



Natick Recreation and Parks

People Driven. Service Focused.

Karen Partanen
Recreation & Parks
Director

To: Bill Chenard, Deputy Town Administrator
From: Karen Partanen, Recreation & Parks Director
Re: Municipal Employee Exemption
Date: June 12, 2019



I request the following employee be granted an exception from the provision of Article 41, Section 4 of the Town of Natick By-Laws in order that the Community Services Department – Recreation & Parks Division, can hire this current town employee under the provisions of MGL Ch. 268A s1.

Name: John DeVroude
Current Position: ASAP Program Staff
2nd Position: Leader/Counselor (Rec)


**DISCLOSURE OF FINANGIAL INTEREST BY MUNICIPAL EMPLOYEE,
CERTIFICATION BY HEAD OF CONTRACTING.AGENCY AND APPROVAL
AS REQUIRED BY G.L.C.268A §20(b)**

Note: You are eligible for this exemption only if you meet all of the following requirement:

- Your regular agency is not the contracting agency or an agency that regulates the activities of the contracting agency;
- You do not participate in or have official responsibility for any of the activities of the contracting agency;
- The contract was made after public notice or competitive bidding;
- You complete, sign, and file with the town or city clerk this disclosure form;

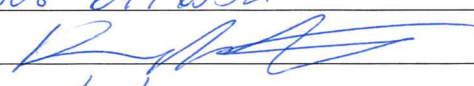
And, if the contract is for your personal services:

- The services will be provided outside your normal municipal working hours;
- The services are not required as part of your regular duties as a municipal employee;
- You are compensated for the services for not more than 500 hours during a calendar year;
- The head of the contracting agency completes and signs the certificate below,
- The City or Town Council, Board of Aldermen or Board of Selectmen approve this exemption from '20 below.

<input checked="" type="checkbox"/>	Name:	Sohn Desrosade
<input checked="" type="checkbox"/>	Title or Position:	Tutor / mentor
<input checked="" type="checkbox"/>	Agency/Department:	ASAP
<input checked="" type="checkbox"/>	Office Phone:	508-397-2441
<input checked="" type="checkbox"/>	Contracting Municipal Agency:	ASAP / Recreation
	Contract is for:	Summer camp
	Financial Interest of Employee and immediate family:	Less Than \$5000/year
<input checked="" type="checkbox"/>	Employee Signature:	
<input checked="" type="checkbox"/>	Date:	6-11-19

**CERTIFICATE BY HEAD OF CONTRACTING AGENCY
(If contract is for municipal employee's personal services)**

I certify that no employee of my agency's available to perform the contract services described above as part of his or her regular duties.

Name:	Karen Partanen
Agency:	Town of Natick / Recreation + Parks
Office Phone:	508-647-6532
Signature:	
Date:	6/12/19

**APPROVAL OF EXEMPTION
(If contract is for municipal employee's personal services)**

The City or Town Council, Board of Aldermen or Board of Selectmen approve this exemption from §20.

Signature:	
Date:	

After disclosure (and certification and approval, if needed) are completed and signed,
File this form with the city or town clerk.
Attach additional pages if necessary