

Community Services Department Sponsorship Program

Overview

The Community Services Department's primary mission is to strengthen the fabric of the community through the delivery of critical services, thoughtful trusteeship of the many public facilities under our purview, and by supporting the efforts of community based organizations and groups working to make a difference.

To that end the Department offers eligible organizations the opportunity to participate in our sponsorship program which provides substantial reduction in room rental fees at the Community Center. Sponsored organizations are entitled to the use of one designated room per week for a flat rate of \$10.

General Eligibility Guidelines:

- Registered 501 (c) 3 not-for-profit with a home address in Natick or;
- Natick-based volunteer service organization whose applicant for sponsorship is a Natick resident or;
- Natick -based organization addressing a community need whose applicant for sponsorship is a Natick resident
- Demonstration of financial hardship
- No denial of resident participation based on inability to pay membership fees, if any are charged

Ineligible Are:

- Groups of a political nature
- Activities or events that are commercial in nature
- Discriminatory activities/organizations or those that would seek to incite hatred toward others

Our Process

1. A group meeting the above criteria submits a completed application
2. Departmental staff review submitted materials for completeness and schedules a review at the next scheduled Community Services Advisory Committee (CSAC) meeting
3. The CSAC will take up the matter as scheduled and will either make a decision based on material submitted or may request additional information or for the applicant to appear before them
4. Applicants will be notified both by telephone and regular mail of the decision of the CSAC.
5. Sponsorships will continue until such time as conditions change for the applicant group or if questions arise regarding eligibility. Department staff and/or the Community Services Advisory Committee reserve the right to reevaluate applicants from time to time.

Please note:

Sponsored groups are expected to follow all facility rules/rental guidelines. Inability to do so may result in loss of eligibility. Sponsored groups are also expected to keep Department staff fully apprised of any change to the organization that would affect eligibility.



Town of Natick
Community Services Department
Sponsorship Application

Name of Organization: _____

Address: _____

Phone Number: _____ email: _____

Contact Person: _____

Applicant is a:

_____ Registered 501 (c) 3 Non-Profit in Natick (if so please provide documentation)

_____ Natick -based organization addressing a community need

Please describe the mission/purpose of the organization: _____

Number of members: _____ % of members that are Natick residents: _____

When was the organization established? _____

Please describe your history of service to the Natick community: _____

Why are you requesting sponsorship? _____

Please discuss why paying the full rental fee would pose a hardship: _____

Does the organization charge members a fee to participate? ☐ No ☐ Yes Please describe: _____

Does the organization offer waivers of fees for those who cannot afford fees? ☐ No ☐ Yes
Please describe: _____

Does the organization actively fundraise to fulfill its purpose or mission? ☐ No ☐ Yes If
yes, how are these funds utilized? _____

Anything else we should know? _____

Space Request

How often do you need space? (Please note: a group may have the use of one room once per
week at the sponsored rate) _____

Day of the week: _____ Hours: _____

What is the nature of your meeting? _____

How many people do you estimate attending: _____