



Natick Recreation and Parks

People Driven. Service Focused.

Karen Partanen
Recreation & Parks
Director

To: Jamie Errickson, Acting Town Administrator
From: Karen Partanen, Recreation & Parks Director
Re: Municipal Employee Exemption
Date: July 14, 2021

I request the following employee be granted an exception from the provision of Article 41, Section 4 of the Town of Natick By-Laws in order that the Recreation & Parks Department can hire this current town employee under the provisions of MGL Ch. 268A s1.

Name: Kelly McNeill
Current Position: Kennedy Middle School Nurse
2nd Position: Camp Nurse – Camp Arrowhead

**DISCLOSURE OF FINANCIAL INTEREST BY MUNICIPAL EMPLOYEE,
CERTIFICATION BY HEAD OF CONTRACTING AGENCY AND APPROVAL
AS REQUIRED BY G.L.C.268A §20(b)**

Note: You are eligible for this exemption only if you meet all of the following requirement:

- Your regular agency is not the contracting agency or an agency that regulates the activities of the contracting agency;
- You do not participate in or have official responsibility for any of the activities of the contracting agency;
- The contract was made after public notice or competitive bidding;
- You complete, sign, and file with the town or city clerk this disclosure form;

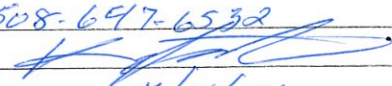
And, if the contract is for your personal services:

- The services will be provided outside your normal municipal working hours;
- The services are not required as part of your regular duties as a municipal employee;
- You are compensated for the services for not more than 500 hours during a calendar year;
- The head of the contracting agency completes and signs the certificate below,
- The City or Town Council, Board of Aldermen or Board of Selectmen approve this exemption from §20 below.

Name:	Kelly K McNeill
Title or Position:	School Nurse
Agency/Department:	Kennedy Middle School
Office Phone:	508-647-6650
Contracting Municipal Agency:	Natick Public Schools
Contract is for:	\$5,000.00
Financial Interest of Employee and Immediate family:	camp nurse
Employee Signature:	Kelly K McNeill
Date:	7-14-21

**CERTIFICATE BY HEAD OF CONTRACTING AGENCY
(If contract is for municipal employee's personal services)**

I certify that no employee of my agency's available to perform the contract services described above as part of his or her regular duties.

Name:	Karen Parker
Agency:	Town of Natick Recreation + Parks
Office Phone:	508-647-6532
Signature:	
Date:	7/14/21

**APPROVAL OF EXEMPTION
(If contract is for municipal employee's personal services)**

The City or Town Council, Board of Aldermen or Board of Selectmen approve this exemption from §20.

Signature:	
Date:	

After disclosure (and certification and approval, if needed) are completed and signed,
File this form with the city or town clerk.
Attach additional pages if necessary