

POLICY	DESCRIPTION	DATE ADOPTED	DATE OF LAST AMENDMENT	TARGET YEAR FOR REVIEW	SUPPORTING STAFF	NOTES
Affordable Housing	Local Preference for affordable housing lotteries	7/6/2017	11/13/2017		Amanda Loomis	
Alcohol Training	Requires anyone who sells or serves alcohol in a licensed establishment to go through alcohol awareness training	10/22/2001	7/2/2012	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	Consider accepting on line Server Training
Alcohol Rules/Regs	Rules/Regs for restaurants w/100 or more seats with alcohol licenses		11/13/2017	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	Include NCA (Athena/Steve) in Discussions
Alcohol Innholders	Last Call Policy for Innholders	2/28/2005	NA	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	
Alcohol - General On Premises	Rules & Regs for General On Premise Licenseholders	10/14/2014	11/13/2017	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	Include NCA (Athena/Steve) in Discussions. Applies to TCAN
Ambulance Billing	Bill collection process for ambulance service	6/8/2017	N/A		Chief Ferschke	
Ambulance Transport Billing Waiver Policy	Guidelines for waiver of ambulance	7/12/2010	N/A		Chief Ferschke	
Banner Policy	Hanging Banners Across Main St	4/13/1992	2/1/2016	2026	Town Administration	
Beer & Wine Rules & Regs	Rules/Regs for restaurants w/50-99 seats with alcohol licenses	2/17/2002	11/13/2017	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	Proposal to eliminate seating through HR Petition
Camp Mary Bunker	Policies governing the use of Camp Mary Bunker	9/29/1997	n/a	2023	Travis Farley	
Club Alcohol Permits	Permit allowing alcohol be sold to non members at functions	12/20/2004	2/28/2005	2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	
Complete Street	Policy for planning, design, operation & maintenance of streets	3/23/2015	n/a		Jeremy Marsette	
Community Senior Center Rental Policy	Policy for renting out facilities at the Community Senior Center	8/13/2012	6/16/2014	2022	Susan Ramsey	
Contributory Insurance	Eligibility Rules & Regs for Town Employees	8/24/1998	n/a	2026	Dorothy Blondiet	
Contracts & Procurement This policy was amended 8/26/13 to incorporate three previously adopted policies: contract reporting requirements; contract dollar thresholds; Town Administrator's Responsibilities in Purchasing & Contracting	1) Contract Reporting Requirements; 2) contract dollar thresholds; 3) change orders	12/8/2003	8/26/2013	2023	Bryan LeBlanc	

Consent Agenda	Compile routine items into a single item and does not require discussion or independent action	6/13/2016	11/17/2021	2026	Town Administration	
Designer Selection Policy	Process for Selecting Designer for Project	7/2/2012	N/A	2023	Bryan LeBlanc	
Display Flags	Display Flags attached to the light poles in the center	4/7/1997				
DPW Policies	Various Department Operational Policies	Various 1990-1993	n/a		Jeremy Marsette/Jon Marshall	Refer to Jeremy/Jon to identify which policies need review/updates
DPW Vehicles-West St	Restricted use of DPW vehicles in neighborhood	2/7/2005			Jeremy Marsette/Jon Marshall	
Environmental Policy Statement for the Town	Commitment to operating in a green environment	2/24/2003	8/1/2011		Jillian Wilson-Martin/Claire Rundelli	
Food Truck Policy	Rules & Regs for operating a food truck	5/6/2013	1/27/2014			
Financial Management Principles	Financial Policies	1/4/2010	10/17/2016	2024	John Townsend	
Fuel Efficient Vehicle Policy	Purchase of fuel efficient vehicles	5/10/2010	N/A	2022	Jillian Wilson Martin/Kenny Fisher	
Grant of Location (non-utility)	Installation of Conduits for Private Use in Town-owned Land, Streets, etc	12/11/2000	N/A		Jon Marshall/Jeremy Marsette	
Grant of Location (air rights)	Installation of Overhead Wireless Communication Devices for Private Use w/in Town-owned land, streets, etc	1/22/2001	N/A		Jon Marshall/Jeremy Marsette	
Hawkers & Peddlers Rules & Regs	Issuance of Town Hawkers & Peddlers license	6/18/1979	n/a		Donna/Brian-may not need policy	
Inflow & Infiltration	I&I sewer connection fee	3/5/2007	n/a		Jeremy/Jon	
Investment & OPEB Trust Investment Policies <sup>1</sup>	Long Term Funds, General Funds and Post Employment Benefits Funds objectives, performance goals and risk tolerance	2/10/2015	N/A		John Townsend	
Kennedy Trust Fund Board Clergy	Procedures for Trust Fund Board to Distribute Scholarships	11/13/2017	12/10/2007		Michelle Laramee	It's mandated by a Will. Ask Michelle to review
License Renewal	Adoption of late fees	11/10/2003	N/A			Donna check on State mandates-Increase if allowed by statute
License-Common Victualer	Prohibits customers from bringing alcohol to restaurants	11/9/1987		2022	Paul Joseph, Amanda Loomis, Brian Lauzon, Donna Donovan	
MathWorks Scholarship	Scholarship Guidelines	8/22/2005	N/A		MW Scholarship Committee	Consider changing the policy to allow electronic submittals??
Naming Public Places	Process to Name a Public Place in memory of a Natick resident	8/19/2002				

NIMS (National Incident Management System)	Natick's Incident Management Standard	11/10/2005			Chief Hicks	
Parking Meter Fees	Change in parking meter fees	7/14/2003	7/2/2012		Chief Hicks/Deputy Chief Lauzon	
Police Detail Billing	Guidelines for Payment of Police Detail Bills	8/13/2001	8/1/2011		Chief Hicks/Deputy Chief Lauzon	
Private Ways			8/6/2020			
Posting Notices in Town Hall	Defines who is eligible to post notices in Town Hall	6/19/2006	3/14/2016		Diane Packer	
Recreation & Park Regulations	Park Regulations and Guidelines	6/29/198	5/23/2011		Travis Fahey	
Recycled Products	Policy for the Town to procure recycled products	2/24/2003			Bryan LeBlanc	
Recycling center	Operating procedures for recycling center 1)metal no longer accepted, 2)yard waste	3/31/1998	5/20/2000		Jeremy Marsette/Jon Marshall	
Remote participation in Meetings	Allows members of boards/committees not in attendance to participate in meetings remotely	2/16/2012	N/A	2023	Diane Packer	
Rubbish Collection	pickup of curbside trash	2/7/2000	6/11/2018		refer to Tom/Jeremy - may be current	
Select Board's correspondence	Distribution of Correspondence	4/11/2019	N/A		Joan - update to reflect including it on on-line meeting agendas	
Senior Tax Work Off combined with Veteran's Tax Work off	Property Tax help program	6/9/2000	12/1/2014	2026	Eric Henderson	
Sewer Billing	Properties that rec'd sewer service but were not billed	5/24/2004	N/A		Jeremy/Jon	
Sexual Harassment	Elimination of sexual harassment in the workplace	7/22/1998	N/A	2023	Refer to Town Counsel/Dorothy	
Street Opening Permits	Rules & Specifications Regulating Street Openings	3/9/1998	10/15/2018		Refer to Bill/Jeremy - May be sufficient	
Smoking	Smoking in Town Buildings & Vehicles	9/9/1994	3/16/2016	2026		
Statement of Values, Ethic Statements	Select Board Principles	12/10/2012	??		I need to research/may have been updated	
Taxicab Fuel Surcharge Policy	Establishes a trigger point for taxis to impose a surcharge	6/7/2010	N/A			
Taxi Cab & Livery Regulations		2/10/2015	N/A	2026	Deputy Chief Lauzon	
Town Administrator Review Policy	Process for evaluating Town Administrator's Performance	7/28/2014	N/A		Select Board	
Town Administrator Authority Over Personnel Appointed by the Select Board	Clarifies supervision of Fire Chief, Police Chief, Veterans Services Director, Comptroller	4/23/2012	N/A	2026	Jamie Errickson	
Tree Policy	Town regulations pertaining to Public Shade Trees	1980's	6/2/2014	2025	Art Goodhind	
Vehicle Policy	Vehicle Use & Reimbursement	1/28/1991	11/21/2011		Review by Michelle	

Veterans Tax Work off Policy Combined with Senior Tax Work Off	Property Tax help program for Veterans	4/1/2013	12/1/2014	2026	Eric Henderson/Susan Ramsey/Paul Carew	
Waiver of Fees-Public & Non profit	Policy regarding construction projects on Town owned properties	7/6/2015	N/A	2024	Amanda Loomis	
Waiver of Fees-Water & Sewer projects	Waives electrical and plumbing fees for W&S infrastructure projects	11/1/2010	N/A	2022	Amanda Loomis-Tony Comeau	
Waiver of fees for Town Projects	Waive permitting fees for town projects	6/2/2014		2026	David Gusmini	
Water Meter Replacement	Adoption of a surcharge for not replacing water meter	3/5/2007	N/A	2022	Jeremy Marsette/Tony Comeau	
Water & Sewer Billing	Billing Situations	8/6/2001	N/A		Refer to John/Debbie	
Water/Sewer Bill Adjustment/Abatement	Authorize Deputy TA/Operations to abate/adjust water & sewer bills in certain circumstances	6/21/2004	5/19/2021	2026	No action necessary	
Water & Sewer Bill Final Read	Assessment of a fee for a final read water/sewer bill	3/5/2007				
Water & Sewer Financial Policies	Financial policies for water & sewer	5/23/2011				
Water & Sewer Line Repairs	Eliminates water/sewer line repair on private property	8/6/2001	11/1/2012			