



Natick Community Services

People Driven. Service Focused

Jemma Lambert
Community Services
Director

Karen Partanen
Recreation & Parks
Director

MEMO

SUBJECT: Natick Recreation and Parks 2019 Common Uses
DATE: February 25, 2019
TO: Amy Mistrot Chair Natick Board of Selectmen
CC: Melissa Malone, Town Administrator
Jemma Lambert, Community Services Director
Art Goodhind, LFNR Supervisor
FROM: Karen Partanen, Director of Recreation and Parks

The Natick Recreation and Parks Division requests the following dates for use of the Natick Common for special events.

- Mondays (July 1 - August 19) Concerts on the Common from 7:00 - 9:00 pm with set-up 2-3 hours prior.
- Wednesdays (July 10 - August 7) Children's Performing Arts Series 6:30 - 7:30 pm with 1 - 2 hours of set-up prior
- Saturday, September 7, Natick Days. Event time: 10am - 3pm with set-up/cleanup 3+ hours on each side. Rain date of Sunday, September 8, 12:00 - 4:00 pm.
- Saturday October 26, Spooktacular. Event time 12:00 - 3:00 pm. Setup 2 hours prior to event.
- Sunday, December 1, Holiday Lighting on the Common. Event Time 2:00-5:30 pm with set-up 1 hour prior to event.

The Recreation and Parks Division will coordinate with the appropriate town departments on the above-mentioned events. The following events will require additional approvals:

- Natick Days we would like to request closing of Common Street, Park Street and Route 135 from the intersection of 27 to Hayes Street during the event
- Natick Days we would like to request a banner be hung above Route 27 from August 26 - September 9.
- Spooktacular we request the closing of Park Street during the event.

We will coordinate all closings with the Public Works Department, Police and Fire to make sure they are properly secured.

Please let me know if you would like me to attend a future meeting to discuss any of these requests.