



COMMUNITY SERVICES ADVISORY COMMITTEE

BOARD DETAILS



OVERVIEW



SIZE 7 Seats



TERM LENGTH



TERM LIMIT

Section 1. Establishment and Role of the Community Services Advisory Committee

The Community Services Advisory Committee, hereinafter referred to as the "Committee," shall serve as advisor to the Director of Community Services and the Board of Selectmen on matters concerning improvement of the quality of life for all Natick residents. In conjunction with the Director of Community Services, the committee will:

- Assist in the on-going identification and consideration of service gaps
- Evaluate current programming and assist in the development of strategic priorities, assembling ad-hoc task forces as deemed necessary
- Make recommendations on programs and/or service expansion based upon current knowledge, data and "best practices"
- Work cooperatively with all associated boards and committees affiliated with the department through regular consultation
- Establish and evaluate facility access policies, including matters of sponsorship
- Advise upon matters of fees for services
- Report to the Board of Selectmen on the status of recommendations of the Committee
- Submit a summary of their work for the preceding year for inclusion in the Town's Annual Report

The Committee will work collaboratively with the Council on Aging and the Recreation and Parks Commission through regular communication and consultation and will, together, convene annual discussions regarding priorities of the Community Services Department.

Section 2. Composition and Terms of Office

The Committee shall be comprised of seven (7) voting members appointed by the Board of Selectmen. Committee members shall be appointed to three (3) year terms, except that initial appointments shall be as follows: three (3) members shall be appointed for three (3) years, two (2) members shall be appointed for two (2) years and two (2) shall be appointed for one (1) year.

Terms shall coincide with the fiscal year. Committee members shall not serve more than a total of six (6) years.

In making appointments to the Community Services Advisory Committee, the Board of Selectmen shall seek and give preference to candidates with experience in (1) the promulgation of policy (2) citizen engagement (3) consensus-building and (4) collaboration and, further, the Board shall endeavor to appoint a Committee which, as a whole, represents a diverse

cross-section of the Natick community.

The Committee shall meet no less than six (6) times per year, and more frequently as warranted. At the first meeting after the start of each new fiscal year the Committee shall conduct an organizational meeting to elect from its members a Chair, Vice-Chair and Secretary.



DETAILS

ENACTING RESOLUTION

**ENACTING RESOLUTION
WEBSITE**



COMMUNITY SERVICES ADVISORY COMMITTEE

BOARD ROSTER



JAMES F BRENNEMAN

1st Term Feb 28, 2017 - Jun 30, 2018

Appointed by Board of Selectmen



MICHAEL W BYRUM

2nd Term Jul 01, 2017 - Jun 30, 2020

Position Member



SANDRA B HEWITT

1st Term Oct 18, 2016 - Jun 30, 2019

Position Member

Appointed by Board of Selectmen



FONDA E MANGINO

1st Term Nov 15, 2016 - Jun 30, 2018

Position Member

Appointed by Board of Selectmen



PAULA D PANCHUCK

1st Term Oct 18, 2016 - Jun 30, 2019

Position Chairman

Appointed by Board of Selectmen



LINDA L VITAGLIANO

2nd Term Jul 01, 2017 - Dec 30, 2020

Position Member

Appointed by Board of Selectmen



VACANCY

Profile

Sonia

First Name

Shah

Last Name

sshah01453@yahoo.com

Email Address

8 Sylvester Rd

Street Address

Suite or Apt

Natick

City

MA

State

01760

Postal Code

What district do you live in? *

☒ Precinct 8

Mobile: (617) 851-7903

Primary Phone

Home:

Alternate Phone

MetroWest Legal Services

Employer

Development Director

Job Title

Which Boards would you like to apply for?

Community Services Advisory Committee: Submitted

Are you a registered voter in the Town of Natick?

☒ Yes ☐ No

Have you ever attended a Natick town meeting?

☐ Yes ☒ No

Have you ever served on a board, committee, or commission in the Town of Natick?

☐ Yes ☒ No

If yes, please list name(s) of board, committee or commissions, along with date(s) of service:

Interests & Experiences

Why are you interested in serving on a board or commission? Are there any changes you would like to see to these boards, committees and/or commissions?

I have lived in Natick for a little over 5 years. My husband and I are choosing to raise our family here. I've had a wonderful experience living in Natick, but now that my children are a bit older, I would like to be more involved in the town.

Are you a graduate of the Natick Community Services Citizen's Leadership Academy?

☐ Yes ☒ No

Please list any skills or specialized knowledge you can bring to these boards, committees and/or commissions.

I have always worked at non-profits and involved in community service. I have served on a number of boards (see below). I have managed policies, public service programs, and have managed hundreds of volunteers.

Please list any professional affiliations.

Admitted to Massachusetts Bar 2006 Emerge; Board Member, April 2012-October 2013 South Asian Bar Association, Board Member 2007, 2008, 2009, 2010, Treasurer 2011 South Asian Bar Association Board Member of the Year 2010 Women's Bar Foundation, Trustee 2011 Member of Women's Bar Association and Boston Bar Association Women's Bar Foundation Elder Law Project, Boston, MA; Volunteer Attorney, March 2011-May 2013 Women's Bar Foundation Family Law Project, Boston, MA; Mentor, March 2009 – March 2011 Women's Lunch Place, Boston, MA; Kitchen Volunteer, January 2003 - May 2006 Rosie's Place, Boston, MA; Food Access Initiative Intern, June - August 1999

Let us know what other specialized interests or hobbies you might have.

I'm an avid reader and knitter. I enjoy spending time with my friends and family and my two dogs and three-legged cat.

[S.Shah Resume 8.7.17.docx](#)

Upload a Resume

Sonia Shah

8 Sylvester Road • Natick, MA 01760 • 617-851-7903 • sshahz@gmail.com

SUMMARY OF SKILLS

- Grant Management
- Public Speaking
- Community Engagement
- Program Development
- Strategic Planning
- Marketing
- Project Management
- Data Analysis
- Legal Advocacy

PROFESSIONAL EXPERIENCE

MetroWest Legal Services, Framingham, MA

October 2016-Present

Development Director

- Create and implement all development and annual fundraising strategic plans including annual fund drive
- Plan and execute annual golf tournament.
- Maintain accurate records in donor database of donor history and cultivation efforts.
- Responsible for website and all social media accounts.
- Work with the Executive Director to identify and expand a diverse grant portfolio.

Boston Bar Association, Boston, MA

March 2011 – March 2016

Manager of Foundation and Public Service Programs:

- Oversaw, developed and promoted the Pro Bono and Public Service programs of the Boston Bar Association.
- Oversaw more than \$1 million in granting making and was responsible for all grant management functions of the Boston Bar Foundation, including all legal services granting.
- Worked collaboratively with the legal services community, funding partners and other key stakeholders on access to justice issues.
- Developed and maintained contact with lawyers and community organizations.
- Worked with over 600 volunteers each year, including managing leadership and committees.
- Managed the Lawyer Referral Service, which received over 8,000 calls each year.
- Assisted in marketing and fundraising strategies and coordinate the exchange of essential information including stories, statistics and upcoming opportunities.

Sumaria Systems, Inc., Danvers, MA

April 2009 - March 2011

In-House Counsel:

- Drafted, reviewed and negotiated contracts, including non-disclosure agreements, teaming agreements, subcontracts, consulting agreements and commercial real estate leases.
- Assisted with proposal development.

Casa Myrna Vazquez, Inc., Boston, MA

January 2007 - March 2009

Staff Attorney:

- Represented domestic violence survivors in probate and family court on a variety of issues, including, divorce, paternity, modifications, and contempt.
- Represented domestic violence survivors in district courts on 209A orders.
- Advocated and provided limited representation for domestic violence shelter guests and community clients.
- Conducted trainings for volunteers, students and attorneys on abuse prevention laws and the dynamics of domestic violence. Supervised and evaluated law student interns.

Northeastern University School of Law, Boston, MA

November 2006 - March 2007

Domestic Violence Clinic Supervisor:

- Supervised upper-level law students in an intensive abuse prevention clinic at Dorchester District Court.

EDUCATION

Northeastern University School of Law, Boston, MA; *Juris Doctor*

May 2006

Clinical Experience: Domestic Violence Clinic

Winter 2004 - 2005

Northeastern's Cooperative Legal Education Program: Completed four three-month full-time internships:

- **Greater Boston Legal Services**, Boston, MA, August-November 2004
- **Cloisters Chambers**, London, England, March-May 2005
- **Judge Paula M. Carey**, Norfolk County Probate & Family Court, Canton, MA, August-November 2005
- **Mulvey, Sneider & Freyman, P.C.**, Brookline, MA, March - May 2006

University of Michigan, Ann Arbor, MI; *B. A. in Psychology and Organizational Studies*

May 2001

Sonia Shah

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ADDITIONAL PROFESSIONAL/VOLUNTEER EXPERIENCE

- **Emerge**; *Board Member*, April 2012-October 2013
- **Women's Bar Foundation Elder Law Project**, Boston, MA; *Volunteer Attorney*, March 2011-May 2013
- **Women's Bar Foundation Family Law Project**, Boston, MA; *Mentor*, March 2009 – March 2011
- **Memorial Spaulding Elementary School**, Newton, MA; *Inclusion Assistant*, September - November 2002
- **Massachusetts Commission on the Status of Women**, Boston, MA; *Administrative Assistant*, October 2001 - August 2002
- **Spectro Coating Corporation**, Leominster, MA; *Board of Directors*, May 2001 - Present
- **Women's Lunch Place**, Boston, MA; *Kitchen Volunteer*, January 2003 - May 2006
- **Rosie's Place**, Boston, MA; *Food Access Initiative Intern*, June - August 1999

LANGUAGE SKILLS Conversationally fluent in Gujarati and familiar with Spanish

BAR ADMISSIONS/ASSOCIATIONS

Massachusetts Bar 2006

South Asian Bar Association, *Board Member 2007, 2008, 2009, 2010, Treasurer 2011*

South Asian Bar Association Board Member of the Year 2010

Women's Bar Foundation, *Trustee 2011*

Women's Bar Association, Boston Bar Association