



Joan McNamara <jmcnamara@natickma.org>

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## Re: Block Party Permit Application

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Brian Lauzon <lauzon@natickpolice.com>  
To: Joan McNamara <jmcnamara@natickma.org>

Tue, May 25, 2021 at 2:56 PM

Joan,

After review we would recommend approval with the following stipulations:

- Public Safety Dispatch (508-647-9500) to be notified when the roadway is going to be closed, and again when it is re-opened. All roadways shall be opened no later than 8pm.
- Nothing be erected or placed in the roadway that cannot be easily removed in the event an emergency response is needed
- Residents in the affected area to be notified in writing prior to the event date
- Nothing be placed on, or around a fire hydrant that cannot be easily moved. Fire hydrants shall not be blocked.\*
- Lena Road to be closed at Fiske Lane, and at Herbert Road.

***Note: All parades, festivals, and agricultural festivals are required to submit safety plans to the local Board of Health. Safety plans must include measures for maintaining social distance, as well as staffing and operations plans, hygiene protocols, and cleaning protocols. Parades, festivals, and agricultural festivals are permitted as of May 29th, pending public health data.***

Additionally:

- Traffic cones and/or barricades may be checked out from Police Headquarters the morning of the event, and returned immediately following.

Reminder:

- All laws relative to alcoholic beverages including the possession/carrying of same remain in effect.

Respectfully,

Lt. Brian G. Lauzon

On Tue, May 25, 2021 at 2:52 PM Joan McNamara <jmcnamara@natickma.org> wrote:  
Hi Brian,

Thank you so much.

You said in your last email this: [As mentioned in my previous email this would now make four block parties and a road race for that day](#)

I'm a little worried because I didn't get an email from you that mentioned that. Also, I don't have any other block parties or road races going on at that particular time. Do you handle requests that the Select Board does not have to approve? I was thinking that I would have been aware of those.

Just let me know because I want to make sure we are on the same page.

Best,

Joan

**JOAN M. McNAMARA**

Executive Assistant to the Town Administrator

and Select Board

TOWN OF NATICK

13 East Central St., Natick, MA

(t) 508-647-6400 x 1402

(f) 508-647 6401

On Tue, May 25, 2021 at 2:10 PM Brian Lauzon <[lauzon@natickpolice.com](mailto:lauzon@natickpolice.com)> wrote:

Joan,

After review we would recommend approval with the following stipulations:

- Public Safety Dispatch (508-647-9500) to be notified when the roadway is going to be closed, and again when it is re-opened. All roadways shall be opened no later than 8pm.
- Nothing be erected or placed in the roadway that cannot be easily removed in the event an emergency response is needed
- Residents in the affected area to be notified in writing prior to the event date
- Nothing be placed on, or around a fire hydrant that cannot be easily moved. Fire hydrants shall not be blocked.\*
- Lena Road to be closed at Fiske Lane, and at Herbert Road. As mentioned in my previous email this would now make four block parties and a road race for that day so our available resources (barriers/cones) are stretched thin so I will need to look at getting assistance from other Town Departments.

***Note: All parades, festivals, and agricultural festivals are required to submit safety plans to the local Board of Health. Safety plans must include measures for maintaining social distance, as well as staffing and operations plans, hygiene protocols, and cleaning protocols. Parades, festivals, and agricultural festivals are permitted as of May 29th, pending public health data.***

Additionally:

- Traffic cones and/or barricades may be checked out from Police Headquarters the morning of the event, and returned immediately following.

Reminder:

- All laws relative to alcoholic beverages including the possession/carrying of same remain in effect.

Respectfully,

Lt. Brian G. Lauzon

On Fri, May 21, 2021 at 11:43 AM Joan McNamara <[jmcnamara@natickma.org](mailto:jmcnamara@natickma.org)> wrote:

Hi Brian,

Attached in this email chain you will find a block party request from Ms. Kaminski for June 18, 2021 from 3-6pm. Just to add - these kids are younger - 4th grade graduates. Ms. Kaminski has also outlined her request for the road block in the attached map.

I would request your recommendation.

Thank you Brian,

Joan

**JOAN M. McNAMARA**

Executive Assistant to the Town Administrator  
and Select Board

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----- Forwarded message -----

From: **Tessa Kaminski** <[tessacooling@hotmail.com](mailto:tessacooling@hotmail.com)>

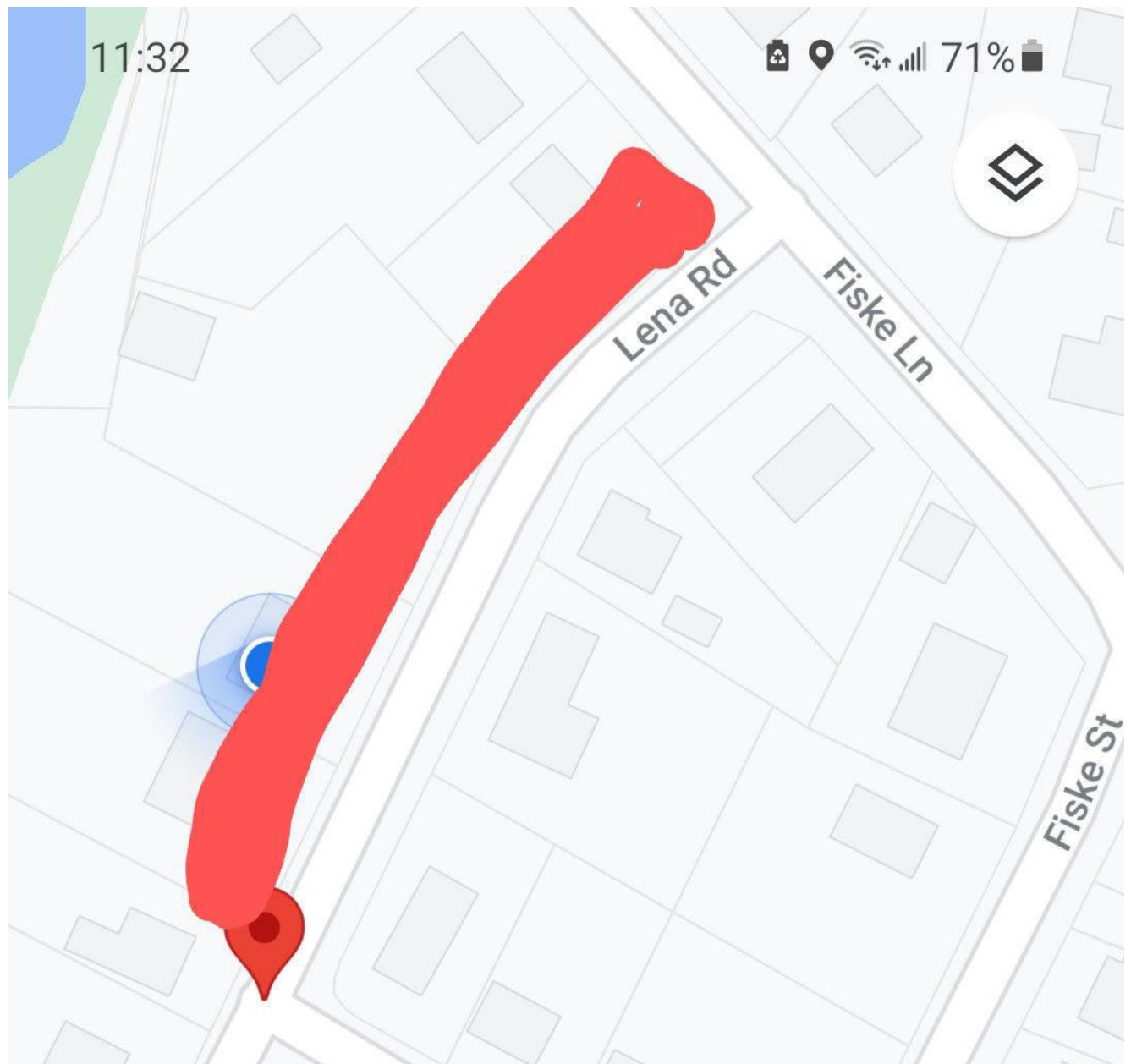
Date: Fri, May 21, 2021 at 11:36 AM

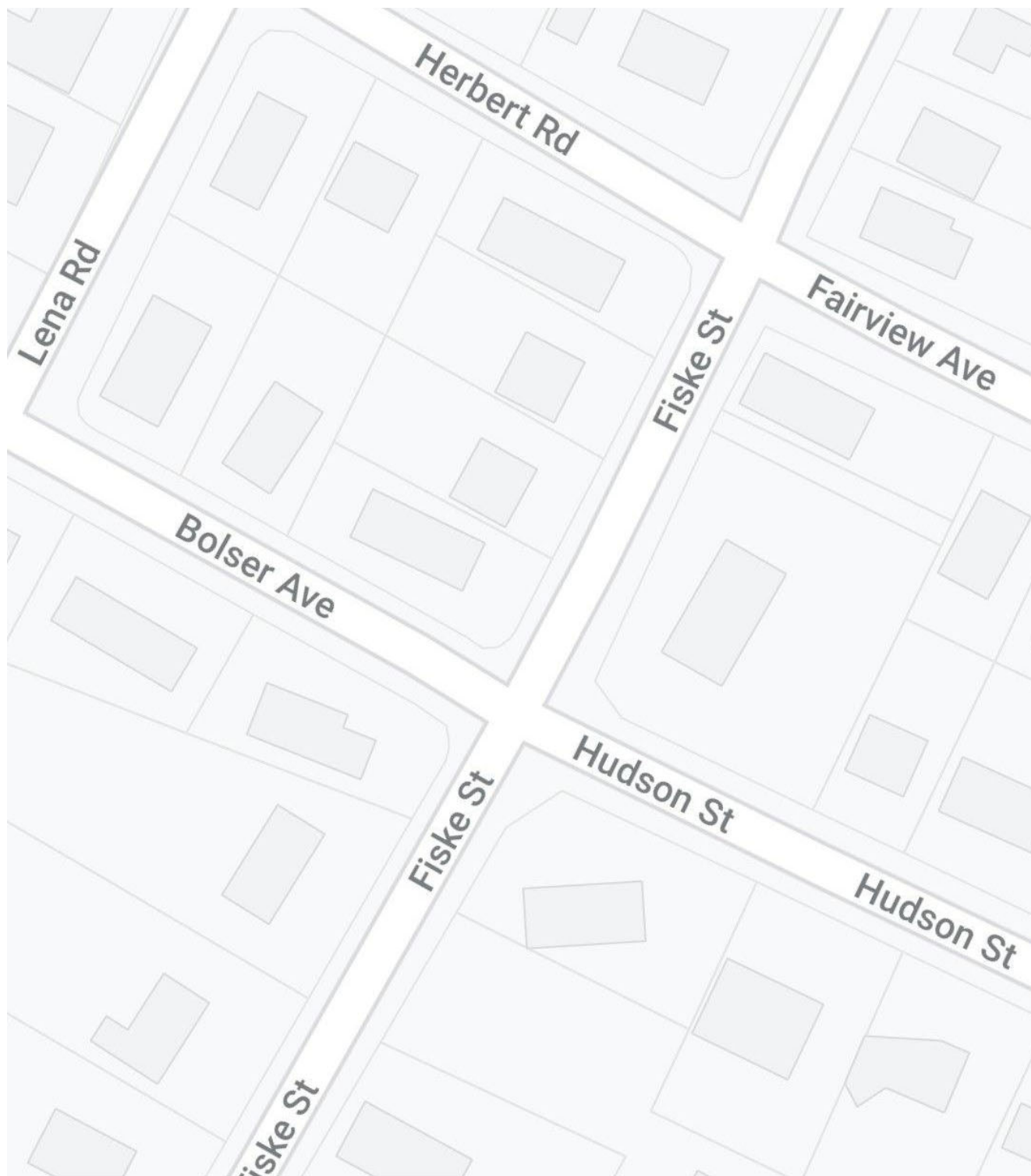
Subject: Re: Block Party Permit Application

To: Joan McNamara <[jmcnamara@natickma.org](mailto:jmcnamara@natickma.org)>

Hi Joan,

We would love to use half of [Lena Road \(1 block\) from Fiske Lane](#) to Herbert Road. This means that the only section of road that would be blocked to traffic is half of Lena Road, impacting driveway access to 6 houses (1 being mine). See the map - I've highlighted the Road section in red.





Sent from my T-Mobile 5G Device  
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**From:** Joan McNamara <[jmcnamara@natickma.org](mailto:jmcnamara@natickma.org)>

**Sent:** Friday, May 21, 2021, 10:54

**To:** Tessa Kaminski

**Subject:** Re: Block Party Permit Application

Hi Tessa,

Thank you so much. Could you tell me at what road(s) intersect at Lena Road where you would require the block and if that would just be one section?

Best,

Joan

**JOAN M. McNAMARA**

Executive Assistant to the Town Administrator

and Select Board

TOWN OF NATICK

[13 East Central St., Natick, MA](#)

(t) 508-647-6400 x 1402

(f) 508-647 6401

On Fri, May 21, 2021 at 10:36 AM Tessa Kaminski <[tessacooling@hotmail.com](mailto:tessacooling@hotmail.com)> wrote:

Hello,

My name is Tessa Kaminski and I am writing to request a block party permit. To celebrate the last day of school for our children, our neighborhood plans to organize an ice cream truck to visit. In order to provide a greater level of protection, we would like to secure half a section of Lena Road in Natick. We anticipate between 30-50 people (children/adults) will attend the event. The proposed block party permit is requested for:

Date: June 18th, 2021

Time: 3-6pm

Location: Lena Road, Natick

Best wishes,

Tessa