

# BOARD OF SELECTMEN – TOWN OF NATICK

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## MEETING MINUTES

SCHOOL COMMITTEE CONFERENCE ROOM – NATICK TOWN HALL

NOVEMBER 8, 2018

6:00 PM

**PRESENT:** Chair Amy K. Mistrot, Vice Chair Susan G. Salamoff, Clerk Michael J. Hickey, Jr., Jonathan Freedman, and Richard P. Jennett, Jr.

**ALSO PRESENT:** Town Administrator Melissa A. Malone and Deputy Town Administrators for Operations and Finance, Bill Chenard and John Townsend.

The Chairman called the meeting to order at 6:00 p.m., noting that a quorum was present, that the meeting had been duly posted, and that Wellesley resident Ron Alexander was filming the meeting along with Natick Pegasus. The Pledge of Allegiance was recited and a moment of silence was observed for those protecting our country.

### CITIZEN'S CONCERNS

None.

**ROLL CALL VOTE TO ENTER EXECUTIVE SESSION:** The Chair requested a motion to enter into Executive Session to discuss matters pertaining to Approving and Releasing the October 25, 2018 Executive Session minutes; Purpose 3 – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares; and Purpose 6 – To consider the purchase of real property where discussion in an open meeting would have a detrimental effect on the negotiating position of the Town – Winona Farm. Mr. Freedman, seconded by Mr. Jennett, so moved and the Board voted 5-0-0 in favor of the motion, as confirmed by a roll call vote. The Chair announced that the meeting would return to Open Session at approximately 7:00 p.m. Mr. Alexander left the meeting. The Board entered into Executive Session at approximately 6:05 p.m.

Open Session reconvened at approximately 7:30 p.m.

### DISCUSSION AND DECISION

- 1. Confirm Vote to Release Executive Session Minutes – 10/25/18:** Mr. Jennett moved to confirm the vote to release the October 25, 2018 Executive Session minutes as amended in Executive Session. Mr. Freedman seconded the motion. The Board voted 5-0-0 in favor of the motion.
- 2. Review of Town Administrator Transition; Review Status of Top Ten List from 6/1/18; Discuss FY 2019 Q3 and Q4 Goals; Discuss FY 2020 Goals; Discuss FY 2020 Budget Timeline and Process; Discuss Town Administrator FY 2019 Evaluation Process:** These topics were essentially discussed together/collectively. The Board and Ms. Malone discussed briefly Ms. Malone's transition into the role of Town Administrator and the status of the "Top 10" priority issues/matters that Ms. Mistrot had brought to Ms. Malone's attention upon her arrival in June, 2018. Issues discussed included the structural budget deficit, capital planning, collective bargaining agreements, senior staff/departments heads, organizational dynamics, Natick's ongoing response to the opioid crisis, the existing Town Counsel bylaw/model (including access to and use of Town Counsel by employees and volunteers), and the Town's preparation for the legalization of recreational marijuana. The Board and Ms. Malone then discussed briefly a timetable and expectations for Ms. Malone's upcoming performance review (focusing on her first six months as Town Administrator) as well as revisiting and updating goals and priorities for the coming year. The Board agreed that next steps should include refining the "Top 10" priority issues/matters list for Q3

& Q4 of FY19 to provide Ms. Malone with areas of focus, and then to arrange for an iterative discussion with Ms. Malone. Ms. Mistrot also suggested, and the Board agreed, to use the earlier "Top 10" list as a basis for Ms. Malone's Q1 and Q2 evaluation.

### **ADJOURNMENT**

On a motion by Ms. Salamoff, seconded by Mr. Jennett, the Board voted 5-0-0, confirmed by a roll call vote to adjourn the Board of Selectmen's Meeting.

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Michael J. Hickey, Jr., Clerk

Submitted by Michael J. Hickey, Jr., Clerk

November 8, 2018 Board of Selectmen Meeting Minutes Approved by the Board of Selectmen on \_\_\_\_\_.

**No documents/materials were used at this Board of Selectmen meeting.**