

ADAM CHAPDELAINÉ

EXPERIENCE

- **TOWN OF ARLINGTON** 2/12-PRESENT ARLINGTON, MA
TOWN MANAGER
 - RESPONSIBLE FOR DEVELOPMENT, MANAGEMENT AND OVERSIGHT OF \$160 MILLION ANNUAL OPERATING BUDGET AND \$10 MILLION CAPITAL BUDGET
 - STRATEGIC LEADER OF THE ORGANIZATION WORKING TO BALANCE FISCAL CONSTRAINTS WITH THE NEED TO IMPROVE SERVICE DELIVERY WHILE ADVANCING TECHNOLOGICALLY
 - ACCOUNTABLE FOR ALL DEPARTMENTAL OPERATIONS AND SERVICE DELIVERY TO RESIDENTS
 - SPOKESPERSON AND REPRESENTATIVE FOR THE TOWN TO THE COMMUNITY AND THE REGION
 - RESPONSIBLE FOR FOSTERING A POSITIVE ENVIRONMENT FOR ALL EMPLOYEES WITH A FOCUS ON MAINTAINING PRODUCTIVE LABOR RELATIONS
 - ORGANIZATIONAL LEADER IN REGARD TO ENERGY EFFICIENCY AND RENEWABLE ENERGY INITIATIVES

- **TOWN OF ARLINGTON** 4/10- 2/12 ARLINGTON, MA
DEPUTY TOWN MANAGER
 - RESPONSIBLE FOR THE PREPARATION OF ANNUAL OPERATING & CAPITAL BUDGETS FOR PRESENTATION TO TOWN MANAGER, FINANCE COMMITTEE AND TOWN MEETING
 - DEVELOP AND PRESENT FIVE-YEAR FINANCIAL PLANNING SCENARIOS FOR VARIOUS COMMITTEES
 - MANAGE ANNUAL EVALUATION OF HEALTH INSURANCE POLICY AND RATES
 - MEMBER OF BARGAINING TEAM FOR LABOR NEGOTIATIONS

- **CITY OF FALL RIVER** 11/08-4/10 FALL RIVER, MA
CITY ADMINISTRATOR
 - RESPONSIBLE FOR OVERSIGHT AND MANAGEMENT OF ALL MUNICIPAL DEPARTMENTS AND FUNCTIONS. INCLUDING OPERATIONAL OVERSIGHT OF THE DAY TO DAY DELIVERY OF MUNICIPAL SERVICES AS WELL THE DEVELOPMENT AND MANAGEMENT OF THE \$200 MILLION MUNICIPAL BUDGET
 - SERVED AS THE LIAISON FROM THE EXECUTIVE OFFICE OF THE MAYOR TO THE NINE MEMBER CITY COUNCIL. THIS ENTAILS THE COORDINATION OF THE FLOW OF INFORMATION TO COUNCIL MEMBERS AND THE PRESENTATION OF PROPOSED POLICIES AT COUNCIL MEETINGS
 - THIS POSITION ALSO IS RESPONSIBLE FOR THE FOLLOWING AREAS OF MANAGEMENT:
 - LABOR RELATIONS/NEGOTIATIONS – RESPONSIBLE FOR NEGOTIATION WITH CITY’S NINE BARGAINING UNITS
 - MANAGEMENT OF GROUP INSURANCE ACCOUNTS
 - OVERSIGHT OF INFORMATION TECHNOLOGY WORKING GROUP – RESPONSIBLE FOR IMPLEMENTATION OF BUSINESS CONTINUITY/DISASTER RECOVERY PLAN, UPGRADE OF CITY NETWORK AND SERVERS, AND DEVELOPMENT OF STRATEGIC IT PLAN FOR CITY

- **CITY OF FALL RIVER – DEPARTMENT OF COMMUNITY SERVICES** 7/08-11/08 FALL RIVER, MA
DIRECTOR OF COMMUNITY SERVICES
 - MANAGED \$5.5 MILLION BUDGET OF PLANNING, INSPECTIONS, HEALTH, LIBRARY, AND ELECTIONS
 - DEPARTMENTAL RESPONSIBILITIES INCLUDED:

- MANAGEMENT OF OPERATION CLEAN-UP FALL RIVER – A CITATION PROGRAM INTENDED TO ENFORCE PROPER SANITATION AT RESIDENTIAL PROPERTIES AND THEREBY IMPROVE THE CLEANLINESS OF THE CITY
 - RESEARCH AND DEVELOPMENT OF A RODENT ERADICATION PROGRAM – AIMED AT REDUCING RODENT POPULATIONS IN TARGETED AREAS OF THE CITY
 - DIRECTLY SUPERVISED STAFF OF OVER 60 EMPLOYEES SPREAD AMONGST 5 DIVISIONS
- **CITY OF FALL RIVER – ELECTIONS DIVISION** 3/08-12/08 FALL RIVER, MA
CHAIRPERSON OF THE BOARD OF ELECTIONS
 - SUPERVISED THE SUCCESSFUL IMPLEMENTATION OF 2008 FEDERAL AND STATE ELECTIONS
 - RESPONSIBLE FOR DEVELOPMENT AND MANAGEMENT OF \$400,000 DIVISIONAL BUDGET
 - DEVELOPED AND IMPLEMENTED EDUCATIONAL SESSIONS TO SPUR VOTER PARTICIPATION
- **GREATER NEW BEDFORD WORKFORCE INVESTMENT BOARD** 8/07-3/08 NEW BEDFORD, MA
YOUTH COUNCIL DIRECTOR
 - WROTE AND MANAGED \$500,000 GRANT PORTFOLIO FUNDING THE IMPLEMENTATION OF YOUTH SERVICES
 - MANAGED RELATIONSHIPS WITH 25 YOUTH COUNCIL BOARD MEMBERS-BUSINESS & COMMUNITY BASED
 - WORKED WITH LOCAL BUSINESS COMMUNITY IN DEVELOPING WORKFORCE INITIATIVES
- **MASSACHUSETTS SENATE – OFFICE OF THE MAJORITY WHIP** 3/03- 8/07 BOSTON, MA
DEPUTY CHIEF OF STAFF/ BUDGET & CONSTITUENT SERVICES
 - SERVED AS SENATOR’S LIAISON FOR ALL ECONOMIC DEVELOPMENT PROJECTS IN DISTRICT
 - DRAFTED AND MANAGED SENATOR’S BUDGET PRIORITIES DURING STATE BUDGET PROCESS
 - DEVELOPED AND MAINTAINED RELATIONSHIPS WITH VARIOUS COMMUNITY ORGANIZATIONS
- **MASSACHUSETTS SENATE – OFFICE OF THE MAJORITY WHIP** 3/02- 3/03 BOSTON, MA
LEGISLATIVE AIDE

EDUCATION

- **SUFFOLK UNIVERSITY** 2004-2007 BOSTON, MA
 - MASTER OF BUSINESS ADMINISTRATION
- **UNIVERSITY OF MASSACHUSETTS** 1997-2001 DARTMOUTH, MA
 - BACHELOR OF ARTS IN POLITICAL SCIENCE

PROFESSIONAL DEVELOPMENT & ASSOCIATION MEMBERSHIP

- **MASSACHUSETTS MUNICIPAL ASSOCIATION – PRESIDENT**
- **METROPOLITAN AREA PLANNING COUNCIL – VICE PRESIDENT**
- **INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA) - MEMBER**
- **ICMA UNIVERSITY – EMERGING LEADERS DEVELOPMENT PROGRAM, LEADERSHIP ICMA GRADUATE**
- **MASSACHUSETTS MUNICIPAL MANAGEMENT ASSOCIATION – PAST PRESIDENT & MEMBER**
- **MASSACHUSETTS POLICE ACCREDITATION COMMISSION – COMMISSIONER**
- **GROUP INSURANCE COMMISSION - COMMISSIONER**
- **SENIOR EXECUTIVE INSTITUTE – UNIVERSITY OF VIRGINIA – COMPLETED IN SPRING OF 2011**
- **HARVARD SCHOOL OF PUBLIC HEALTH – EXECUTIVE EDUCATION IN SUSTAINABILITY LEADERSHIP CERTIFICATE - 2015**