

# BOARD OF SELECTMEN – TOWN OF NATICK

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## **MEETING MINUTES**

NATICK POLICE DEPARTMENT COMMUNITY CONFERENCE ROOM

FEBRUARY 21, 2019

6:00 PM

**PRESENT:** Chair Amy K. Mistrot, Vice Chair Susan G. Salamoff, Clerk Michael J. Hickey, Jr., Jonathan H. Freedman, and Richard P. Jennett, Jr.

**ALSO PRESENT:** Karen Adelman-Foster, Member of the Public

The Chairman called the meeting to order at 6:07 p.m., noting that a quorum was present and that the meeting had been duly posted.

### **CITIZEN'S CONCERNS**

None.

### **DISCUSSION AND DECISION**

Review and Discuss Draft Town Administrator Evaluation: Board Members conducted a detailed review of the draft document in which the Chair had assembled and synthesized the written (narrative) comments provided by individual Board Members in their respective Town Administrator performance evaluation submittals. Mr. Freedman updated the draft document as Board Members progressed through each of its ten (10) sections and confirmed consensus on edits, final language, etc. At the conclusion of the review/editing exercise, the Chair turned the discussion to process. It was agreed that Mr. Freedman will send the updated/revised narrative document to Ms. Mistrot for final review. Ms. Mistrot then suggested that two (2) Board Members deliver the final evaluation to the Town Administrator, and suggested herself (as Chair) and Mr. Hickey (as presumed incoming Chair) serve in that role. Members concurred. Ms. Mistrot then explained that she would work to schedule a date and time to deliver the evaluation, and that once this date and time was set, she would deliver the final, written evaluation to the Town Administrator so that she would have an adequate time to review it in advance of the planned meeting with Ms. Mistrot and Mr. Hickey.

Review and Discuss Draft 2019 Goals: Board Members agreed to conduct a follow up meeting to review and discuss 2019 goals during the week of February 25th – date to be determined, but likely to be either February 26th or 28th.

### **CONSENT AGENDA:**

Sign March 2016 Election Warrant: The Board Members signed the March 26, 2019 Election Warrant.

### **SELECTMEN'S CONCERNS**

None.

### **ADJOURNMENT**

On a motion by Mr. Freedman, seconded by Mr. Jennett, the Board voted unanimously to adjourn the Board of Selectmen's Meeting at 9:09 p.m.

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Michael J. Hickey, Jr., Clerk

Submitted by Michael J. Hickey, Jr., Clerk

February 21, 2019 Board of Selectmen Meeting Minutes Approved by the Board of Selectmen on \_\_\_\_.

**All documents used at this Board of Selectmen meeting are available at:**

<https://naticktown.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=637&MinutesMeetingID=-1&doctype=Agenda>