



Natick Recreation and Parks Department

"CREATE COMMUNITY THROUGH PEOPLE, PARKS & PROGRAMS"

July 11, 2018

Ms. Amy Mistrot, Chair
Natick Board of Selectmen
13 East Central Street
Natick, MA 01760

Dear Ms. Mistrot,

I am requesting approval from the Board of Selectman to employ the following summer staff via an exemption from the town by-laws under, Art 41, Sec 4.

- Abigail Elliott

A disclosure of financial interest by Municipal Employee Forms have been completed by Ms Elliott in accordance with M.G.L. Ch. 268A, § 20(b).

Please contact me if you have any questions.

Sincerely,

A handwritten signature in dark ink, reading "Daniel J. Keefe III", with a stylized flourish at the end.

Daniel J. Keefe III, Assistant Director
Natick Recreation & Parks Department

**DISCLOSURE OF FINANCIAL INTEREST BY MUNICIPAL EMPLOYEE,
CERTIFICATION BY HEAD OF CONTRACTING AGENCY AND APPROVAL
AS REQUIRED BY G. L.C.268A §20(b)**

Note: You are eligible for this exemption only if you meet all of the following requirements:
 Your regular agency is not the contracting agency or an agency that regulates the activities of the contracting agency;
 You do not participate in or have official responsibility for any of the activities of the contracting agency;
 The contract was made after public notice or competitive bidding;
 You complete, sign, and file with the town or city clerk this disclosure form;
And, if the contract is for your personal services:
 The services will be provided outside your normal municipal working hours;
 The services are not required as part of your regular duties as a municipal employee;
 You are compensated for the services for not more than 500 hours during a calendar year;
 The head of the contracting agency completes and signs the certificate below.
 The city or town council, board of aldermen, or board of selectmen approve this exemption from §20 below.

Name:	Abigail Elliott
Title or Position:	Tutor/Mentor - ASAP - Johnson Elementary
Agency/Department:	Natick Public School
Office Phone:	508-647-6400 ext 2882
Contracting municipal agency:	Natick Recreation & Parks
Contract is for:	Beach Attendant
Financial Interest of employee and immediate family:	< \$2000/yr
Employee Signature:	Abigail Elliott
Date:	7-11-18

CERTIFICATE BY HEAD OF CONTRACTING AGENCY
 (if contract is for municipal employee's personal services)

I certify that no employee of my agency is available to perform the contract services described above as part of his or her regular duties.

Name:	Daniel J. Keefe #
Agency:	Recreation & Parks
Office Phone:	508-647-6530
Signature:	Daniel Keefe #
Date:	7-11-18

APPROVAL OF EXEMPTION
 (if contract is for municipal employee's personal services)

The city or town council, board of aldermen, or board of selectmen approve this exemption from §20.

Signature:	
Date:	

After disclosure (and certification and approval, if needed) are completed and signed,
 file this form with the city or town clerk.
 Attach additional pages if necessary.