Gmail Joan McNamara <jmcnamara@natickma.org>

Re: \Permit request / occupying a public way Fall Fun Run and Festival

Brian Lauzon <lauzon@natickpolice.com> Fri, Aug 19, 2022 at 8:33 AM
To: Joan McNamara <jmcnamara@natickma.org>

Joan,

Upon review we would recommend approval of this request. Due to the makeup of this event (open course with vehicles), we have been able to support it in the past with on-duty resources barring any pertinent calls for service. Please have the applicant contact me directly, so we can coordinate what we are reasonably able to do that day.

Respectfully,

Deputy Chief Brian G. Lauzon

On Fri, Aug 19, 2022 at 8:24 AM Joan McNamara <jmcnamara@natickma.org> wrote:

> Good morning Brian,
>
> Kindly give me your recommendation on the Brown School Fun Run for 10/23. All relevant documents are attached from Jess.
>
> Thanks so much.
>
> J
> **JOAN M. McNAMARA**
> Executive Assistant to the Town Administrator
> and Select Board
> TOWN OF NATICK
> 13 East Central St., Natick, MA
> (t) 508-647-6400 x 1402
> (f) 508-647 6401
>
> ---------- Forwarded message ---------
> From: **Jess F** <jessrferriero@gmail.com>
> Date: Thu, Aug 18, 2022 at 5:02 PM
> Subject: \Permit request / occupying a public way Fall Fun Run and Festival
> To: Joan McNamara <jmcnamara@natickma.org>
>
> Hi Joan,
> I hope you are doing well and enjoying the summer.

I am looking to plan the Brown School Fun Run 2022.
We have a date (10/23) and time (9a-12p).
I have attached the course, our insurance and the school permit approval. We now have an umbrella policy covering all of our events for the PTO. In the past we just purchased insurance for this event - but my husband works for an insurance company and strongly encouraged we get coverage for everything.

I can sign and notarize the indemnification agreement next week. I am currently the co-pto president at brown.

Please let me know if you need anything else.
Thanks!
Jessica Ferriero

> :23 PM, Jess F <jessrferri
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>
> gmail.com> wrot
>
> e:
>
> Joan,
> That is good news. Thanks for sending this along.
> Do I need to fill out anything else on your end?
> Jess
>
> Sent from my iPhone
>
> > On Sep 16, 2021, at 6:04 PM, Joan McNamara <jmcnamara@natickma.org> wrote:
> >
> > Good afternoon Jess,
> >
> > Please see below, the Natick Police Department's recommendation for your event. As noted, kindly contact Lieutenant Lauzon for coordination with police officers on that day.
> >
> > Your request to the select board will go on the agenda for 10/6.
> >
> > Best regards
> >
> > Joan
> > **JOAN M. McNAMARA**
> > Executive Assistant to the Town Administrator
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---------- Forwarded message ---------
From: **Brian Lauzon** <lauzon@natickpolice.com>
Date: Thu, Sep 16, 2021 at 12:07 PM
Subject: Re: Permit request / occupying a public way
To: Joan McNamara <jmcnamara@natickma.org>

Joan,

Upon review we would recommend approval of this request. Due to the make up of this event, in the past we have been able to support it with on-duty resources. Please have the applicant contact me directly so we can coordinate what we can reasonably be able to do that day.

Respectfully,

Lt. Brian G. Lauzon

On Tue, Sep 14, 2021 at 12:03 PM Joan McNamara <jmcnamara@natickma.org> wrote:

> Hi Brian,
>
> This request is a little confusing. They want to get a permit request for the public way for the "run" portion, but all the other stuff is going to be held at the school it appears (refreshments, dj, etc.). Do they need to go through the Superintendent's office? I can't do any type of permit for the area of the school.
>
> Joan
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>
> ---------- Forwarded message ---------
> From: **Jess F** <jessrferriero@gmail.com>
> Date: Tue, Sep 14, 2021 at 11:51 AM
> Subject: Re: Permit request / occupying a public way
> To: Joan McNamara <jmcnamara@natickma.org>
>
> Hi Joan,
> I wanted to follow up with you about the Permit for the Wick Fun Run at Brown.
>
> 1. Event date: 10/31 (we are working on 9-11am)
>
> 2. Location: Brown Elementary School (1 Jean Burke)
>
> 3. The route is pictured below - From the school to Barnesdale to Surrey, Sherwood, Nottingham and Greenwood and back to the school.
>
> 4. We expect about 150-200 people to attend. We plan on having a DJ set up outside, a bake sale/school merchandise tables, refreshments for the runners, maybe pumpkin painting, a 2 mile run and a 50 meter and 100 meter dash around the school or along the grass/sidewalk at

the entrance to the school.

5. Our Insurance is through Philadelphia Insurance Company - The policy number is EU 78861.

6. You asked for an Indemnity Agreement- could you email it to me and I will get it to you today?

Is there any other information you need?

Thank you!
Jessica Ferriero

<17bcabb68a7e0eae5c32.jpeg>

> On Sep 9, 2021, at 12:06 PM, Joan McNamara <jmcnamara@natickma.org> wrote:
>
> Hi Jess,
>
> Once you have all your information, please send it my way. Again, the next Select Board agenda is 9/22/21.
>
> Thanks
>
> Joan
> **JOAN M. McNAMARA**
> Executive Assistant to the Town Administrator
> and Select Board
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