

February 18th, 2022

Municipal Resources, Inc.
66 Main Street, Suite B
Plymouth, NH 03264

To Whom it May Concern:

I would appreciate your consideration of my application for the Fire Chief position in the Town of Natick. The opportunity to advance my career to the level of Fire Chief in the Town of Natick would indeed be an honor.

My firefighting career started 35-years ago when I entered the US Air Force. I provided aircraft and structural fire protection at Air Force Bases in Maine, Alaska and Florida. Following my honorable discharge from the US Air Force, I worked as a firefighter for the State of New Hampshire and The US Navy.

In April of this year, I will begin my 28th-year as a member of the Natick Fire Department. During my career in Natick I have served as a Firefighter, Lieutenant, Captain and currently in my 11th year as a Deputy Chief. In November 2014 I was credentialed as a Fire Chief in the Commonwealth of Massachusetts, and in April 2018 I became the senior Deputy Chief and Acting Chief when the current Chief is otherwise unavailable. This included being Chief of Department during the 8 alarm fire on South Main Street in July of 2019.

I consider myself a lifelong learner and have worked over the length of my career earning my bachelor's degree in Fire Science, Master's Degree in Public Administration, completion of the Executive Fire Officer Program (EFO) at the National Fire Academy and the Massachusetts Fire Academy Chief Fire Officer Program.

Attached to this letter please find my résumé for your review. I look forward to discussing the position and how I might contribute to the overall success of the Natick Fire Department.

Thank you for your consideration,

Daniel J. Dow, MA, EFO, IAAI-FIT

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email: dandow@comcast.net

Massachusetts Accredited Fire Chief
National Fire Academy Executive Fire Officer
Tactics & Strategy • Fire & Emergency Services Management
Professional Development • National Incident Management System
Personnel Management • Standard Operating Guidelines
Large Scale Exercise Planning • Grant Writing • Emergency Planning
US Air Force Veteran

Employment

Town of Natick

Natick, MA
April 1995 – present

Deputy Chief

July 2013-present

- Acting Chief of Department in Fire Chief's absence
- Boston Marathon Coordinator for Natick Fire Department
- Serve as the Senior Fire Investigator for Natick Fire Department
- Supervise and coordinate the activities of all on duty fire companies
- Chairman of the Local Emergency Planning Committee
- Representative to the MetroWest Regional Emergency Planning Committee
- Fire Department Liaison to Natick Public Safety Communications Center
- Member West Natick Fire Station Building Committee
- Co-Director of Natick Mall exercise series
- Coordinator of Natick Fire implementation of "Station Smarts" pre-incident planning software
- Serve as the Fire Department Section Chief in the Natick Emergency Operations Center during real world and pre-planned events
- Member of MA Fire District 14 Fire Investigation Team

Administrative Deputy Chief

March 2012-July 2013

- Manage an ambulance service with 40 paramedics and 3 ALS Ambulances
- Responsible for \$50,000 Emergency Medical Services budget
- Oversee state inspections and licensing of an ALS Ambulance Service
- Maintain controlled substance narcotics log
- Coordinate the purchase, installation and maintenance of all automatic external defibrillators in schools and public buildings.
- Instituted a quality assurance program using a third party vendor
- Participated in the hiring of new employees in accordance with the Commonwealth of Massachusetts Civil Service Laws

Fire Captain

June 2008 – March 2012

Fire Lieutenant

August 2004 – June 2008

Firefighter / EMT

April 1995 – August 2004

Previous Employment

Massachusetts Firefighting Academy
Instructor

Massachusetts
February 2005 – June 2008

United States Navy
Crash / Rescue Fire Fighter / EMT

South Weymouth, MA
September 1993 – April 1995

State of New Hampshire
Crash / Rescue Fire Fighter / EMT

Newington, NH
November 1991 – February 1993

United States Air Force
Fire Protection Specialist / Crash Crew Leader

Limestone, ME, Shemya, AK, Panama City, FL
August 1987 – October 1991

Specialized Training

- ICS 300, Intermediate ICS for Expanding Incidents
- ICS 400, Advanced ICS for Command and General Staff Complex Incidents
- National Fire Academy
Fire Investigation Essentials
(November 6 – 17, 2017)
Emmitsburg, MD
- Federal Emergency Management Agency
Medical Preparedness and Response to Bombing Incidents
(May 3 - 4, 2017)
Wrentham, MA
- Federal Emergency Management Agency
Homeland Security Exercise and Evaluation Program
(November 8 - 10, 2016)
Natick, MA
- New Mexico Institute of Mining and Technology
Incident Response to Terrorist Bombings
(September 16 – 19, 2013)
Socorro, NM
- Texas Engineering Extension Service
Enhanced Incident Management Unified Command Course
(June 10 – 13, 2008)
College Station, TX
- National Fire Academy
Command & Control of Fire Department Operations at Multi-Alarm Incidents
(November 27 – December 8, 2006)
Emmitsburg, MD
- National Fire Academy
Command & Control of Fire Department Operations at Target Hazards
(November 27 – December 2, 2005)
Emmitsburg, MD

Certifications

- **Massachusetts Fire Training Council**
Fire Fighter I
Fire Fighter II
Fire Instructor I
Fire Officer I
Fire Officer II
- **International Association of Arson Investigators** (Fire Investigation Technician)
- **Massachusetts Office of Emergency Medical Services** Emergency Medical Technician (Basic)
- **Commonwealth of Massachusetts Fire Service Commission**
Accredited Fire Chief in the Commonwealth of Massachusetts
- **Commonwealth of Massachusetts** Commercial Driver's License (Class B)

Education

Graduate, Massachusetts Chief Fire Officer Program Massachusetts Fire Academy	2014
Graduate, Executive Fire Officer Program National Fire Academy	2013
Master of Arts, Public Administration Framingham State College	2008
Bachelor of Science, Fire Science Providence College (<i>graduated Cum Laude</i>)	2002