

**NATICK FINANCE COMMITTEE MEETING MINUTES**

**March 19, 2019**

**Natick Town Hall**

**School Committee Meeting Room 3<sup>rd</sup> Floor**

This meeting has been properly posted as required by law.

**MEMBERS PRESENT:**

Patrick Hayes, Chairperson  
Linda Wollschlager, Vice-Chairperson  
Bruce Evans, Clerk  
Michael Linehan, Member  
Jim A. Scurlock, Member  
Robert McCauley, Member  
Daniel Sullivan, Member  
Kristine Van Amsterdam, Member  
Bill Grome, Member  
Dirk Coburn, Member  
Philip Rooney, Member  
David Coffey, Member  
David J. Gallo, Member  
Jeff DeLuca, Member

**MEMBERS ABSENT:**

Lynn D. Tinney, Member

**AGENDA:**

1. Call to Order
  - a. Pledge of Allegiance & Moment of Silence
  - b. Advisement of Pegasus Live Broadcast
  - c. Review of Meeting Agenda and Ordering of Items
2. Announcements
  - a. Finance Committee Vacancy
3. Public Comments
4. Meeting Minutes
  - a. Review & Approve February 26, February 28, March 5, March 7 and March 12, 2019 Meeting Minutes
5. Town Administrator's FY2020 Budget Public Hearing
  - a. [All Municipal & School Department Budgets Finance Committee Final Motions/ Recommendations Education & Learning, DPW, Public safety, Health & Community Services, Administrative Service Committees, Shared Expenses, Water & Sewer and Sassamon Trace Enterprise Funds](#)
6. 2019 Spring Annual Town Meeting Warrant Articles Public Hearing
  - a. Article 7: FY2019 Omnibus Budget (Adjustments to current year budget)
  - b. [Article 3: Elected Officials Salary](#)
  - c. Article 9: Morse Institute Library Article
  - d. Article 10: Bacon Free Library
  - e. Article 11: School Transportation Subsidy
  - f. Article 8: FY2020 Omnibus Budget – All Motions

- g. [Article 14: Capital Equipment](#)
- h. [Article 15: Capital Improvements](#)

- 7. Committee and Sub-Committee Scheduling
  - a. Special Town Meeting #1 Warrant & submitted articles – scheduling preview
- 8. Adjourn

### **CALL TO ORDER**

Meeting called to order at 7:00 p.m. by Chairman, Patrick Hayes.

### **ANNOUNCEMENTS/CITIZENS CONCERNS:**

None.

### **PUBLIC COMMENTS**

None.

### **MOTION**

*Mr. Linehan moved to take the Town Administrator's Fiscal 2020 Budget Public Hearing from the table, seconded by Ms. Wollschlager, voted 14-0-0.*

#### **Town Administrator's FY2020 Budget Public Hearing**

All Municipal & School Department Budgets Finance Committee Final Motions/  
Recommendations Education & Learning, DPW, Public safety, Health & Community  
Services, Administrative Service Committees, Shared Expenses, Water & Sewer and  
Sassamon Trace Enterprise Funds

Presenters:

Ms. Melissa Malone, Town Administrator

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O'Brien. Special Assistant to Deputy Town Administrator – Finance

Ms. Malone thanked the Finance Committee and all involved for their collaboration in developing the FY20 budget. Tonight, we are presenting the Town Administrator's budget. The main difference between the previously presented budget and the budget we're presenting tonight is the usage of \$950,000 of investment bond proceeds that accrued from the debt-excluded projects (KMS, West Natick Fire Station). These proceeds were the result of bond laddering of the proceeds. The super-majority of the uses is for one-time usages and we will review what they are being spent on in the budget. One of the uses is \$400,000 for roadway improvements. Last fall, Free Cash was \$1.8 million and there's been much discussion about what the best range of Free Cash should be and we believe the best range is between \$1.8 million and \$2.2 million, and \$2.2 million is, on average, where the town has been in the last decade.

Mr. Townsend noted that per the request of the Finance Committee Chairman, we have divided the budget up by department.

<b>NPS</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
NPS Budget	64,952,439	67,125,774	67,810,346	2,857,907
Notes: Increase from 3.35% to 4.40%				
<b>Keefe Tech</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Keefe Tech Assessment	1,594,984	1,634,859	1,554,748	(40,236)
Notes: Keefe Tech Assessment reduction due to slight reduction in enrollment				

Education and Learning: Mr. Townsend said the Natick Public Schools numbers reflect an increase from the 3.35 % in the previous budget to 4.4% in this budget. Ms. Malone noted that the town had raised a number of fees (PAYT bags [+\$242,000], increased parking fees [+\$40,000 increase], increased liquor licenses for all restaurants in Natick [+\$50,000], incorporated the updated Cherry Sheets received along with offsets. Investment income was projected \$500,000 and that is usually between \$200,000 and \$300,000. Our Finance team was able to structure the bond proceeds in line with the construction spend-down and have a yield of \$950,000. Ms. Malone reiterated that \$400,000 of this was for roadways that are used by all citizens.

Mr. Townsend noted that the Keefe Tech assessment was a reduction of \$40,236.

<b>Morse Library</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	106,100	106,916	108,528	2,428
Salaries Administrative	181,941	204,908	206,929	24,988
<b>Total Budget</b>	<b>2,244,799</b>	<b>2,271,866</b>	<b>2,275,499</b>	<b>30,700</b>
Notes: Personnel Board updates				
<b>Bacon Library</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Tech/Prof	93,417	97,087	99,218	5,801
<b>Total Budget</b>	<b>184,503</b>	<b>188,661</b>	<b>190,792</b>	<b>6,289</b>
Notes: Personnel Board updates				

Mr. Townsend noted that the final proposed budget for the Morse Library increased by \$30,700 for a total budget of \$2,275,499. The Bacon library final proposed budget for the Morse Library increased by \$6,289 for a total budget of \$190,792.

<b>Police</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Operational	3,286,389	3,561,226	3,546,294	259,905
Salaries Non-Uniformed	153,488	156,912	158,021	4,533
Salaries Operational OT	337,187	337,187	361,195	24,008
Salaries Court OT Oper.	83,968	83,968	89,947	5,979
Salaries Add'l Comp Oper.	607,491	655,400	686,164	78,673
<b>Total Budget</b>	<b>7,016,221</b>	<b>7,394,265</b>	<b>7,441,193</b>	<b>424,972</b>
Notes: Revised CBA settlement for patrol and personnel board updates				
<b>Parking Enforcement</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Operational	50,638	54,144	114,144	63,506
<b>Total Budget</b>	<b>137,572</b>	<b>143,977</b>	<b>203,977</b>	<b>66,405</b>
Notes: Inclusion of \$60,000 for Parking Enforcement Initiative				
<b>Fire</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Operational	3,521,742	3,650,664	3,651,390	129,648
Salaries Add'l Comp Oper.	988,624	991,804	991,818	3,194
<b>Total Budget</b>	<b>8,716,273</b>	<b>8,883,706</b>	<b>8,884,446</b>	<b>168,173</b>
Notes: Personnel Board increases & additional comp adjustment				

The final budget for Police Department is \$7,441,193, an increase of \$424,972 over FY19. Parking Enforcement increased to \$203,977, an increase of \$66,405 over FY19 [\$60,000 is the inclusion of a full-time parking enforcement officer]. The final budget for the Fire Department is \$8,884,446, an increase of \$168,173 over FY19. Ms. Malone noted the prior discussions where they showed data that the parking enforcement officer position would pay for itself. Right now, there are four people working part-time as parking enforcement officers. The January 3 budget contained an initiative to make one of these part-time officers a full-time officer and was funded in the January 3 budget. In consultation with the Police Chief, parking enforcement will now be fully staffed at two FTE parking enforcement officers and two part-time parking enforcement officers, along with a seasonal summer part-time officer. The FTE parking enforcement officer not only enforces parking law, but also services parking meters and collects money from the coin-operated meters and deposits it in the bank. Many of you will recall there was consternation about raising the parking fees for parking behind St. Patrick's church. A key component of collecting that \$800+ is a guaranteed space. Without parking enforcement, that guarantee may not be met. Mr. Townsend noted that there were no additional changes to the Emergency Management budget from the Jan 3 budget.

<b>DPW Administration</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	138,400	139,465	141,556	3,156
Salaries Operational	166,348	167,627	169,048	2,700
Training & Education	10,500	10,500	25,500	15,000
<b>Total Budget</b>	<b>395,585</b>	<b>399,782</b>	<b>418,294</b>	<b>22,709</b>
Notes: Personnel Board increases & OSHA Consulting				
<b>Highway &amp; Sanitation</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Street & Sidewalk Mtnce	170,000	170,000	570,000	400,000
<b>Total Budget</b>	<b>3,624,590</b>	<b>3,766,621</b>	<b>4,166,621</b>	<b>542,031</b>
Notes: Inclusion of \$400,000 for roadway improvements				

Mr. Townsend noted that the final proposed budget for the DPW Administration was \$418,294, an increase of \$22,709 over the January 3 budget that is primarily due to Personnel Board increases and \$15,000 budgeted for OSHA consulting. Highway and Maintenance increased by \$500,000 for roadway improvements, bringing the total budget to \$4,166,621, an increase of \$542,031 over the January 3 budget. Mr. Chenard noted that the Board of Selectmen received an update two weeks ago on the town roadway condition index showing that the condition has declined over the past few years. The estimate to simply maintain our roads is an annual spend of \$2.3 million per year and in excess of \$3 million to start to improve the roadway condition index. The Board of Selectmen is very supportive of this increase and urged us to step up on the town's five-year roadway improvement plan. Ms. Malone noted the challenges of unaccepted roads which are not covered in the roadway improvement plan, both from a policy and budget perspective.

Health and Human Services

<b>Community Services Administration</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	109,800	110,645	112,106	2,306
Salaries Operational	114,720	115,602	116,207	1,487
<b>Total Budget</b>	<b>277,320</b>	<b>279,047</b>	<b>281,113</b>	<b>3,793</b>
Notes: Personnel Board increases				
<b>COA</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	78,400	79,003	80,011	1,611
Salaries Operational	237,613	242,031	243,896	6,283
<b>Total Budget</b>	<b>367,032</b>	<b>372,053</b>	<b>374,926</b>	<b>7,894</b>
Notes: Personnel Board increases				
<b>NCOF</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Supervisory	78,000	70,538	71,597	(6,403)
Salaries Tech/Prof	102,700	105,196	107,470	4,770
<b>Total Budget</b>	<b>180,700</b>	<b>175,734</b>	<b>179,067</b>	<b>(1,633)</b>
Notes: Personnel Board increases				
<b>Human Services</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Tech/Prof	126,700	128,032	134,880	8,180
<b>Total Budget</b>	<b>132,700</b>	<b>134,032</b>	<b>140,880</b>	<b>8,180</b>
Notes: Personnel Board Increases				
<b>Rec &amp; Parks</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	90,000	90,692	91,851	1,851
Salaries Supervisory	81,000	81,623	82,681	1,681
Salaries Operational	112,008	68,853	68,853	(43,155)
Salaries Tech/Prof	113,578	170,061	171,405	57,827
<b>Total Budget</b>	<b>462,766</b>	<b>487,010</b>	<b>490,571</b>	<b>27,805</b>
Notes: Personnel Board increases; shifting of Teen Center Coordinator from Operational to Tech/Prof				
<b>Veterans</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	71,000	71,546	72,554	1,554
<b>Total Budget</b>	<b>472,359</b>	<b>473,327</b>	<b>474,335</b>	<b>1,976</b>
Notes: Personnel Board Increases				
<b>BOH</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	110,300	111,148	113,113	2,813
Salaries Tech/Prof	341,300	349,365	354,106	12,806
<b>Total Budget</b>	<b>650,823</b>	<b>663,877</b>	<b>670,583</b>	<b>19,760</b>
Notes: Personnel Board increases				

Mr. Townsend noted that the increases from the original January 3 budget are primarily due to Personnel Board increase. The NCOF budget decreased slightly over FY19 due to the retirement of the Executive Director and the new Executive Director's lower salary. In the recreation and parks department, one of the key changes was the shift of the teen Center coordinator from Operations to Technical/Professional.

Administrative Support Services:

<b>BOS</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	598,056	602,656	611,367	13,311
Salaries Supervisory	64,300	64,795	65,802	1,502
Salaries Operational	184,900	180,679	182,191	(2,709)
Salaries Tech/Prof	167,200	168,486	169,947	2,747
Training & Education	24,000	24,000	39,000	15,000
CBA Settlements	1,517,000	950,000	1,100,000	(417,000)
<b>Total Budget</b>	<b>2,929,006</b>	<b>2,366,666</b>	<b>2,544,357</b>	<b>(384,649)</b>
Notes: Personnel Board increases; additional workforce development training; increased contingency for CBAs				
<b>Finance Administration</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	70,000	70,538	90,516	20,516
<b>Total Budget</b>	<b>81,900</b>	<b>72,438</b>	<b>92,416</b>	<b>10,516</b>
Notes: Personnel Board Increases				
<b>Comptroller</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	115,000	115,885	117,396	2,396
Salaries Operational	177,739	180,075	181,082	3,343
<b>Total Budget</b>	<b>399,489</b>	<b>403,560</b>	<b>406,078</b>	<b>6,589</b>
Notes: Personnel Board increases				
<b>Treasurer / Collector</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Supervisory	77,500	90,692	92,279	14,779
<b>Total Budget</b>	<b>604,482</b>	<b>604,466</b>	<b>606,053</b>	<b>1,571</b>
Notes: Personnel Board Increases				
<b>Assessors</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	110,300	111,148	105,808	(4,492)
Salaries Tech/Prof	206,200	207,786	209,298	3,098
<b>Total Budget</b>	<b>476,920</b>	<b>481,479</b>	<b>477,651</b>	<b>731</b>
Notes: Personnel Board increases and change in Town Assessor				
<b>IT</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	112,700	113,567	115,048	2,348
Salaries Tech/Prof	235,200	237,009	300,090	64,890
<b>Total Budget</b>	<b>1,320,900</b>	<b>1,374,576</b>	<b>1,439,138</b>	<b>118,238</b>
Notes: Personnel Board increases and shift of new initiative for Systems Analyst from CED to IT				
<b>Town Clerk</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	94,095	94,095	95,507	1,412
<b>Total Budget</b>	<b>311,572</b>	<b>315,843</b>	<b>317,255</b>	<b>5,683</b>
Notes: Increase to Elected Officials salary				
<b>CED</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	218,700	220,382	223,783	5,083
Salaries Tech/Prof	303,700	366,036	309,966	6,266
<b>Total Budget</b>	<b>924,355</b>	<b>1,012,987</b>	<b>960,318</b>	<b>35,963</b>
Notes: Personnel Board increases and shift of Systems Analyst to IT budget				

Mr. Townsend noted three significant changes to this budget:

1. The Board of Selectmen budget, CBA settlements line item was increased by \$150,000. All union contracts expire at the end of FY19, so it was prudent to allocate additional money to this budget.
2. The IT budget is increasing due to the transfer of a new initiative for a system analyst from CED to IT. This position is approximately \$50,000.
3. The CED budget is decreasing due to the transfer of a new initiative for a system analyst from CED to IT. This position is approximately \$50,000.

<b>Fringe</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Merit & Performance	175,000	300,000	150,000	(25,000)
Healthcare	13,115,833	13,968,362	13,823,603	707,770
<b>Total Budget</b>	<b>15,851,586</b>	<b>17,038,181</b>	<b>16,743,422</b>	<b>891,836</b>
Notes: Reduction of Merit & Performance (placeholder accounting for FY19 increases); reduction in healthcare				
<b>Facilities Management</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Supervisory	322,600	340,197	342,162	19,562
Salaries Tech/Prof	56,400	56,834	57,564	1,164
<b>Total Budget</b>	<b>3,308,705</b>	<b>3,423,924</b>	<b>3,426,619</b>	<b>117,914</b>
Notes: Personnel Board increases				

Mr. Townsend noted that this budget was initially submitted at \$17,038,181 and is decreased to \$16,743,422 in the March 19 budget and is due to the reduction of merit and performance increases that were a placeholder for deferred FY 19 increases as well as reduction in healthcare when the final rates were received from West Suburban Health Group. Facilities Management is marginally increased by \$2,695 from the January 3 budget.

<b>Water/Sewer/Utility Billing</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
UB Salaries Operational	115,754	115,754	107,981	(7,773)
UB Salaries Part-time	3,957	3,957	4,075	118
Medicare	31,375	32,115	32,003	628
Health Insurance	441,577	463,656	424,116	(17,461)
<b>Total Budget</b>	<b>14,248,238</b>	<b>14,240,061</b>	<b>14,192,636</b>	<b>(55,602)</b>
Notes: Updates to Utility Billing personnel; revised Medicare calculation; updated Healthcare budget				
<b>Sassamon Trace</b>				
<b>Description</b>	<b>FY19 Budget</b>	<b>Jan. 3</b>	<b>Mar. 19th</b>	<b>Final Budget - FY19</b>
Salaries Management	103,646	107,667	109,186	5,540
Salaries Operational	66,300	66,810	67,667	1,367
Medicare	4,353	4,582	4,616	263
Health Insurance	48,013	50,414	46,728	(1,285)
<b>Total Budget</b>	<b>914,348</b>	<b>945,104</b>	<b>943,828</b>	<b>29,480</b>
Notes: Personnel Board increases; revised Medicare calculation; updated Healthcare budget				

### Enterprise Funds

Mr. Townsend noted that the water and sewer enterprise fund budget decreased slightly \$55,602 over FY19 due to:

1. Updated utility billing personnel accounting (utility billing is run out of the Collector's office)
2. Revised Medicare calculation for retirees



3. Updated healthcare numbers

Sassamon Trace Enterprise Fund increased by \$29,480 due to personnel Board increases revised Medicare calculation for retirees and updated healthcare numbers.

Committee Questions:

Mr. Rooney asked ... Ms. Malone said that the town carried \$25,000 forward from FY18 into FY19 because these merit increases were not paid in FY18 because I started right at the end of FY18 and we deferred these merit increases until FY19.

Ms. Wollschlager asked what “Personnel Board increase” signifies and why this changed from January 3 budgets. Ms. Malone said that these are salary adjustments made to non-union employee salaries and the town does make adjustments from time to time, as appropriate. For example, some positions were not in the appropriate classification and pay plan and other positions were adjusted to be in line with actual duties.

*Mr. Linehan moved to take the Spring 2019 Town Meeting Warrant Article Public Hearing from the table, seconded by Ms. Van Amsterdam, voted 14-0-0.*

**Article 3: Elected Officials Salary**

Presenters:

Ms. Melissa Malone, Town Administrator

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O’Brien. Special Assistant to Deputy Town Administrator - Finance

Ms. Diane Packer, Town Clerk speaking: Town Clerk is an elected position that is not in the Personnel Board pay structure. The Town Clerk gets health benefits, retirement and pension, but no other benefits. The question of how to calculate the Town Clerk’s salary has always been difficult. The \$94,095 number excludes the \$3,200 Board of Registrar’s stipend, and the \$1,000 education stipend. This position is rated as a Grade 4 pay scale in the town system and is at the low end of that pay scale.

**MEMBER QUESTIONS**

Mr. Sullivan asked how other peer communities determine the Town Clerk salary. Ms. Packer said she wasn’t sure, but knows that Needham, for example, uses a hybrid calculation model. Once the salary is calculated, it is also put on a warrant article for review and approval by their Town Meeting. Ms. Malone added that she and Ms. Packer discussed was the difference between an elected and an appointed clerk in terms of duties and jobs the committee assigned to the clerk. That’s why it’s important to have information on the stipends that are included in the overall remuneration. In line with the other non-union personnel increases, the Town Clerk position salary was adjusted. We also plan to re-visit this in the fall 2019 timeframe.

Mr. Sullivan asked whether there would be any legal issues with this being an elected position to be assigned a grade in the Personnel Pay plan so that this issue would not be a recurring issue. Ms. Packer said that Town Counsel advised her that this approach would be illegal.

**PUBLIC COMMENTS**

None.

*Mr. Evans moved to vote that the town fix the salary and compensation of the following elected officer of the town for the fiscal year 2020 July 1, 2019 through June 30, 2020 as provided by Section 108, Chapter 41 of Mass General Laws Town Clerk \$95,800.00 (noted one scrivener's error no closed parentheses after June 30, 2020 and a period at the end of the sentence), seconded by Mr. Sullivan, voted 14-0-0.*

Mr. Evans: The Town Clerk specified all the work that she has done in recent elections and has done some innovative work to respond to items that were thrust upon her such as early voting that she handled with her usual aplomb. In my opinion, the Town Clerk is worth every penny we pay her.

Mr. Sullivan: I'm deeply appreciative of the work and the expanded role the Town Clerk has taken on. We should take a deeper look at this issue and streamline this particular issue.

Ms. Wollschlager: I appreciate all the work of the Town Clerk and her staff has done, particularly considering the records requests. Given the materials that the Town Clerk has provided, we need to come up with a methodology to fairly and appropriately determine the Town Clerk's salary.

Mr. Coffey: I will grudgingly vote in favor of this. I think we need to do a more thorough job with this to bring this salary in line with other positions comparable to it.

#### **Article 8: FY2020 Omnibus Budget – All Motions**

Presenters:

Melissa Malone, Town Administrator,

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O'Brien, Special Assistant to Deputy Town Administrator – Finance

Ms. Malone said that at Fall Town Meeting, there were questions about the use of Free Cash and why we advocated putting money into the stabilization accounts. The reason that we did that is to enable us to provide the services and infrastructure that are needed for the town at the stretch as our budget. Over the last 10 years, the average Free Cash number has been approximately \$2.2 million. In the January 3 budget, we proposed using \$1.8 million of Free Cash from the fall that included Natick Public Schools and municipal departments. The 3.35% increase in the budget matched our projected revenues at the time. One of the frustrations about budgets is the moving target nature of them and we have worked to ensure the accuracy of these numbers. We have worked collaboratively with the schools in doing some innovative one-time things to pay for non-recurring expenses. I have signed a memorandum of agreement with the schools for FY20 to collect parking fees from students. The fees that we collect from the community go into one pot (PAYT bags, licensing fees, parking fees, parking fines, etc.). I'm pleased that we have been able to provide a 4.4% budget for FY20 that is both acceptable and prudent. In talking to my peers across the Commonwealth, many communities are not able to do this. I want to underscore that the bond proceeds were from debt exclusion that the community as a whole embraced. If you take out the \$400,000 for roadway improvements, the \$550,000 that is added to the \$1.8 million brings us to approximately the 10 year average Free Cash spending.

Dr. Anna Nolin, Superintendent Natick Public Schools thanked Ms. Malone for the collaboration that town administration has done on the FY20 budget. The NPS budget discussion began with our needs assessment with our Principals and we seek to serve children in legally and educationally appropriate ways. Our task is to work with the School Committee to ensure that we're providing the curriculum and services to our children and for negotiating in good faith with our teachers to continue to attract high

quality professionals to work in the district. Unfortunately, our salaries are not above the state median teacher salaries so that is a challenge. We must also ensure that we follow through on staffing for the Kennedy middle school building project. After that analysis was completed, we came forth with a 7.1% increase over the FY19 budget. We have worked hard to reduce that to a 5.7% increase and raising the NPS' revenue contribution. I understand the concern about using one-time revenues sources and the difficulties of presents for future budgets, but in the absence of a longer range plan at this time, it is our mandate to bring forth a budget that meets the educational needs of the students and that is what we provided for you today. We're very appreciative of the 4.4% that town administration has provided to help us meet these needs.

### **PUBLIC COMMENTS**

Mr. Matt Steinberg, Natick resident

One reason I came to Natick is for the school system. I have three children at Memorial School. We need to financially support the Natick school system to keep attracting taxpayers to the town.

Mr. Richard Sidney, Town Meeting member, Precinct 8

The quality of our schools has a direct correlation to our property values. If we spend money on schools property values go up and tax revenue goes up. We should fund the schools to the higher number Dr. Nolin requested. Please consider reallocation of funds regarding the transportation fees.

Mr. Henry Haugland, Precinct 7

I hope we can find a way to provide Dr. Nolin with the resources that she needs to do what we need to do for our kids. When we fail to provide adequate resources we fail to provide for the needs of some of the kids. I hope FinCom will support this budget.

Ms. Lisa Tabenkin, Natick School Committee Chair

I cannot urge the importance of the proposed budget. There are increased demands on the school district that need to be met. I have received many calls in the past few weeks from parents concerning programs that are run at the high school such as COMPASS and PACE. We have the best SPED programs and teachers who make sure that students don't fall through the cracks and get what they need, whether it's individualized instruction. Our teachers are tremendous and we must every effort to make Natick a good place for them to teach.

Ms. Katie Joyce, Town Meeting Member Precinct 5

Real service for real children and not just budget numbers are what is at stake here. The budget presented by the school committee keeps things at status quo at best. The other budget presented results in cuts that will surely impact individual students and teachers. I respectfully ask that you support the school committee's budget.

Mr. Jefferson Wood, Co-President of the Education Association of Natick and Fourth Grade Teacher

I don't believe you will let our best and brightest young teachers look to other districts that can support them in the long run. Some people fear the committee will not support the School Committee's budget but I believe you will support it for all the right reasons.

Ms. Tracy Sofeloski (phonetic) District 10, school teacher at Wilson Middle School

I am here to ask you why we're not getting a 7.1 increase. How as a town can we fund this going forward? If we don't solve this problem we are going to lose good teachers. I encourage you to talk to Dr. Nolin about what we're not getting for that 7.1 percent.

Ms. Lorraine McGee, Precinct 8, Fourth Grade Teacher

This town has voted to fund the schools in the past. I'm here to thank you for investing in me and my students up until now and plead with you to invest in us moving forward.

Ms. Jessica Brainerd (phonetic), First Grade teacher

Kindergarten is very important and particularly relevant in terms of class size. The student/teacher ratio for Kindergarten is 1 to 26. Teachers are tasked with teaching these young children well. Hopefully we want those children to be positive confident not anxious, nervous stressed-out members of the community. When you think about the vote please consider fully funding Natick Public Schools budget.

*Mr. Sullivan moved to recommend Favorable Action on Natick Public School budget of \$67,810,346.00 as denoted in the handout tonight the Town Administrator's proposed budget, seconded by Ms. Van Amsterdam, voted 14-0-0.*

Mr. Sullivan: I appreciate everyone coming out tonight. As Chairman of the Sub-committee for Education and Learning I thank the school administration and the town administration for their responsiveness and hard work. In this budget, we all wished that we could provide more than the 4.4% increase. I want to call out that we sit here in 2019 at the height of one of the most significant economic booms this country has ever had and I'm particularly concerned that we think this budget season was tough. Heaven forbid if this economy starts to slow by 2-3% over the next couple of years. We're very fortunate to be one of the very few communities in the Commonwealth that's can fund our schools at a 6–6.5% increase on an annual basis and I wish we could do it this year. I wish it could be more.

Ms. Van Amsterdam: I echo many of the comments my colleague made. I want to thank school administration for all the work they did while preparing for this vote.

Mr. Coburn: Matching one-time revenues – I am skeptical of the ability to identify what is one-time. We as a town have been very supportive of the schools. I welcome a full dialogue after Spring Town Meeting to discuss how we approach sustainability of schools. I fully support this Motion.

Mr. Coffey: I want to thank you all for coming tonight showing your commitment to the students of Natick.

Mr. Evans: I commend the School Committee and the Town Administration for resolving the budget gap. We need to pay attention to how quickly we can do sensible growth in this community – commercial, retail and residential – that's what generates new cash that funds our priorities in town. That's where we need to figure out how to pull the rabbit out of the hat and we're all committed to the hard work of doing that.

Mr. Rooney: We take a holistic view of what we evaluate here to make recommendations and we look at the needs of all people in the community. Allocating the increases in the budgets is very difficult especially within the constraints of Proposition 2 1/2. The budget we're voting on tonight represents the diligent work of many people. Continuing to provide services that constituencies in this town expect will be very difficult.

Mr. McCauley: Thanks to Mr. Sullivan and his sub-committee and all the work they've done as well as Dr. Nolin and Ms. Malone for their participation in this process. I support Mr. Evans comments about where we need to look for money in the future. A 5.7% in most budgets is a pretty good increase – it's not perfect but no budget ever is. We want people to come to live here but we also want the people who live here to be able to continue to live here. I will support this budget.

Mr. Scurlock: Thank you to the teachers and Dr. Nolin. I want to echo the Mr. Sullivan's concern about growth and a rapid growing environment – it probably won't continue. Regarding the bonds – it is imperative to maintain our AAA rating since higher interest costs is money out the window. I look forward to follow on dialogue for schools and all other departments to have properly reconciled budgets to best meet the needs of the citizens of Natick.

Ms. Wollschlager: I thank the teachers for coming tonight. I'm happy to support this budget and commend the sub-committee for all their hard work. And want to thank the Superintendent and the Town Administrator for all the work on this budget. We need to plan better and understand where we're going to be over the next few years. I hope that everyone on the committee will support the budget.

Mr. DeLuca thanked Dr. Nolin and the administration for answering all my questions as I'm new on the sub-committee. There are steps in this budget that are forward-thinking steps in the budget.

Mr. Hayes: I appreciate all the people who contributed to the budget process. This town is all about taking care of its residents and this budget is about supporting all those constituents and all those stakeholders. It's a very difficult thing to do. We will start budget season next year on the first Thursday after the first of the year, if anyone wants to come help us solve this problem, tell me what things next year you want me to take out of next year's budget that don't bring value to this community.

#### **Article 11: School Transportation Subsidy**

Presenters

Dr. Peter Gray, Director of Finance, Natick Public Schools

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O'Brien. Special Assistant to Deputy Town Administrator – Finance

#### **MOTION**

Mr. Evans moves to recommend Favorable Action Article 11: School Transportation Subsidy – Town Administrator's final proposed motion 3/16/19 version 1- and that the Town appropriate the sum of \$410,137.00 from Tax Levy for the purpose of operation and administration of the school bus transportation system for FY2020 and to reduce or offset fees charged for students who elect to use the school bus transportation system for transportation to and from school said funds to be expended under the direction of the Natick School Committee, seconded by Mr. Sullivan, voted 14-0-0

Mr. Evans: No debate.

Mr. Sullivan: This is an area that we could streamline and work collaboratively on after the budget season is over.

Mr. Coburn: I agree with Mr. Sullivan's comments. I will support this year but welcome streamlining and restructuring in the future.

Mr. DeLuca: I think a more structured schedule would be beneficial going forward.

**Article 9: Morse Institute Library Article**

Presenters:

Melissa Malone, Town Administrator

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O'Brien. Special Assistant to Deputy Town Administrator – Finance

**MOTION**

Move to recommend Favorable Action on Article 9 move that the town vote to appropriate the total budget amount shown below for the purpose of operating the Morse Institute Library shown under the associated categories said funds to be expended under the direction of the Morse Institute Library Trustees for the Fiscal Year July 1, 2019 through June 30, 2020, salaries \$1,928,397.00, Expenses of \$347,102.00 totaling \$2,275,499.00 sourced from Tax Levy.

Moved/Motioned by:	Mr. Evans
Seconded by:	Ms. Van Amsterdam
Motions or Debates:	Mr. Evans: This is a well thought-out budget and keeps the library well-funded to serve the needs of the entire community. Ms. Van Amsterdam: I support my colleague's comments.
Vote:	14-0-0

**Article 10: Bacon Free Library**

Presenters:

Melissa Malone, Town Administrator

Mr. John Townsend, Deputy Town Administrator - Finance

Mr. Bill Chenard, Deputy Town Administrator – Operations

Mr. Sean O'Brien. Special Assistant to Deputy Town Administrator – Finance

**MOTION**

Move to recommend Favorable Action on Article 10: Bacon Free Library Budget, move that the town vote to appropriate the total budget amount shown below for the purpose of operating the Bacon Free Library, said funds are to be expended under the direction of the Bacon Free Library Maintenance Committee for Fiscal Year July 1, 2019 through June 30, 2020, Salaries \$163,106.00, Expenses of \$27,686.00 totaling \$190,792.00 sourced from Tax Levy of Fiscal Year 2020.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Coburn
Motions or Debates:	Ms. Van Amsterdam: The presentation we received on the Bacon Free Library was very thorough I support this budget.
Vote:	14-0-0

**Article 8: FY2020 Omnibus Budget – All Motions**

**Article 8: Motion A1**

Move to recommend favorable action on Article 8 Motion A1 the Natick Public Schools appropriation in the amount of \$67,810,346.00 to be appropriated from Local Receipts \$68,452.00 and Tax Levy for Fiscal Year 2020 \$67,125,774.00.

Moved/Motioned by:	Mr. Linehan
Seconded by:	Ms. Van Amsterdam
Motions or Debates:	None
Vote:	14-0-0

**Article 8: Motion A2**

Move to recommend favorable action on Article 8 Motion A2 the Keefe Tech appropriation in the amount of \$1,554,748.00 from the funding source Tax Levy.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. McCauley
Motions or Debates:	None
Vote:	14-0-0

**Article 8: Motion A2**

Move to recommend Favorable Action on Article 8 – Motion A2, the South Middlesex Regional Vocational Technical School Budget Assessment under the town Administrator’s Budget in the amount of \$1,554,748.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. McCauley
Motions or Debates:	Ms. Van Amsterdam: I support the budget. Mr. McCauley: Ditto Ms. Wollschlager: Keefe Tech is an excellent complement to Natick Public Schools and parents should consider Keefe Tech if appropriate for your child. Mr. Evans: I would like to note that the Keefe Tech Superintendent and his staff do a tremendous job of reducing cost to the member communities and its commendable how they continue to do this. Mr. Sullivan: There are a number of fine teachers at Keefe Tech who are residents of Natick.
Vote:	14-0-0

**Emergency Management, Parking Enforcement and Police Budgets**

Move to recommend favorable action on the Emergency Management Budget of \$39,100.00, Parking Enforcement Budget of \$203,977.00, the Police Budget of \$7,441,193.00 for a total of \$7,684,270.00.

Moved/Motioned by:	Mr. Evans
Seconded by:	Ms. Van Amsterdam

Motions or Debates:	Ms. Wollschlager: I will support but I request details on this being self-supporting.
Vote:	14-0-0

### **Article 8: Motion B1**

Move to approval of Article 8 Motion B1 comprised of Emergency Management expenses of \$39,100; Parking Enforcement salaries of \$114,144 and expenses of \$89,833 totaling \$203,977; Police salaries of \$7,177,380 and expenses of \$263,813 totaling \$7,441,193 for a total of \$7,684,270 sourced from FY 2020 Tax Levy in the amount of \$7,604,270 and parking meter revenues of \$80,000.

Moved/Motioned by:	Mr. Evans
Seconded by:	Ms. Van Amsterdam
Motions or Debates:	Mr. Evans thanked Town Administration for adding the FTE parking enforcement officer. Ms. Wollschlager: I will support this position, but I'm concerned that we will now have two FTEs with benefits and two part-time parking enforcement officers and need to be convinced that this will be self-supporting.
Vote:	14-0-0

### **Fire Department Budget**

Move to recommend Favorable Action on the Fire Department Budget of \$8,884,446.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Evans
Motions or Debates:	Ms. Van Amsterdam: Thank you to the Chief and support the budget. Mr. Evans: I was going to give a plug for the General Government subcommittee for asking very good questions and obtaining those answers.
Vote:	14-0-0

### **Article 8: Motion B2**

Move to approval of Article 8 Motion B2 Fire Department salaries of \$8,696,846 and expenses of \$187,600 for a total of \$8,884,446 to be sourced from Tax Levy.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Ms. Wollschlager
Motions or Debates:	None.
Vote:	14-0-0

### **Department of Public Works Budget**

Move to recommend Favorable Action on Department of Public Works budget of \$8,858,627.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Ms. Wollschlager
Motions or Debates:	Ms. Van Amsterdam: Thank you to the subcommittee and



	Department of Public Works. Ms. Wollschlager: Thanks to Town Administration and Department of Public Works. Mr. Coburn: Public Works is a really efficient department. Mr. Sullivan: This is a department that has been asking for help and has not received all I needs – we need to better support this department. Mr. DeLuca: Echo that point and DPW shouldn't run too lean or it opens the town up to liability.
Vote:	14-0-0

**Article 8: Motion C**

Move approval of Article 8 Motion C Department of Public Works salaries of \$3,897,254 and expenses of \$2,906,335, Municipal Energy expenses of \$1,505,038, Snow and Ice expenses of \$550,000 for a total of \$8,858,627 sourced from Tax Levy \$8,458,627 and Local Receipts \$400,000.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	14-0-0

**Community Services Budget**

Move to recommend Favorable Action on the Community Services Budget in the amount of \$1,940,892.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. McCauley
Motions or Debates:	
Vote: carried	13-0-1

**Community Services Budget**

Move to recommend Favorable Action on the Board of Health Budget in the amount of \$670,583.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. McCauley
Motions or Debates:	
Vote: carried	14-0-0

**MOTION**

Move to amend Article 8 Motion C to strike from the Community Services Budget \$175,734 for salaries and change that to \$1,241,494 for a total Community Services Budget of \$1,765,158.

Moved/Motioned by:	Mr. Coffey
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Seconded by:	Mr. Gallo
	Mr. Coffey: The purpose of my motion is to strike out the salaries that we pay for the Natick Community Organic Farm. I have asked over the past several years why they hold events in Wellesley – most recently they had another fundraiser held at a restaurant in Wellesley. They should be patronizing local businesses in Natick.
Motions or Debates:	Mr. Gallo: I seconded to hear the rationale.
Vote:	Not voted

### **Article 8: Motion D**

Move to recommend Favorable Action on Article 8 Motion D that the town vote to appropriate the total budget amount shown below for the purposes of operating the departments shown under the associated categories, said funds are to be expended under the direction of each department head or director, Community Services Salaries, \$1,417,228, Expenses, \$523,664, total Community Services \$1,940,892, Board of Health Salaries, \$583,583, Expenses, \$87,000, total Board of Health, \$670,583. Total budget amount for Motion D \$2,611,475 sourced from Tax Levy of Fiscal Year 2020.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Coburn
Motions or Debates:	
Vote:	14-0-0

### **Article 8 Motion E Budget**

Move to recommend Favorable Action on the Board of Selectmen Budget in the amount of \$2,544,357, for the Personnel Board Budget, \$1,000, for the Town Report, \$4,100, for the Legal Budget \$512,100, the Finance Consolidated Budget, \$1,582,198, for Information Technology Budget, \$1,439,138, the Town Clerk, \$317,255, Elections, \$110,500, Sealer of Weights and Measures, \$31,390, Community and Economic Development, \$960,318.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote: carried	13-0-1

### **Article 8: Motion E**

Move to recommend Favorable Action on Article 8 Motion E that the town vote to appropriate the total budget amount shown below for the purposes of operating the departments shown under the associated categories, said funds are to be expended under the direction of each department head or director, Board of Selectmen, Salaries \$1,039,307.00, Expenses, \$1,505,050.00, Total \$2,544,357.00, Personnel Board, Expenses \$1,000.00, Total \$1,000.00, Town Report, Expenses \$4,100.00, Total \$4,100.00, Legal, Expenses \$512,100.00, Total \$512,100.00, Finance, Salaries \$1,159,868.00, Expenses \$422,330.00, Total \$1,582,198.00, Information Technology, Salaries, \$415,138.00, Expenses, \$1,024,000.00, Total \$1,439,138.00, Town Clerk, Salaries, \$266,105.00, Expenses, \$51,150.00, Total \$317,255.00, Elections, Salaries Registrars, \$55,400.00, Expenses, Registrars, \$55,100.00, Total 110,500.00, Sealer of

Weights and Measures, Salaries, \$30,400.00, Expenses, \$990.00, Total \$31,390.00, Community and Economic Development, Salaries \$878,618.00, Expenses, \$81,700.00, Total \$960,318.00, Total Budget Amount \$7,502,356.00 sourced from Tax Levy of Fiscal Year 2020 for the full amount.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Linehan
Motions or Debates:	
Vote:	13-0-1

**Article 8 Motion F Budgets**

Move to recommend Favorable Action on the following budgets, Finance Committee of \$37,800.00, Commission on Disability of \$750.00, Natick Cultural Council of \$700.00, Historical Commission of \$750.00, Historic District Commission of \$550.00, Affordable Housing Trust of \$80,000.00.

Moved/Motioned by:	Mr. Evans
Seconded by:	Mr. Van Amsterdam
Motions or Debates:	
Vote: carried	13-0-0 ( Mr. Rooney left room)

**Article 8: Motion F**

Move to recommend Favorable Action on Article 8 Motion F that the town vote to appropriate the total budget amount shown below for the purposes of operating the multi-member boards shown under the associated categories, said funds are to be expended under the direction of each board, Finance Committee, Expenses \$37,800.00, Total \$37,800.00, Commission on Disability Expenses \$750.00, Total \$750.00, Natick Cultural Council Expenses \$700.00, Total \$700.00, Historical Commission, Expenses \$750.00, Total \$750.00, Historic District Commission, Expenses, \$550.00, Total \$550.00, Affordable Housing Trust Expenses \$80,000.00, Total \$80,000.00, Total Budget Amount \$120,550.00, \$70,550.00 sourced from Tax Levy of Fiscal Year 2020 and \$50,000.00 sourced from free cash.

Moved/Motioned by:	Mr. Evans
Seconded by:	Mr. Coburn
Motions or Debates:	
Vote:	14-0-0

**Article 8 Motion G Budgets**

Move to recommend Favorable Action on the following budgets, Employee Fringe, \$16,742,422.00, Property and Liability Insurance, \$807,150.00, Contributory Retirement, \$10,050,826.00, Non-Contributory Retirement Budget, \$19,726.00, Debt Service, \$16,626,732.00, Reserve Fund, \$250,000.00, Facilities Management, \$3,426,619.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote: carried	14-0-0

**Article 8: Motion G**

Move to recommend Favorable Action on Article 8 Motion G that the town vote to appropriate the total budget amount shown below for the purpose of funding the accounts and funds shown below, said funds are to be expended under the direction of the following officials or committees, Employee Fringe Benefits, Town Administrator, Property and Liability Insurance, Town Administrator, Contributory Retirement System Pension Liability, Collector Treasurer, Non-Contributory Retirement Pension Liability, Comptroller, Debt Service, Collector Treasurer, Reserve Finance Committee, Facilities Management, Town Administrator, Superintendent of Public Schools. Employee Fringe Other Personnel Services, \$16,593,422.00, Other Personnel Services, Merits/Performance, \$150,000.00, Total Employee Fringe \$16,743,422, Property and Liability Insurance Purchase Services \$807,150.00, Total Property and Liability Insurance \$807,150.00, Contributory Retirement Pension Assessment, \$10,050,826.00, Total Contributory Retirement \$10,050,826.00, Non-Contributory Retirement Pensions, \$19,726.00, Total Non-Contributory Retirement Pensions, \$19,726.00, Debt Service Expenses, \$16,626,732.00, Debt Service Total, \$16,626,732.00, Reserve Fund, Finance Committee Expenses \$250,000.00, Total Reserve Fund \$250,000.00, Facilities Management, Salaries \$2,756,119.00, Expenses \$670,500.00 Total \$3,426,619.00. Total Budget Amount \$47,924,475.00 sourced from Tax Levy Fiscal Year 2020 \$13,168,714.00, State Aid, \$12,922,254.00, Local Receipts, \$16,736,968.00, Free Cash, \$1,800,000.00, Overlay Surplus, \$500,000.00, Water Sewer User Fees, \$2,533,300.00, Golf User Fees, \$51,930.00, Premiums, \$88,142.00, School Building Assistance, \$123,167.00 for a total of \$47,924,475.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	14-0-0

**Article 8 Motion H1 Budgets**

Move to recommend Favorable Action on the following budgets, Water and Sanitary Sewer Operations, \$10,034,761.00, Utility Billing, \$196,981.00, Employee Benefits, \$880,690.00, Debt Service, \$2,880,204.00, Water and Sewer Reserve Fund \$200,000.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote: carried	14-0-0

**Article 8: Motion H1**

Move to recommend Favorable Action on Article 8 Motion H1 that the town vote to appropriate the total budget amount shown below for the purpose of operating the departments shown under the associated categories, said funds are to be expended under the direction of each department head or director, Water and Sanitary Sewer Operations, Salaries, \$2,999,089.00, Expenses, \$7,935,672.00, Total \$10,034,761, Utility Billing, Salaries, \$107,981.00, Expenses, \$89,000.00, Total \$196,981.00, Fringe Benefits, Expenses, \$880,690.00, Total \$880,690.00, Water and Sewer Debt Service Principle, \$2,194,620.00, Interest, \$685,584.00, Total \$2,880,204.00, Water and Sewer Reserve Fund Expenses, \$200,000.00, Total \$200,000.00, Total Budget Amount \$14,192,636.00 to be paid from the following sources, Water/Sewer User Fees, \$14,192,636.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	14-0-0

**Article 8: Motion H2**

Move to approve the following indirect cost allocations raised in the General Fund, DPW Administration, \$168,373.00, Engineering Services, \$326,740.00, Equipment Maintenance \$135,477.00, Highway Sanitation Recycling, \$277,856.00, S Maintenance, \$84,586.00, Public Safety, \$161,304.00, Finance Administration, \$235,645.00, Town Administration, \$169,631.00, Community Development, \$106,337.00, Information Technology, \$141,127.00, Procurement, \$32,253.00, Human Resources, \$5,983.00, Legal Services, \$58,815.00, Property and Liability Insurance, \$283,589.00, Utilities, \$56,224.00, Vehicle Fuel, \$158,010.00 totaling \$2,701,950.00 and offset by GIS Services minus \$51,892.00, Water and Sewer Administrative Assistant DPW minus \$28,758.00, Water and Sewer Assistant Collector, \$52,096.00, Snow and Ice Removal \$35,904.00 for a sub-total Water and Sewer deduction of \$168,650.00 for a total Water and Sewer Indirect Costs of \$2,533,300.00 to be raised from the following source, Water and Sewer User Fees.

Moved/Motioned by:	Ms. Evans
Seconded by:	Ms. Wollschlager
Motions or Debates:	
Vote:	14-0-0

**Article 8: Motion I1 Budgets**

Move to Favorable Action on the Sassamon Trace Operations Budget in the amount of \$614,704.00, Fringe Benefits of \$67,483.00, Golf Course Debt Service, \$241,641.00, Golf Reserve Fund, \$20,000.00, Total Budget of \$943,828.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	14-0-0

**Article 8: Motion I1**

Move to recommend Favorable Action on Article 8 Motion I1 that the town vote to appropriate the total budget amount shown below for the purposes of operating the department shown under the associated categories, said funds are to be expended under the direction of each department head or director, Sassamon Trace Operations Salaries, \$318,362.00, Expenses, \$296,342, Total \$614,704.00, Fringe Benefits Other Personnel Services \$54,844.00, Other Retirement Assessment, \$12,639.00, Total \$67,483.00, Golf Course Debt Service, Principle, \$196,540.00, Interest, \$45,101.00, Total \$241,641.00, Golf Reserve Fund, Expense, \$20,000.00, Total \$20,000.00, Total Budget of \$943,828.00 to be raised from the following sources, Tax Levy Fiscal Year 2020, \$240,000.00, Golf User Fees, \$703,828.00 for a total of \$943,828.00.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan

Motions or Debates:	
Vote:	14-0-0

**Article 8: Motion I2**

Move that the town vote to approve the following indirect cost allocations raised in the General Fund, Public Works Administration \$1,263.00, Equipment Maintenance, \$5,443.00, Highway Sanitation Recycling \$926.00, Recreation, \$8,373.00, Land Facilities and Natural Resources, \$10,449.00, Public Safety, \$1,613.00, Finance, 3,927.00, Town Administration, \$5,654.00, Procurement, \$323.00, Human Resources, \$658.00, Legal Services, \$980.00, Property and Liability Insurance, \$5,673.00, Utilities, \$4,016.00, Vehicle Fuel, \$2,634.00 totaling \$51,930.00 Golf Indirect Costs appropriated in the General Fund to be raised from Golf User Fees in the amount of \$51,930.00.

Moved/Motioned by:	Mr. Evans
Seconded by:	Ms. Van Amsterdam
Motions or Debates:	
Vote:	14-0-0

**Article 14: Motion A**

Move Favorable Action on Article 14 Capital Equipment Motion A that the town vote to appropriate the sum of \$1,129,200.00 to be expended under the direction of the Information Technology Department for the purpose of purchasing and installing payroll and time management automation upgrades and completing a security assessment under the direction of the Police Department for the purpose of replacing police cruisers and lap top computers under the direction of the Department of Public Works for the purpose of replacing vehicle 411 truck with sander, upgrading garage equipment, replacing vehicle 303 pickup truck, replacing vehicle 402 dump truck, and replacing a mower with attachment under the direction of Town Administration for Capital Emergencies and under the direction of the Community Services Department for playground safety inspections and updates individually shown as Items 1 through 12 in Table A below and to meet this appropriation the sum of \$1,129,200.00 be raised from the Capital Stabilization Fund.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. McCauley
Motions or Debates:	
Vote:	13-0-0

**Article 14: Motion B**

Move Favorable Action on Article 14 Capital Equipment Motion B that the town vote to appropriate the sum of \$45,000.00 to be expended under the direction of the Department of Public Works Water Sewer Enterprise Fund for the purpose of replacing vehicle 631 van individually shown as item 1 Table B below and that to meet this appropriation the sum of \$45,000.00 be raised from the Water Sewer Retained Earnings.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Evans
Motions or Debates:	

Vote:	13-0-0
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**Article 14: Motion C**

Move Favorable Action on Article 14 Motion C that the town vote to appropriate the sum of \$58,000.00 to be expended under the direction of the Community Services Department Golf Course Enterprise Fund for the purpose of purchasing a grinder and replacing a light weight utility vehicle individually shown as items 1 and 2 in Table C below and that to meet this appropriation the sum of \$58,000.00 be raised from the Golf Course Retained Earnings.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Evans
Motions or Debates:	
Vote:	13-0-0

**Article 15: Motion A**

Move Favorable Action on Article 15 Motion A that the town vote to appropriate the sum of \$1,708,000.00 to be expended under the direction of the Facilities Management Department for the purpose of replacing carpet at the Morse Library, replacing carpet, furniture and painting the library at the Wilson Middle School, repairs to the Town Hall main entrance, painting classroom walls and ceilings at Memorial School, retiling classrooms at the Johnson School, re-engineering the roof replacement at the Public Safety Building, engineering the roof replacement at the Town Hall, re-tiling the second floor hallway at the Johnson School, painting classroom walls and ceilings at Ben Hemingway School, replacing hallway walls with drywall at Lilja School, replacing the bathroom partitions at Memorial School, replacing office carpet and classroom tile at Memorial School, replacing office carpet at Bennett-Hemenway School, replacing the widow glazing at the public safety building, exterior masonry repair at Bennett-Hemenway School, resurface parking lot and sidewalks at Bennett-Hemenway School, replace the exterior doors at the Morse Institute Library, installing air conditioning in the gym at the Lilja School, installing air conditioning in the music room and cafeteria at the Bennett-Hemenway School, adding a door between classrooms at the preschool at Natick High School, replacing the roof at the Morse Institute Library, under the direction of Town Administration for Capital Maintenance and under the direction of the Community Services Department for repairing the community garden plots at JJ Lane Park, individually shown as items 1 through 23 in Table A below and to meet this appropriation the sum of \$1,708,000.00 be raised from the capital stabilization fund.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	13-0-0

**Article 15: Motion B**

Move Favorable Action on Article 15 Motion B that the town vote to appropriate the sum of \$5,500,000.00 to be expended under the direction of the Department of Public Works for the purpose of engineering and repairing the Charles River Dam Roadway and Sidewalks Improvement Supplement and Roadway Improvement South Main Street individually shown as items 1 through 3 in Table B below and that to meet this appropriation the Treasurer with the approval of Board of Selectmen is authorized to

borrow \$5,500,000.00 under Massachusetts General Laws Chapter 44, Section 7 as amended or any other enabling authority to issue bonds or notes of the town therefore aggregating not more than \$5,500,000.00 in principle amount and that the Town Administrator with the approval of the Board of Selectmen is authorized to take any action necessary to carry out this program and further that any premium received by the town upon the sale of any bonds or notes approved by this vote less any such premium applied to the payment of the costs of issuance of such bonds or notes may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws thereby reducing the amount authorized to be borrowed to pay such costs by like amount.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Evans
Motions or Debates:	
Vote:	13-0-0

**Article 15: Motion C**

Move Favorable Action on Article 15 Motion C that the town vote to appropriate the sum of \$6,000.00 to be expended under the direction of the Community Services Department for the purpose of bunker renovation at the Sassamon Trace Golf Course, individually shown as item 1 in Table C below, and that to meet this appropriation the sum of \$6,000.00 be raised from Golf Course Retained Earnings.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Evans
Motions or Debates:	
Vote:	13-0-0

**Article 15: Motion D**

Move Favorable Action on Article 15 Motion D that the town vote to appropriate the sum of \$1,500,000.00 to be expended under the direction of the Department of Public Works for the purpose of water main relining individually shown as item 1 in Table D below and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,500,000.00 under Massachusetts General Laws Chapter 44, Section 8 as amended, or any other enabling authority in order to issue bonds or notes of the town therefore aggregating not more than \$1,500,000.00 in principle amount and that the Town Administrator with the approval of the Board of Selectmen is authorized to take any action necessary to carry out this program and further that any premium received by the town on the sale of any bonds or notes approved by this note less any such premium applied to the payment of the costs of issuance of such bonds or notes may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Ms. Wollschlager
Motions or Debates:	
Vote:	13-0-0



**Article 15: Motion E**

Move Favorable Action on Article 15 Motion E that the town appropriate the sum of \$15,000.00 to be expended under the direction of the Department of Public Works for the purpose of supplementing roadway and sidewalk improvements individually shown as item 1 in Table E below, to meet this appropriation the sum of \$15,000.00 be raised from Transportation Network Funds in accordance with Chapter 187 of the Acts of 2016.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	13-0-0

**Article 15: Motion F**

Move Favorable Action on Article 15 Motion F that the town appropriate the sum of \$780,000.00 to be expended under the direction of the Department of Public Works for the purpose of high lift Hunger, Ford and Terry building modifications and Springvale air stripper meteor replacement individually shown as items 1 and 2 in table F below and to meet this appropriation the sum of \$780,000.00 be raised from the Environmental Bond Bill.

Moved/Motioned by:	Ms. Van Amsterdam
Seconded by:	Mr. Sullivan
Motions or Debates:	
Vote:	13-0-0

**MOTION**

**Article 7:**

Move no action on Article 7 at the request of the Town Administrator.

Moved/Motioned by:	Mr. Linehan
Seconded by:	Mr. Coffey
Motions or Debates:	
Vote:	13-0-0

**Article 7:**

Move to put Article 7 on the Consent Agenda.

Moved/Motioned by:	Ms. Wollschlager
Seconded by:	Ms. Van Amsterdam
Motions or Debates:	
Vote:	13-0-0

**MINUTES**

Meeting minutes review deferred.

**MOTION**

Move to table the Town Administrator's FY2020 Budget Public Hearing to future date at the discretion of the Chair

Moved/Motioned by:	Mr. Linehan
Seconded by:	Ms. Wollschlager
Motions or Debates:	
Vote:	13-0-0

**MOTION**

Move to continue the public hearing for the 2019 Spring Annual Town Meeting Warrant Articles until March 21 2019

Moved/Motioned by:	Mr. Linehan
Seconded by:	Ms. Wollschlager
Motions or Debates:	
Vote:	13-0-0

**ADJOURN**

**MOTION**

Motion to adjourn.

Moved/Motioned by:	Mr. Coffey
Seconded by:	Mr. Gallo
Motions or Debates:	None
Vote	13-0-0

Meeting adjourned at 11:42 p.m.