

SELECT BOARD POLICIES

POLICY	DESCRIPTION	DATE ADOPTED	REVIEW/UPDATE SCHEDULE
Affordable Housing	Local Preference for affordable housing lotteries	7/16/2007	
		Amended 6/2/08	
		Amended 11/13/12	
Alcohol Training	Requires anyone who sells or serves alcohol in a licensed establishment to go through alcohol awareness training	10/22/2001, Amended 7/2/12	12/2021
		Amended: 7/2/12	
Alcohol Rules/Regs	Rules/Regs for restaurants w/100 or more seats with alcohol licenses	Amended 3/18/02,	12/2021
		Amended 6/3/02	
		Amended 3/26/03	
		Amended 7/28/03	
		Amended 2/28/05	
		Amended 8/23/10	
		Amended 8/29/11	
		Amended 12/5/11	
		Amended 11/13/17	
Alcohol – Innholders	Last Call Policy for Innholders	2/28/2005	12/2021
Alcohol – General On Premises	Rules & Regs for General On Premises Licenseholder	10/14/2014	12/2021
		Amended 11/13/17	
Ambulance Billing	Bill Collection Process for Ambulance Service	6/18/2007	
Ambulance Transport Billing Waiver Policy	Guidelines for the waiver of ambulance transport fees	7/12/2010	
Banner Policy	Hanging Banners Across Main Street	4/13/1992	12/2021
		Amended: 8/11/08	
		Amended 4/2/12	
		Amended 2/1/16	
Beer & Wine Rules/Regs	Rules/Regs for restaurants w/50-99 seats with alcohol licenses	2/17/2002	12/2021
		Amended 3/26/03	
		Amended 2/28/05	
		Amended 8/6/07	

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		Amended 8/23/10	
		Amended 8/29/11	
		Amended 12/5/11	
		Amended 5/21/12	
		Amended 11/13/17	
Camp Mary Bunker	Policies Governing the Use of Camp Mary Bunker	9/29/1997	
Citizens Concerns	Agenda item for Citizens to Bring Issues to the Board	1/25/1994	12/2021
		Amended: 1/6/14	
Club Alcohol Permits	1) Last Call	2/28/2005	12/2021
	2) Permit Alcohol to be sold at Functions Attended by Non-Members	12/20/2004	
Complete Street	Policy for planning, design, operation & maintenance of streets	3/23/2015	
Community Senior Center Rental Policy	Policy for renting out facilities at the Community Senior Ctr	8/13/2012	12/2021
		Amended: 6/16/14	
Contributory Insurance	Eligibility Rules & Regs for Town Employees	8/24/1998	
Contracts & Procurement	1) Contract Reporting Requirements	12/8/2003	12/2021
This policy was amended 8/26/13 to incorporate three previously adopted policies: contract reporting requirements; contract dollar thresholds; Town Administrator's Responsibilities in Purchasing & Contracting	2) Contract Dollar Thresholds		
	3) Change Orders	12/8/2003	
		4/13/1998	
		AMENDED	
		8/26/2013	
Consent Agenda	Compiles routine items into a single agenda item and does not require discussion or independent action	6/13/2016	
		Amended 11/17/21	

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Designer Selection Policy	Process for Selecting Designer for Project	7/2/2012	
Display Flags	Display Flags attached to the light poles in the center	4/7/1997	12/2021
DPW Policies	Various Department Operational Policies	Various 1990-1993	
DPW Vehicles – West St.	Restricted use of DPW Vehicles in Neighborhood	2/7/2005	
		Amended: 8/1/11	
Food Truck Policy	Rules & Regs for operating a food truck for period of 5/1-12/31/13	5/6/2013	
		Amended 1/27/14	
Financial Management Principles	Financial Policies	1/4/2010	
—		Amended: 2/6/12	
		Amend: 3/10/14	
Fuel Efficient Vehicle Policy	Purchase of fuel efficient vehicles	Amended 10/17/16	
		5/10/2010	
Grant of Location (Non-Utility)	Installation of Conduits for Private Use in Town-owned Land, Streets, etc	12/11/2000	
Grant of Location (Air Rights)	Installation of Overhead Wireless Communication Devices for Private Use w/in Town-owned land, streets, etc	1/22/2001	
Hawkers & Pedlers Rules & Regulations	Issuance of Town Hawker's & Pedler's License	6/18/1979	12/2021
Inflow & Infiltration	I&I Sewer Connection Fee	3/5/2007	
Investment & OPEB Trust Investment Policies ¹	Long Term Funds, General Funds and Post Employment Benefits Funds objectives, performance goals and risk tolerance	2/10/2015	
Kennedy Trust Fund Board Clergy	Procedures for Trust Fund Bd. to Distribute Scholarships	11/13/2007	
		Amended: 12/10/07	
License Renewal	Adoption of Late Fees	11/10/2003	
License-Common Victualer	Prohibit Customers from Bringing alcohol to restaurant		
MathWorks Scholarship	Scholarship Guidelines	8/22/2005	
NIMS (National Incident Management System)	Natick's Incident Management Standard	11/10/2005	

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Parking Meter Fees	Change in parking meter fees	7/14/2003	12/2021
		Amended: 7/2/12	
Police Detail Billing	Guidelines for Payment of Police Detail Bills	8/13/2001	
		Amended: 8/1/11	
Private Ways		Amended 8/6/20	12/2021
Naming Public Places	Process to Name a Public Place in Memory of a Natick resident	8/19/2002	12/2021
Posting Notices in Town Hall	Defines who is eligible to post notice in Town Hall	6/19/2006	12/2021
		Amended 3/14/16	
Recreation & Parks Regulations	Park Regulations & Guidelines	6/29/1998	12/2021
		Fees Amended: 4/6/00	
		Fees Amended: 2/25/08	
		Policy Amended:	
		5/23/2011	
Recycled Products	Policy for the Town to Procure Recycled Products	2/24/2003	
Recycling Center	Operating Procedures for Recycling Center		
	1) Metal No Longer Accepted		
	2) Yard Waste		
		5/22/2000	
		7/1/1998	
Remote Participation in Meetings	Allows members of boards/committees not in attendance to participate in meetings remotely	2/6/2012	12/2021
Rubbish Collection	Pickup of Curbside Trash	2/7/2000	
		Amended 6/11/18	
Select Board's Correspondence	Distribution of Correspondence	4/11/1991	12/2021
Senior Tax Work Off	Property Tax Help Program	6/19/2000	
Combined with Veterans' Tax Work Off on		Amended: 6/4/07	
12/1/14		Amended: 6/30/08	
		Amended: 4/10/10	
		Amend: 12/10/12	
		Amended: 12/1/14	

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Sewer Billing	Properties that rec'd sewer service but were not billed	5/24/2004	
Sexual Harassment	Elimination of Sexual Harassment in work place	7/22/1998	
Street Opening Permits	Rules & Specifications Regulating Street Openings	3/9/1998	
		Amended: 4/9/07	
		Amended: 2/9/09	
		Amended 8/21/17	
		Amended 10/15/18	
Smoking	Smoking in Town Buildings & Vehicles	9/9/1994	
		Amended 3/16/16	
Statement of Values, Ethics Statement	Select Board Principles	12/10/2012	
Taxicab Fuel Surcharge Policy	Establishes a trigger point for taxis to impose a surcharge	6/7/2010	
Taxicab and Livery Regulations		2/10/2015	
Town Administrator Review Policy	Process for evaluating Town Administrator's Performance	7/28/2014	
Tree Policy	Town Regulations Pertaining to Public Shade Trees	1980's	
		Amended: 6/2/14	
Vehicle Policy	Vehicle Use & Reimbursement	1/28/1991	
		Amended: 9/15/97	
		Amended 11/21/11	
Veterans Tax Work Off Policy	Property Tax Help Program for Veterans	4/1/2013	
Combined with Senior Tax Work Off on 12/1/14		Amended: 12/1/14	
Waiver of Fees – Public & Non-profit	Policy regarding construction projects on Town owned properties	7/6/2015	
Waiver of Fees – Water & Sewer Projects	Waives Electrical & Plumbing fees for W&S	11/1/2010	
	infrastructure projects		
Waiver of Fees for Town Projects	Waive permitting fees for Town Projects	6/2/2014	
Water Meter Replacement	Adoption of a Surcharge for not replacing water meter	3/5/2007	
Water & Sewer Billing	Billing Situations	8/6/2001	

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Water/Sewer Bill Adjustment/Abatement	Authorize the Deputy Town Administrator/Operations to Abate/Adjust Water & Sewer bills in certain circumstances	6/21/2004	
		4/6/09 – authorized reduced Interest penalty	
		Amended 12/16/13	
		Amended 10/5/16	
		Amended 5/19/21	
Water & Sewer Bill Final Read	Assessment of a fee for a final read water/sewer bill	3/5/2007	
Water & Sewer Financial Policies	Financial Policies for Water & Sewer	5/23/2011	
Water & Sewer Line Repairs	Eliminates water/sewer line repair on private property	8/6/2001	
		Amended: 11/1/12	