

# BOARD OF SELECTMEN – TOWN OF NATICK

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## **MEETING MINUTES**

**EDWARD H. DLOTT MEETING ROOM – NATICK TOWN HALL**

**June 11, 2018**

**6:00 PM**

**PRESENT:** Chair Amy K. Mistrot, Vice Chair Susan G. Salamoff, Clerk Michael J. Hickey, Jr., and Jonathan H. Freedman

**ALSO PRESENT:** Town Administrator Melissa Malone and Executive Assistant Trish O'Neil

**ABSENT:** Richard P. Jennett, Jr.

After calling the public meeting to order at 6:05 p.m., noting that a quorum was present and that the meeting had been duly posted, the Chair requested a motion to enter into Executive Session to discuss matters pertaining to strategy related to collective bargaining/litigation with the Chair announcing that discussion of Executive Session matters in Open Session would have a detrimental effect on the Board of Selectmen's negotiating and litigation positions and the Town's interests. Mr. Freedman, seconded by Mr. Hickey, moved to enter into Executive Session and, by a roll call vote, all Board Members voted in favor of the motion. The Chair announced that the meeting would return to Open Session at approximately 7:00 p.m. The Board entered into Executive Session at 6:08 p.m.

Open Session was reconvened at 7:06 p.m. The Pledge of Allegiance was recited and a moment of silence was observed for those protecting our country.

## **ANNOUNCEMENTS**

Ms. Mistrot introduced and welcomed the new Town Administrator, Melissa Malone.

An announcement was made regarding a presentation of the Master Plan Natick 2030 to be held on Wednesday, June 20<sup>th</sup>, from 4-8 p.m. at the Community-Senior Center.

Natick residents were invited to attend a marijuana community forum hosted by the Board of Selectmen on June 21<sup>st</sup> at 7:00 p.m. at Natick High School Auditorium to learn about and discuss regulating adult use (recreational) marijuana in Natick in preparation for the Fall Annual Town Meeting.

## **CITIZEN'S CONCERNS**

Josh Ostroff, a Town Meeting member from precinct 6, welcomed the new Town Administrator and thanked the Board for their thorough selection process.

## **REQUESTED ACTION**

1. Application for Common Victualer's License – Chipotle Mexican Grill: Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 4-0-0 in favor of approving the Common Victualer's license contingent upon issuance of all Board of Health permits and a certificate of occupancy. Mr. Freedman advised Deanna Bigwood, the manager of record, to apply for an entertainment license for piped-in music.
2. Application for Common Victualer's License – Muffin House Café, Inc: Moved by Mr. Freedman and seconded by Mr. Hickey, the Board voted 4-0-0 in favor of approving the Common Victualer's license contingent upon receipt of all required documentation, Board of Health permits, and a certificate of occupancy.
3. Appointments to the Zoning Board of Appeals – Term Ending 5/1/2021: After an extensive follow-up discussion with Jason Makofsky (Mr. Makofsky's reappointment having previously been challenged by his neighbors) to ensure that appropriate measures have been taken by him to comply with a previous decision by the Zoning Board regarding his property, and expressing satisfaction that they had, the Board voted 4-0-0 in favor of his reappointment on a motion by Mr. Freedman, seconded by Mr. Hickey. The Board then interviewed Michael Lynch and voted to approve his appointment by a 4-0-0 vote on a motion by Mr. Hickey, seconded by Ms. Salamoff.
4. Cheesecake Factory – Application for a Change in Hours for an All-Alcohol On-Premises License: Attorney Andrew Upton, accompanied by the manager of record, Corey Dugan, explained that the restaurant is expanding its brunch offerings throughout the country, thus the request to expand its alcohol serving hours. Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 4-0-0 in favor.
5. Anthony's Coal Fired Pizza – Application for a Common Victualer's License: Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 4-0-0 in favor of approving the license contingent upon receipt of all Board of Health permits and a certificate of occupancy. Mr. Freedman advised Attorney Upton, present on behalf of the restaurant, to apply for an entertainment license for piped-in music if needed.
6. Public Hearing – Application for a New All-Alcohol On-Premises License – Anthony's Coal Fired Pizza: Mr. Hickey read the Public Hearing Notice aloud. The Board voted 4-0-0 to open the Public Hearing on a motion by Mr. Freedman, seconded by Mr. Hickey. After extensive discussion, and seeing no comment or questions from the public, Mr. Freedman, seconded by Ms. Salamoff, moved to close the Public Hearing and the Board approved the motion by a vote of 4-0-0. On the condition that the restaurant meets the 100-seat requirement for an all-alcohol license, and contingent upon receipt of all necessary approvals, the Board voted 4-0-0 in favor of the license on a motion by Ms. Salamoff, seconded by Mr. Freedman.

## **DISCUSSION AND DECISION**

1. Discuss and Approve Letter of Commendation for Bill Chenard, Deputy Town Administrator for Operations: The Board presented a letter of commendation to Mr. Chenard, Mr. Hickey reading it aloud, for his outstanding service to the Town of Natick, both as Acting Town Administrator and in his previous and current role as Deputy Town Administrator for operations. Ms. Salamoff moved

that the Board adopt the letter of commendation and that it be placed in his personnel file. Mr. Freedman seconded the motion with a friendly amendment to approve rather than adopt the letter. The Board voted 4-0-0 in favor.

2. Appointment of Bill Proia as Pro Bono Legal Counsel for the Sawin House Advisory Committee: Moved by Mr. Hickey and seconded by Mr. Freedman, the Board voted 4-0-0 to appoint Attorney Bill Proia as pro bono legal counsel in connection with the preservation of the Thomas Sawin House in accordance with the mission of the Sawin House Advisory Committee as outlined by Town Meeting action, subject to oversight by Town Counsel in accordance with Town bylaws, and to ratify Attorney Proia's actions to date.
3. Treasurer – Establish Useful Life for Equipment in Anticipation of Borrowing: Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 4-0-0 that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the borrowing authorized by the following votes is hereby determined pursuant to G.L. c.44 §§7(1),8(7A)(15) to be as follows:

<u>Article</u>	<u>Purpose</u>	<u>Amount</u>	<u>Maximum Useful Life</u>
Fall Annual Town Meeting - 2017			
9, Motion C, Item 9	Chlorine Gas Scrubber	\$320,000	10 years
9, Motion B, Item 7	SCBA gear	\$350,000	7 years
9, Motion C, Item 8	SCADA equipment	\$125,000	10 years
Spring Annual Town Meeting - 2018			
13, Motion C, Item 1	Dump truck, W-26	\$220,000	10 years
13, Motion C, Item 2	Fire alarm and signal bucket truck, S-5	\$200,000	10 years
13, Motion G, Item 1	Greens mower	\$38,000	5 years
13, Motion G, Item 2	Trim mower	\$35,000	5 years
13, Motion G, Item 3	Main pump heads	\$35,000	10 years

4. Director of Public Works – Curbside Collection of Solid Waste & Recycling Policy Revision – Draft: Mr. Marsette stated that a request by a nonprofit, Family Promise MetroWest, to have their trash and recycling picked up by the DPW prompted a review and resulting comprehensive update of the Board's Rubbish Collection Policy adopted in 2000. If approved by the Selectmen, the proposed policy, in addition to other updates, would formalize the curbside collection of solid waste and recycling for small, nonprofit charitable entities, including Family Profit MetroWest. Other nonprofits interested in the service would need to make a request in writing to the DPW. Moved by Ms. Salamoff and seconded by Mr. Freedman, the Board voted 4-0-0 to approve the policy and have it supersede the prior policy.
5. Review Administrative Approval of Various Licenses and Permits: Ms. Malone gauged the interest of the Board in an administrative license approval policy that would remove some of the burden from the Board and provide a more streamlined, efficient process for license applicants. The Board expressed interest and asked that Ms. Malone bring a plan forth on an upcoming agenda.

## **BOARD OF SELECTMEN UPDATES**

Steve Levinsky, Natick Center Cultural District – Quarterly Update: Mr. Levinsky provided his quarterly update, which included strategic goals and priorities for the year, a rundown of partnered programs and sponsored programs, as well as an overview of the Cultural District's revenue and expenses.

## **CONSENT AGENDA**

The Chair asked if any members of the public or the Board would like to discuss any item on the consent agenda and Ms. Salamoff asked to have item 19 removed in order to make a point. Moved by Mr. Freedman and seconded by Mr. Hickey, the Board voted unanimously to approve the remainder of the Consent Agenda conditional upon the fulfillment of all recommendations from Town Agencies and/or Departments. The following items were approved:

- a. STRIVERS Jingle Bell Family Run on 12/2/18
- b. Prospect Street Block Party on 6/23/18 (rain date: 6/24/18)
- c. Flutie 5K Banner from 9/10-9/16/18
- d. Natick Artists Open Studios Banner from 10/15-10/21/18
- e. Town Common use by the Natick Center Cultural District for Multi-Cultural Day on 8/25/18
- f. Street closures for Natick Center Cultural District for its annual Art Walk on 7/19/18 and for Natick Artists Open Studios event on 9/20 and 9/21/18
- g. Street closure for Rec & Park Natick Days on 9/8/18 (rain date: 9/9/18)
- h. Weekly warrant review for 9/9/18

Regarding item 19, Ms. Salamoff wanted to be sure that if requested by another entity, Natick Days would relinquish one of their three requested weeks to hang a banner and was assured that that is the usual practice. Moved by Ms. Salamoff and seconded by Mr. Hickey, the Board unanimously approved hanging of the Natick Days Anniversary banner for a week (8/20-8/26/18) additional to the two weeks previously approved.

## **SELECTMEN SUBCOMMITTEE / LIAISON UPDATES**

Mr. Hickey stated that he attended a West Natick Fire Station public forum, which he described as a productive meeting. In attendance were Building Committee members, the Fire Chief and several deputies, as well as 10-12 immediate neighbors. Asked by Ms. Mistrot about the anticipated timeline for the new fire station, Mr. Hickey stated that the Committee was waiting on construction documents to determine the final pricing.

Mr. Freedman said that the OPM, architect, and Kennedy Middle School Building Committee are working collaboratively and the permitting process has begun. A formal presentation will happen in the next 6-12 weeks and the project is on schedule and within budget.

Mr. Freedman said that an Audit Advisory Committee meeting will be arranged in the near future.

Ms. Salamoff stated that the Economic Development Committee had a very successful meeting with representatives from the Strathmore Road industrial area, and that the exciting news is that the executive director of the 495 MetroWest Partnership and the head of Life Sciences consider Natick to be well positioned to be a welcoming community for life sciences and other development.

Ms. Mistrot stated that the last Financial Planning meeting was canceled due to the lack of a quorum but that she has had a preview of documents related to budget timing and expectations, which she will look forward to sharing at the next meeting.

### **TOWN ADMINISTRATOR NOTES**

Ms. Malone thanked Mr. Chenard for his assistance and noted that she is looking forward to their partnership, feeling that she is establishing a great rapport with what she feels will be a great team, noting that she believes Natick is poised for great things.

### **SELECTMEN'S CONCERNS**

Ms. Salamoff asked how end-of-year transfer requests are proceeding and Mr. Chenard stated he is preparing documentation.

Ms. Salamoff asked about Fourth of July arrangements and was informed that a golf cart has been ordered along with "Board of Selectmen" signs for the cart.

### **ADJOURNMENT**

On a motion by Mr. Freedman, seconded by Mr. Hickey, the Board unanimously voted on a roll call vote to adjourn the Board of Selectmen's Meeting at 9:55 p.m.

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Michael J. Hickey, Jr., Clerk

Submitted by Trish O'Neil

June 11, 2018 Board of Selectmen Meeting Minutes Approved by the Board of Selectmen on  
October 15, 2018

**All documents used at this Board of Selectmen meeting are available at:**

**<https://naticktown.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=525&MinutesMeetingID=-1&doctype=Agenda>**