

VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

June 2, 2021

Linda Buckley, Esq., President
Buckley Elevator/BBE Corporation
27 Congress Street
Suite 205-5
Salem, MA 01970

*RE: Elevator Testing and Maintenance Services
NOTICE OF EXERCISE OF SECOND RENEWAL TERM*

Dear Ms. Buckley:

As you are aware, the Town of Natick, Massachusetts and BBE Corporation ("Buckley Elevator") are parties to a contract for elevator testing and maintenance services in the Town of Natick ("Contract.")

Article 3 of the Contract, dated June 24, 2019, entitled "Term," provides as follows: "The term of this Contract shall commence as of the date set forth in the opening paragraph of this Contract, and shall end one (1) year later. At the sole discretion of the Town, this Contract may be renewed for one (1) or two (2) additional one (1)-year terms."

On May 11, 2020, the Town of Natick, by vote of the Natick Select Board, exercised its first option to extend the Contract for one (1) additional one (1)-year renewal term.

On June 2, 2021, the Town of Natick, by vote of the Natick Select Board, exercised its second option to extend the Contract for a second additional one (1)-year renewal term.

This option year shall expire on June 23, 2022. This letter shall serve as notice to Buckley Elevator of the Town's exercise of its second and final option available. The Town anticipates bidding a successor contract next year.

All provisions of the Contract shall remain in full force and effect during this second option period.

Thank you for your consideration.

Very truly yours,

The Natick Select Board

Karen Adelman-Foster, Chair

Richard P. Jennett, Jr., Vice Chair

Michael J. Hickey, Jr., Clerk

Paul Joseph

Susan G. Salamoff

cc. Robert R. Rooney, Acting Town Administrator
James Errickson, Deputy Town Administrator - Operations
Francesse Dorval, Temporary Comptroller
Karis L. North, Esq., Office of the Town Counsel