

# BOARD OF SELECTMEN – TOWN OF NATICK

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## MEETING MINUTES

EDWARD H. DLOTT MEETING ROOM – NATICK TOWN HALL

May 14, 2018

6:00 PM

**PRESENT:** Chair Amy K. Mistrot, Vice Chair Susan G. Salamoff, Clerk Michael J. Hickey, Jr., Jonathan H. Freedman, and Richard P. Jennett, Jr.

**ALSO PRESENT:** Acting Town Administrator Bill Chenard and Executive Assistant Trish O’Neil

The Chairman called the meeting to order at 6:03 p.m., noting that a quorum was present and that the meeting had been duly posted, and requested a motion to enter into Executive Session to discuss matters pertaining to Real Property (22 Pleasant Street, Sawin House, and 11 Mechanic Street) with the Chair announcing that discussion of Executive Session matters in Open Session would have a detrimental effect on the Board of Selectmen’s negotiating position and the Town’s interests. Ms. Salamoff, seconded by Mr. Jennett, moved to enter into Executive Session and, by a roll call vote, all Board Members voted in favor of the motion. (Mr. Hickey and Mr. Freedman arrived shortly after the roll call vote was taken to enter Executive Session.) The Chair announced that the meeting would return to Open Session at approximately 7:00 p.m. The Board entered into Executive Session at 6:05 p.m.

Open Session reconvened at 7:16 p.m. The Pledge of Allegiance was recited and a moment of silence was observed for those protecting our country.

## WHAT’S NEW

Mr. Chenard read aloud a Resolution from the Governor’s Office designating Natick as a Housing Choice Community along with Framingham and Ashland. Mr. Chenard also announced that the Annual Peace Officers’ Ceremony is scheduled for this coming Thursday.

## CONSENT AGENDA

Mr. Hickey read the Consent Agenda aloud. The Chair asked if any members of the public or the Board would like to discuss any item on the Consent Agenda and no discussion was requested. Moved by Mr. Freedman and seconded by Mr. Jennett, the Board voted unanimously to approve the Consent Agenda conditional upon the fulfillment of all recommendations from Town Agencies and/or Departments. The following items were approved:

- a. Eisenmenger Memorial Trail Walk on 5/20/18
- b. ADESA Boston’s Charity Motorcycle Run to benefit the Juvenile Diabetes Research Fund on 6/3/18
- c. Doug Flutie, Jr. Easter Bank 5K to benefit the foundation for Autism on 9/3/18
- d. Reynold’s Ave block party on 5/28/18
- e. Use of Town Common by Recreation & Parks for movies on the Common on Thursdays, 7/12, 7/26, 8/16, and 9/21/18
- f. Use of Town Common by Rotary Club for Tour de Natick Bike Ride on 6/17/18
- g. Use of Town Common by Morse Institute Stitchers for Worldwide Knit in Public Day on 6/9/18
- h. Rotary Club’s request to serve beer and wine during the Installation Meeting at the Morse Institute Library
- i. Donation from Your Town, Your School Committee to the Natick Elderly & Disabled Taxation Fund
- j. Weekly warrant reviews for 5/1 and 5/8/18
- k. Nominations of Mari Barrera and Chris Banthin to the Leonard Morse Grants Panel

## ANNOUNCEMENTS

Ms. Mistrot invited all Natick citizens to a BOS-sponsored reception to welcome the new Town Administrator, Melissa Malone, on June 7<sup>th</sup> from 7-9:00 p.m. at the Community-Senior Center.

Mr. Hickey read aloud the press release regarding the Eisenmenger Memorial Trail Walk on May 20<sup>th</sup>.

Mr. Hickey read aloud a proclamation honoring the Department of Public Works and proclaiming May 20-26, 2018 “National Public Works Week.”

### **CITIZEN'S CONCERNS**

None.

### **APPOINTMENTS**

1. Accept the Recommendation of the MathWorks Scholarship Committee Candidates for 2018: Brian Fay, speaking on behalf of the MathWorks Scholarship Committee, recommended two students, chosen from among 22 candidates, to receive the annual scholarship – Makiah Bennett and Matthew Walak, both Natick High School students – who will be attending Northeastern and Yale, respectively, to study computer science. Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 5-0-0 in favor of the Committee’s recommendations.
2. Wild Thyme Café – Application for a Common Victualer’s License: Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 5-0-0 to approve the license contingent upon all requirements being met.
3. Reappointment to the Zoning Board of Appeals, Term Ending May 1, 2021 – Jason Makofsky: Mr. Hickey noted that a question had previously been raised as to whether a certain condition imposed by the ZBA on Mr. Makofsky’s property has been satisfied. Since Mr. Makofsky could not attend the last meeting, the question of his reappointment to the ZBA had been postponed until tonight in order to get an answer to the question. Mr. Makofsky indicated that he is working through how he will satisfy that condition with neighbors and Town staff. The Board agreed to postpone their vote again to the next meeting in the hopes of resolution, in which case Mr. Makofsky’s reappointment would be taken up again.
4. Public Hearing – Application for a Farmers’ Series Brewery Pouring Permit – Barleycorn’s: Mr. Hickey read the Public Hearing Notice. Moved by Mr. Freedman and seconded by Mr. Jennett, the Board voted 5-0-0 to open the Public Hearing. Attorney Andrew Upton presented along with the two owners, Thomas Wilber and Fred Kelly, to explain that after brewing beer at this location for quite a while, the objective now is to serve the beer that is brewed on the premises, noting that breweries in Massachusetts have become engines of economic development. Confirmed via email by Town Counsel, Dave DeLuca, MGL c. 138, s. 19C does not require a farmer-brewer to obtain a common victualer’s license. Paul Joseph, President of the MetroWest Chamber of Commerce, and Gary Atlas, a 29-year resident of Natick and 13-year employee of Barleycorn’s, provided positive recommendations. Seeing no other questions or comments from the public, Mr. Jennett, seconded by Ms. Salamoff, moved to close the Public Hearing and the Board voted 5-0-0 in favor. Moved by Mr. Jennett and seconded by Mr. Freedman, the Board voted 5-0-0 in favor of issuing the requested permit.
5. Public Hearing – Application for Amendment of Farmers’ Series Winery Pouring Permit – Lookout Hard Cider, LLC: Mr. Hickey read the Public Hearing Notice aloud. The Board voted 5-0-0 to open the Public Hearing on a motion by Mr. Jennett, seconded by Mr. Freedman. Jay Mofenson and John Burns provided some background as to the reasons for their request for two additional outdoor seating/serving areas – the picnic area and the U-Barn – noting that 2015 and 2016 were very poor crop years. However, 2017 was a banner year in which they found the current serving areas inadequate to meet demand. This change would allow for a better customer experience and would increase the Farm’s revenue. The Town’s Safety Officer, Lt. Lauzon, expressed multiple concerns related to the location of the two requested areas, having management personnel available in designated areas, available police coverage, safety and monitoring of children, etc. Attorney Ann Zebrowski, a resident of 17 Lookout Farm Road, also speaking on behalf of the Lookout Ridge Improvement Association (comprised of abutters to the Farm), requested that the Board deny the Farm’s request outright, citing concerns over the lack of a safety plan or a traffic study and stating that members of her Association knew nothing of these plans until tonight. Paul Joseph, President of the MetroWest Chamber of Commerce, gave a vote of confidence, referencing the Farm’s history of compliance with regulations and willingness to work with the Board and neighbors of the Farm. After further extensive discussion among the Board Members and the Public, Mr. Jennett suggested the Board, along with Lt. Lauzon, visit the Farm in person, asking that Farm personnel provide a layout with stakes, in order to make a sounder decision after having seen the areas of proposed change with their own eyes. The remainder of the Board Members agreed and a field trip to the Farm was scheduled for Thursday, May 17<sup>th</sup> at 6:00 p.m. Anyone with an interest was encouraged to attend. Moved by Mr. Jennett and seconded by Ms. Salamoff, the Board voted 5-0-0 to continue

the Public Hearing to the Board's May 21<sup>st</sup> meeting with further consideration of the request at that time.

6. Sustainability Coordinator

- a. Municipal Vulnerability Program: Having made use of a \$21,000 Municipal Vulnerability Preparedness Grant from the Massachusetts Office of Energy and Environmental Affairs (EEA) to complete a Town-wide assessment and develop a set of actions to take to improve climate change resilience, the next step will be to submit the final report to EEA, with completion of the process enabling the Town to achieve MVP designation status and receive preference for state grants. Ms. Wilson Martin stated she is currently in the process of compiling MVP Action and Planning Assistance grant applications, totaling approximately \$250,000 in potential funding for the Town, and asked that the Board sign two letters of support. Moved by Mr. Freedman and seconded by Ms. Salamoff, the Board voted 5-0-0 to authorize the Chair to sign the letters of support.
- b. Small Business Energy Efficiency Program: Ms. Wilson Martin asked for the Board's support in promoting, by way of a signed letter that will be sent to small businesses, Eversource's Small Business Energy Solutions Program, part of the Mass Save group of programs mandated by the Massachusetts Department of Public Utilities, which will provide small businesses in Town energy audits and incentives to install energy-efficient equipment. Moved by Mr. Hickey and seconded by Mr. Jennett, the Board voted 5-0-0 to authorize the Chair to sign the letter.

7. Director of Public Works:

- a. Five-Year Roadway Improvement Plan Update: Mr. Marsette asked for the Board to approve the Town's Five-Year Roadway Improvement Plan, which he provided in the form of a PowerPoint presentation. Moved by Ms. Salamoff and seconded by Mr. Jennett, the Board voted 5-0-0 to adopt the proposed five-year program.
- b. Storm Water Management Oversight Committee: The terms of the Town's current storm water management permit (MS4 permit) will expire on June 30<sup>th</sup> and the terms of its new permit, issued by the U.S. Environmental Protection Agency and mandated under the Clean Water Act, will become effective. To ensure compliance with the regulations of the new permit, Mr. Marsette requested the Board appoint a Stormwater Management Oversight Committee with the following charge and composition:
  - i. Charge: To advise the Town on stormwater management, operations, projects, funding opportunities/mechanisms, and policies. The committee shall assist in the Town's compliance with the U.S. Environmental Protection Agency administered Municipal Separate Storm Sewer Systems (MS4) permit.
  - ii. Composition: The Committee shall be comprised of seven (7) voting members, including the Natick Town Administrator or designee, the Superintendent of Natick Public Schools or designee, the Director of Public Works or designee, the Director of Facilities or designee, and the Conservation Agent. The Committee will receive staff support from the Town Engineer. Appointees to this committee are proposed to be individuals with professional backgrounds relevant to stormwater/environmental management, planning, and engineering. The Committee shall consist of seven members appointed by the Town Administrator to three-year terms arranged such that as nearly equal a number as possible expire every year, provided, however, that the initial terms shall be staggered for this purpose.

Moved by Ms. Salamoff and seconded by Mr. Freedman, the Board voted 5-0-0 to create the Committee as outlined by Mr. Marsette.
- c. Pedestrian Facilities Inventory: In an effort to develop repair policies and set priorities to assist with long-term capital improvement planning, the firm of Stantec was retained in June of 2017 to create an inventory and assessment of the Town's pedestrian accessibility infrastructure, to include a sidewalk and ramp database. The resulting report is available on the Town's website and is presented to the Board for informational purposes with no action needed.

## **DISCUSSION AND DECISION**

Review Administrative Approval of Various Licenses and Permits: This topic was postponed to a future meeting.

## **BOARD OF SELECTMEN UPDATES**

Camp Arrowhead Update: Mr. Chenard stated that bids for reconstruction will be opened on Thursday, May 17<sup>th</sup>.

## **SELECTMEN/SUBCOMMITTEE LIAISON UPDATES:**

None.

## **TOWN ADMINISTRATOR NOTES**

None.

## **SELECTMEN'S CONCERNS**

Ms. Salamoff asked Mr. Chenard to look into a property tax work-off program for people on Social Security. Mr. Chenard stated it is being investigated but is likely to stay the same.

## **ADJOURNMENT**

On a motion by Mr. Jennett, seconded by Mr. Hickey, the Board voted 5-0-0, confirmed by a roll call vote, to adjourn the Board of Selectmen's Meeting at 10:54 p.m.

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Michael J. Hickey, Jr., Clerk

Submitted by Trish O'Neil

May 14, 2018 Board of Selectmen Meeting Minutes Approved by the Board of Selectmen on October 15, 2018

**All documents used at this Board of Selectmen meeting are available at:**

<https://naticktown.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=517&MinutesMeetingID=-1&doctype=Agenda>