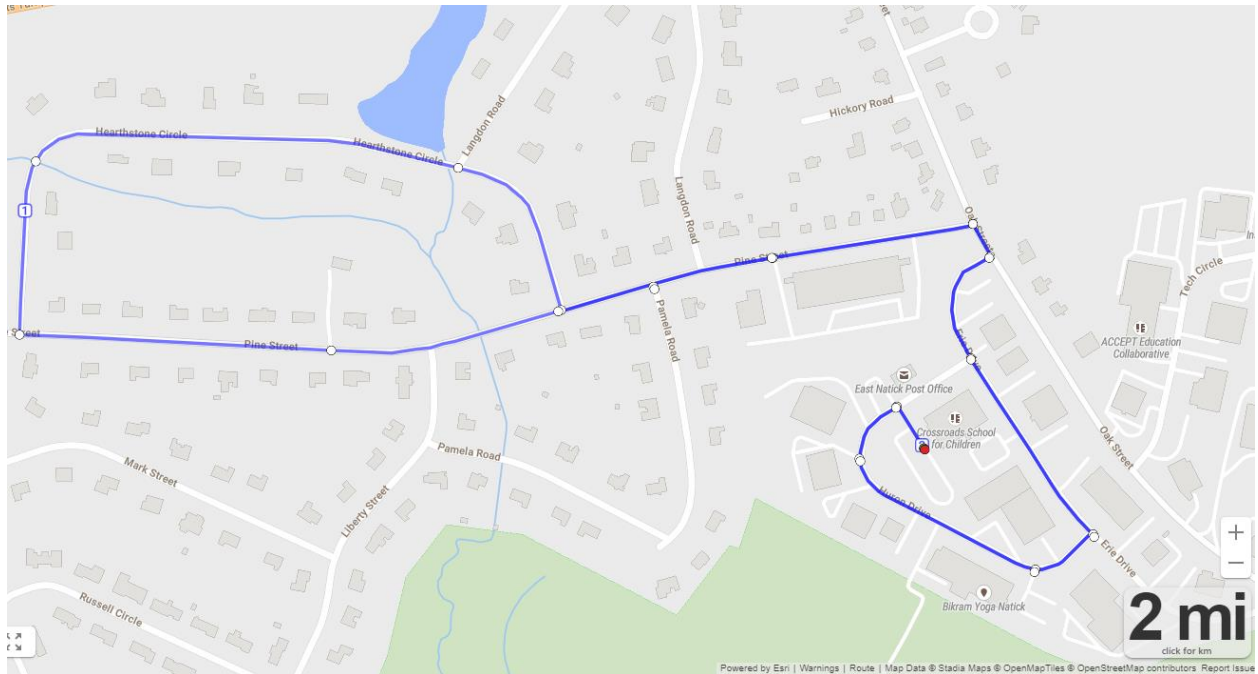
Mena Mesiha  
Koinonia Ventures Executive Committee Member & St Mark 5K Fundraising Committee Member  
Email: [mesiham@gmail.com](mailto:mesiham@gmail.com)  
Cell Phone: (216)906-2818

Mapped on <https://onthegomap.com/>

### **Full 5K (3.1 mile) Running Route**



## 2 Mile Walking Route



Walk begins on Huron Drive.

A left is made onto Erie Drive.

A brief left is made onto Oak Street.

A left is made onto Pine Street.

A right is made on Hearthstone Circle.

A left is made back onto Pine Street.

A right is made back onto Oak Street.

A right is made back onto Erie Drive.

A right is made back onto Huron Drive to Finish/Start line.



Donna Donovan <[ddonovan@natickma.org](mailto:ddonovan@natickma.org)>

---

## Re: Have you seen this yet?

1 message

---

**Brian Lauzon** <[lauzon@natickpolice.com](mailto:lauzon@natickpolice.com)>

Thu, Apr 4, 2024 at 9:01 AM

To: Donna Donovan <[ddonovan@natickma.org](mailto:ddonovan@natickma.org)>

Donna,

We are closely working with the event applicant, as we have done in the past with this race, and would recommend that the Select Board approve this request.

Respectfully,

D/C Lauzon

On Wed, Apr 3, 2024 at 10:16 AM Donna Donovan <[ddonovan@natickma.org](mailto:ddonovan@natickma.org)> wrote:

Donna Donovan  
Assistant to Town Administration  
Town of Natick  
508-647-6400 ext 1403

---

**ITEM TITLE:** Approve House Bear Brewing, LLC's Application by a Farmer Winery for License to sell at a Farmer's Market

**ITEM SUMMARY:**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Request from House Bear Brewing LLC	4/5/2023	Cover Memo
ABCC Application	4/5/2023	Cover Memo
Approval letter from the Mass. Dept. of Agriculture	4/5/2023	Cover Memo



Joan McNamara <jmcnamara@natickma.org>

---

## Re: Need to get on the agenda for a Natick LLA meeting for a special permit

---

Debra <debrasayre@gmail.com>

Tue, Mar 28, 2023 at 9:24 AM

To: "jmcnamara@natickma.org" <jmcnamara@natickma.org>

I just saw Bruce at the polls...it is for the Select board to approve a brewery vendor, approved by the state. Please let me know if you got the package from House Bear Brewery...if not, I'll get you a copy.

On March 28, 2023, at 9:19 AM, Joan McNamara <jmcnamara@natickma.org> wrote:

Deb - is this what you are looking for? The request you sent to Donna or are they two separate things?

**JOAN M. McNAMARA**

Executive Assistant to the Town Administrator

and Select Board

TOWN OF NATICK

13 East Central St., Natick, MA

(t) 508-647-6400 x 1402

(f) 508-647 6401

----- Forwarded message -----

From: **Donna Donovan** <ddonovan@natickma.org>

Date: Tue, Mar 28, 2023 at 8:48 AM

Subject: Fwd: Need to get on the agenda for a Natick LLA meeting for a special permit

To: Joan McNamara <jmcnamara@natickma.org>

This was the original email. I think Deb forwarded it to you.

Donna Donovan

Assistant to Town Administration

Town of Natick

508-647-6400 ext 1403

----- Forwarded message -----

From: **beth borges** <[beth@housebearbrewing.com](mailto:beth@housebearbrewing.com)>

Date: Fri, Mar 17, 2023 at 1:14 PM

Subject: Need to get on the agenda for a Natick LLA meeting for a special permit

To: Donna Donovan <[ddonovan@natickma.org](mailto:ddonovan@natickma.org)>

Cc: Deb Sayre <[natickfarmersmarket@gmail.com](mailto:natickfarmersmarket@gmail.com)>

Hi, Donna!

We need to get the agenda for the local licensing authority to get our special permit for the Natick summer farmers market. Please let me know when that is so we can put it on our calendar. Also, please send along the address to which we should be mailing our check.

Attached please find our paperwork:

1. ABCC application for wine sales at the farmers market
2. MDAR approved application
3. MDAR acceptance letter

Warm regards,

Beth Borges

Cheers,

Beth

House Bear Brewing

Craft meadery

We make dry, crisp mead

978-388-1506

[housebearbrewing.com](http://housebearbrewing.com)

IG: housebearbrewing

Twitter: housebear brew

FB: housebearbrewing





**APPLICATION BY A FARMER WINERY FOR LICENSE TO SELL AT A  
FARMER'S MARKET  
(CH.138, §15F)**

YEAR 20

**1. Licensee Information:**

ABCC License Number:  
(If Existing Licensee)

Name of Applicant:

Mailing Address:

Business Name (d/b/a if different) :

Manager of Record:

City/Town:

State

Zip

Phone Number of Premises:

Other Phone:

Email:

Website:

Contact Person concerning this application (attorney if applicable):

Name:

City/Town:

State

Zip

Address:

Email:

Contact Number :

Fax Number:

**2. Event Information:**

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

*Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.*

Date(s) of Event:

B. Contact person for applicant during event:

Name:

Phone number of contact:

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine:

City/Town:

State

Zip

Phone Number of Premises:

Describe Area to be Licensed:

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A  
FARMER'S MARKET  
(CH.138, §15F)**

**3. Existing License(s) to Manufacture, Export and Sell at Retail:**

List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

Name	License Type	License Address

**4. Are you providing, without charge, samples of wine to prospective customers?**

Yes ☐ No ☐

*Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."*

**A. If yes, please provide names and addresses of all agents, representatives and solicitors:**

Name	Address	ABCC License Number

**B. Proof of Age for Sale to Consumers:**

Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers :

**5. Transportation and Delivery:**

Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

*\*If additional space is needed, please use last page.*

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A  
FARMER'S MARKET  
(CH.138, §15F)**

**6. Safety and Tax Registration:**

Has the Farmer's Market registered with the Food and Drug Administration? Yes ☐ No ☐ Registration Date:

**7. Disclosure of License Disciplinary Action:**

Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled? Yes ☐ No ☐

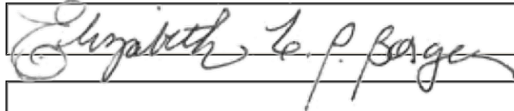
**If yes**, list said interest below:

Date	License	Reason why license was Suspended, Revoked or Cancelled

**Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.**

Note: The LLA may require additional information.

Signature



Title

Date

## Additional Space

Please note which question you are using this space for.

# THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



## Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 [www.mass.gov/agr](http://www.mass.gov/agr)



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

BETHANY A. CARD  
Secretary

JOHN LEBEAUX  
Commissioner

February 23, 2023

Beth Borges  
House Bear Brewing LLC  
3 Graf Rd. #15  
Newburyport, MA 01950

Re: Natick Farmers Market

Dear Beth:

Please be advised that your application for certification of the Natick Farmers Market on Saturdays from May 6th, 2023 to October 28th, 2023 between the hours of 9:00AM and 1:00PM as an agricultural event pursuant to M.G.L.c. Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

A handwritten signature in black ink, reading "John Lebeaux".

John Lebeaux, Commissioner

---

**ITEM TITLE:** Approve 2024 License Renewals

**ITEM SUMMARY:** 1. Junk Dealers/Collectors  
2. Billiards  
3. Taxi/Livery/Limousine

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2024 License Renewals	4/11/2024	Cover Memo

## MAY 2024 LICENSE RENEWALS

### **Billiards**

AmVets – 1 Billiards table

### **Junk Dealers/Collectors**

Jason Ridenour		Cherished Antiques & Collectibles	132 East Central Street
ecoATM, LLC			1245 Worcester Street
Friends of Natick Senior Center, Inc.			117 East Central Street
Game Stop, Inc.		Game Stop #315	1245 Worcester Street, Suite 1030
The Gold Rush, Inc.			85 Worcester Street
GRS Jewelry, Inc.		Stucchi Bros.	3 Main Street
H. Brandt Jewelers, Inc.			31 Main Street
Macy's Retail Holdings			1245 Worcester Street
Greensound		Music Go Round	810 Worcester Street
Newbury Comics, Inc.			1245 Worcester Street, Suite 2120
Jewel Time, Inc.		Time Square	1245 Worcester Street, Suite 2040
Guitar Center #552			321-C Speen Street
Jules Estate Buyer's, Inc			31 Main Street

### **Taxis/Livery/Limousine**

The Kinder Group – 2 vehicles



---

**ITEM TITLE:** Correspondence  
**ITEM SUMMARY:**

---