# **BOARD DETAILS**



# Overview

The Recreation and Parks Commission is comprised of Natick residents; 5 elected members and 4 appointed. The commission is an advisory board who serves as the eyes and ears in the community regarding the recreational needs of residents. The commission meets on the first Monday of each month. Community attendance and input regarding programs and facilities is welcome!

ENACTING RESOLUTION



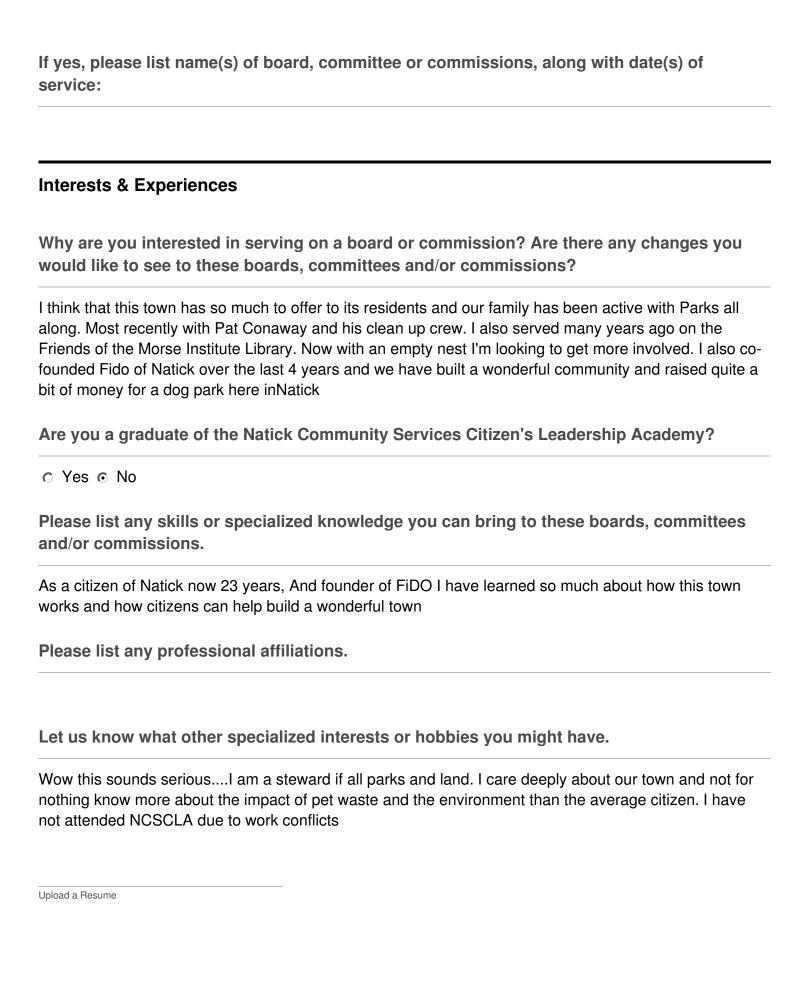
**ENACTING RESOLUTION WEBSITE** 

BOAR	RD ROSTER	
	JASON BRANDT  1st Term Jul 01, 2016 - Jun 30, 2019	Position Member Appointed by Board of Selectmen
	BARBARA FAHEY SANCHEZ  (1st Term) Mar 29, 2017 - Mar 31, 2020	Position Member Appointed by Elected
	MICHAEL FAIR  5th Term Mar 29, 2017 - Mar 31, 2020	Position Chairman Appointed by Elected
	DAN KEEFE (No Term)	Position Recreation & Parks Assistant Director Appointed by Board of Selectmen
	RICHARD LEBLANC  1st Term Mar 30, 2015 - Jun 30, 2018	Position Member Appointed by Elected
	SETH LEVINE  (6th Term) Jul 01, 2016 - Jul 01, 2019	Position Member Appointed by Board of Selectmen
	DAVID ORDWAY  (8th Term) Mar 30, 2016 - Mar 26, 2019	Position Member Appointed by Elected
	JESSICA ORDWAY  3rd Term Mar 30, 2016 - Mar 26, 2019	Position Vice Chairman Appointed by Elected
	KAREN PARTANEN  No Term	Position Recreation & Parks Director Appointed by Board of Selectmen
	WAYNE SZRETTER  (9th Term) Jul 01, 1991 - Jun 30, 2018	Position Member Appointed by Board of Selectmen
0	VACANCY	

Profile				
Kelly	L	McPherson		
First Name	Middle Initial	Last Name		
22springvalley@gmail.com				
Email Address				
22 Spring Valley Rd				
Street Address			Suite or Apt	
Natick			MA	01760
City			State	Postal Code
What district do you live in?	*			
✓ Precinct 5				
Mobile: (508) 314-4410	_	(508) 314-4410		
Primary Phone	Alternate Phone			
Cottage Cleaners	President			
Employer	Job Title			
Which Boards would you like	e to apply for	?		
Recreation & Parks Commission	: Submitted			
Are you a registered voter in	the Town of I	Natick?		
⊙ Yes ○ No				
Have you ever attended a Na	tick town mee	eting?		
⊙ Yes ⊙ No				
Have you ever served on a be	oard, commit	tee, or commission	on in the Town of	Natick?

Submit Date: Jul 06, 2017

Kelly L McPherson Page 1 of 2



Kelly L McPherson Page 2 of 2

Town of Natick Boards & Com	Submit	Submit Date: Aug 02, 2017		
Profile				
MARGARET	WATERS			
First Name	Middle Initial Last Name			
margaretawaters@gmail.com				
Email Address				
29 Cottage Street				
Street Address		Suite or Apt		
Natick		MA	01760	
City		State	Postal Code	
What district do you live in	? *			
✓ N/A				
Home: (410) 585-7153	Home:			
Primary Phone	Alternate Phone			
Employer	Job Title			
Which Boards would you I	ike to apply for?			
Recreation & Parks Commissi	on: Submitted			
Are you a registered voter	in the Town of Natick?			
⊙ Yes ⊃ No				
Have you ever attended a	Natick town meeting?			

Have you ever served on a board, committee, or commission in the Town of Natick?

MARGARET WATERS Page 1 of 2



<u>vvaters\_resume\_2017.doc</u>

Upload a Resume

# MARGARET A. WATERS

29 Cottage Street, Natick ,MA 01760

Telephone 410 585 7153, margaretawaters@gmail.com

Professional with over 20 years of experience that has demonstrated the capacity to provide comprehensive unwavering support for executive-level staff and attorneys including scheduling meetings, coordinating domestic and international travel, and effectively managing all essential tasks. Expert at developing and maintaining detailed administrative and procedural processes that reduce redundancy, improve accuracy and efficiency, and achieve organizational objectives. Proven ability to lead seamless implementations and deliver results in supporting complex, deadline-driven operations; able to identify goals and priorities to resolve issues in initial stages.

# **Experience**

# Cooley LLP, Boston, MA

December 2014 to present

#### Patent Legal Secretary

- Provide patent legal and administrative support to four attorneys/time keepers.
- Address inquiries from clients and utilize twenty years of patent prosecution knowledge to act as a liaison between attorney, client, and other staff coordinating patent filings throughout entire life cycle.
- Review and maintain accurate case data to review and clear docket daily ensuring correctness of entries and completeness of information.
- Prepares letters, forms, applications and other documents for transmittal to the USPTO.
- Prepares correspondence and various documents for transmittal to clients and Foreign Associates.
- Communicates with Docketing department staff to receive docket numbers, related application information and client status reports.
- Assists with file transfer process as requested by the IP Intake Manager.
- Miscellaneous projects or assignments.
- Manage frequently changing Outlook calendars.
- Manage, maintain and oversee large projects as requested by attorneys.
- Review daily docket to ensure that all deadlines are met.

# MCCARTER & ENGLISH, LLP, Hartford, CT

April 2014 to November 2014

## Patent Paralegal

- Develop project plans defining scope, objectives, timelines and deliverables.
- Coordinate international patent application filings with attorneys;
- Review daily docket to ensure that all deadlines are met;
- Review and respond to client inquiries in a timely professional manner;
- Review and analyze correspondence and response deadlines for foreign patent prosecution;
- Prepare response letters, manage soft dates and perform daily docket reconciliation;
- Track, docket and respond to foreign filing formalities;
- Prepare documents to meet formalities requirements; legalize through the appropriate state authorities, consulates and/or embassies.
- Preparation and filing of US patent applications via EFS, which include Application Data Sheets, Power Of Attorney, and Information Disclosure Statements.

#### GENERAL ELECTRIC COMPANY, Global Patent Office - Shelton, CT

August 2012 to April 2014

Patent Paraprofessional, March 2013 to April 2014

Temporary Patent Paraprofessional (through Placement Agency), August 2012 to March 2013

- Coordinate international patent application filing procedures with attorneys;
- Review daily docket to ensure that all deadlines are met;
- Review and respond to businesses (client) inquiries in a timely professional manner;
- Work in partnership with Agents in foreign jurisdictions on filings in non-PCT countries to ensure accurate and timely application preparation and filing;
- Gather and prepare PCT applications, transmittals, and Responses to Invitations to Correct Defects;

Margaret A Waters Resume

- Communicate instructions to foreign agents and foreign patent offices, including national phase and direct non-U.S.
   filings:
- Review and analyze correspondence and response deadlines for foreign patent prosecution;
- Prepare response letters, manage soft dates and perform daily docket reconciliation;
- Track and docket foreign filing formalities; and
- Prepare documents to meet formalities requirements; legalize through the appropriate state authorities, consulates and/or embassies.
- Preparation and filing of US patent applications via EFS, which include Application Data Sheets, Power Of Attorney, and Information Disclosure Statements.

## **ACCOMPLISHMENTS**

- \* Upon hire, became an active member of the Data Integration Team, assisting businesses with their mergers and acquisitions.
- \* Assisted the GPO Filing Team with updating their process for Legalizations cutting significant costs to the department.
- \* In 2013, successfully coordinated over 1900 patent filings throughout the world.

# FINNEGAN - WASHINGTON, DC

2000 to July 2012

# Patent Legal Secretary/Executive Assistant

- Provided executive administrative support to three attorneys, of which two are internationally based partners.
- Addressed inquiries from clients and utilize twelve years of patent prosecution knowledge to act as a liaison between attorney, client, and other staff coordinating patent filings throughout entire life cycle.
- Utilized knowledge of clients' needs to input data and generate bills and reports for clients and attorneys as requested.
- Reviewed and maintain accurate case data to review and clear docket daily ensuring correctness of entries and completeness of information.
- Managed frequently changing Outlook calendars and complex international and domestic travel arrangements.
- Managed, maintained and oversaw large projects as requested by attorneys.
- Utilized knowledge of cases to review client bills for appropriateness, resolve discrepancies and make recommendations for revisions as appropriate.
- Supported submission of travel expense reports through Chrome River. (Payment Processing Database)

#### MORGAN, LEWIS & BOCKIUS, WASHINGTON, DC

1999 to 2000

## Foreign Patent Prosecution Filing Specialist

- Supported patent department by overseeing all PCT and foreign applications for the Washington, DC office.
- Maintained an accurate and clear docket calendar. Provided international research to keep current with changes that affect the practice.

#### TESTA, HURWITZ & THIBEAULT, BOSTON, MA (NO LONGER IN BUSINESS)

1998 to 1999

#### **Annuity Administrator**

- Supported to patent department by preparing and paying annuities for all client portfolios.
- Designated as secondary administrator to the Foreign Filing Administrator.

# DIKE, BRONSTEIN, ROBERTS & CUSHMAN, BOSTON, MA (NO LONGER IN 1994 to 1998 BUSINESS)

#### <u>Floater</u>

Supported patent secretaries that had overflow work or while on vacation.

Margaret A Waters Resume

# **Education**

CHAMPLAIN COLLEGE, BURLINGTON, VT

Master of Science in Law (Specializing in Managerial Law), 2010

UNIVERSITY OF MARYLAND, UNIVERSITY COLLEGE - ADELPHI, MD

Bachelor of Science in Legal Studies, 2008

NORTHEASTERN UNIVERSITY, BOSTON, MA

Paralegal Certificate, 1991

# **Skills**

Proficient in Adobe Professional, IPDAS, CPI, and Microsoft Office System; type 50 wpm with complete accuracy.

# **Volunteer Experience**

Central Maryland Swim League, Treasurer 2008-2012

Piney Orchard Swim Team, President, 2006-2012

Piney Orchard Home Owners Association, Secretary 2008-2010.

Piney Orchard Home Owners Association, Communications Chairperson 2010 - 2012

Piney Orchard Home Owners Association, Street Festival Co-Chairperson 2009-2012

Piney Orchard Home Owners Association, Activities Chairperson 2009-2010.

Profile				
Kenneth	W	Van Blarcom		
First Name	Middle Initial	Last Name		
ken@kwvbauctions.com				
Email Address				
63 Eliot Street				
Street Address			Suite or Apt	
Natick			MA	01760
City			State	Postal Code
What district do you live in? *				
✓ Precinct 10				
Business: (508) 653-7017	Mobile: (5	08) 735-2500		
Primary Phone	Alternate Phone		_	
Self, K. W.Van Blarcom, Antiques and Appraisal Service Employer	Auctionee  Job Title	r and Appraiser	_	
Which Boards would you like	to apply for	?		
Recreation & Parks Commission:	Submitted			
Are you a registered voter in t	he Town of	Natick?		
⊙ Yes ⊜ No				
Have you ever attended a Nati	ck town mee	eting?		
⊙ Yes ○ No				
Have you ever served on a boa	ard, commit	tee, or commissior	in the Town o	f Natick?
○ Yes ⊙ No				

Submit Date: Sep 27, 2017

If yes, please list name(s) of board,	committee or	commissions,	along with	date(s) of
service:				

# **Interests & Experiences**

Why are you interested in serving on a board or commission? Are there any changes you would like to see to these boards, committees and/or commissions?

I have been actively attending the Rec and Park Commission meetings for the last year and would like to become an official member of the commission to add my interest and experience as a citizen of Natick who cares about all of the parks and the recreation facilities that are the pride of Natick. I would like to see a clear line of spending accountablity as it relates to the various parks and recreation facilities in town. Budgets are tight and we all need to make sure we are gaining the maximum value of all our facilities in town and I hope that I can help on the Recreation and Parks Commission in that regard.

Are you a graduate of the Natick Community Services Citizen's Leadership Academy?

○ Yes ○ No

Please list any skills or specialized knowledge you can bring to these boards, committees and/or commissions.

I am a strong communicator and have an enthusiasm for our parks and the related recreation facilities and feel I could relay that to my fellow Natick citizens and keep them informed on the issues that concern them relative to all of the parks. Having been and continuing to be an advocate for Shaw Park and Old Town Park in South Natick, I would very much like to expand that advocacy to all of our parks and recreation facilities.

Please list any professional affiliations.

Let us know what other specialized interests or hobbies you might have.

I am an antique dealer, appraiser and collector who still enjoys the hunt for that rare treasure, though with the changing antique market, they are fewer and fewer. I am also a hiker and fisherman and an avid Red Sox fan.

KWVB\_cv\_on\_Letterhead.pdf

Upload a Resume



Kenneth W. Van Blarcom is a graduate of Franklin and Marshall College, Lancaster, Pennsylvania, with a bachelor's degree in Anthropology and Art History.

Mr. Van Blarcom began his career in the Antiques and fine art business in 1975 at Shreve, Crump and Low, Co. in Boston. He served as an associate in the Antique Department there for three years before leaving to start his own antique and appraisal business in the town of Holliston and then Sherborn, Massachusetts.

He joined the Robert W. Skinner, Auction Co. [now Skinner, Inc.] in 1979, becoming the director of the Boston office.

In 1981 he established Kenneth W. Van Blarcom, Auctioneers and Appraisers in Natick, Massachusetts and it went on to become one of New England's premier regional auction houses. After holding over 210 auctions Van Blarcom's has established its reputation for knowledge and professional service as an auctioneer, appraiser and dealer, selling over 50 million dollars in antiques, fine art, silver, jewelry and decorative accessories.

Mr. Van Blarcom has conducted hundreds of appraisals of personal property and fine arts over the last forty years for New England law firms, banks, trustees and insurance companies as well as for individuals. These appraisals have been for insurance, probate and property division. Mr. Van Blarcom is recognized and meets the requirements of the Internal Revenue Service standards for appraisals. He continues to take courses in the antique and fine arts field as well as teach about antiques and the appraisal business to insurance and legal organizations.

Kenneth Van Blarcom's personal approach is the cornerstone of his business. In 1989 he purchased his building at 63 Eliot Street in South Natick where he continues to develop his appraisal and consulting business.

Now in its fourth decade Kenneth W. Van Blarcom and Associates continues to offer professional service, personally delivered, to collectors and individuals in his gallery setting in South Natick or in their homes or offices throughout New England and beyond.