



Natick Community Services

People Driven. Service Focused.

Karen Partanen
Recreation & Parks
Director

To: Bill Chenard, Deputy Town Administrator
From: Karen Partanen, Recreation & Parks Director
Re: Municipal Employee Exemption
Date: June 3, 2019

I request the following employee be granted an exception from the provision of Article 41, Section 4 of the Town of Natick By-Laws in order that the Community Services Department – Recreation & Parks Division, can hire this current town employee under the provisions of MGL Ch. 268A s1.

Name: Alex Campbell
Current Position: ASAP Program Staff
2nd Position: Leader (Rec)

**DISCLOSURE OF FINANCIAL INTEREST BY MUNICIPAL EMPLOYEE,
CERTIFICATION BY HEAD OF CONTRACTING AGENCY AND APPROVAL
AS REQUIRED BY G. L.C.268A §20(b)**

Note: You are eligible for this exemption only if you meet all of the following requirements:

- Your regular agency is not the contracting agency or an agency that regulates the activities of the contracting agency;
- You do not participate in or have official responsibility for any of the activities of the contracting agency;
- The contract was made after public notice or competitive bidding;
- You complete, sign, and file with the town or city clerk this disclosure form;

And, if the contract is for your personal services:

- The services will be provided outside your normal municipal working hours;
- The services are not required as part of your regular duties as a municipal employee;
- You are compensated for the services for not more than 500 hours during a calendar year;
- The head of the contracting agency completes and signs the certificate below.
- The city or town council, board of aldermen, or board of selectmen approve this exemption from '20 below.

Name:	Alex Campbell
Title or Position:	ASAP staff
Agency/Department:	Natick Public Schools
Office Phone:	
Contracting municipal agency:	Natick Recreation + Parks Department
Contract is for:	Summer Camp + some school found programming Leader
Financial interest of employee and immediate family:	6,000
Employee Signature:	Alex R Campbell
Date:	8/3/19

**CERTIFICATE BY HEAD OF CONTRACTING AGENCY
(if contract is for municipal employee's personal services)**

I certify that no employee of my agency is available to perform the contract services described above as part of his or her regular duties.

Name:	Melissa Carter / Karen Portner
Agency:	Recreation + Parks
Office Phone:	(508) 647-6530
Signature:	Melissa Carter
Date:	6-3-19

**APPROVAL OF EXEMPTION
(if contract is for municipal employee's personal services)**

The city or town council, board of aldermen, or board of selectmen approve this exemption from §20.

Signature:	
Date:	

After disclosure (and certification and approval, if needed) are completed and signed,
file this form with the city or town clerk.
Attach additional pages if necessary.