



Charles River Rotary Club
PO Box 373, Natick, MA 01760
Serving Framingham, Natick, & Wellesley

January 11, 2023

Travis Farley, Deputy Director of Community Services for Natick Recreation & Parks
179 Boden Lane
Natick, MA 01760

RE: Request to Reserve Natick Common for Fundraising Event
Charles River Rotary Scoopapalooza 2023

Dear Travis,

The Charles River Rotary (CRR) requests that the Natick Common be reserved for the **10th Annual Charles River Scoopapalooza** event on Saturday June 24, 2023 from 10am until 3pm (with Sunday, June 25 as a rain date). Setup will be from 10am to 11:15am with ticket sales starting at 11:30am.

Charles River Rotary would like to ask local ice cream businesses to come in and provide tastings for those members of the public who buy tickets for the event. Pre-packaged frozen treats will also be provided. The Common would still be open to the public but Charles River Rotary Club will have participants purchase tickets so that they can participate in the event.

The proceeds from the event will be used for Keefe Tech high school student scholarships and other local charities.

We would like to have a DJ play music at this event and would like to hang a banner to advertise the event on Main Street. Finally, we will need electric power for the event as well as trash barrels. Charles River Rotary Club would be responsible for litter cleanup from the event. CRR would pay for any fees associated with the usage of the Common.

In summary, CRR is seeking the following from the Recreation & Parks Commission:

- 1) Permission to use the Common on Saturday June 24 from 10am until 3pm. We will need to reserve parking on Park St. for vendors and volunteers to unload/pack up from 10am-4pm
- 2) Reserve Sunday, June 25 from 11am- 3pm as a rain date for the event.
- 3) Provide electrical power on the same basis as was done for our 2022 Scoopapalooza event;
- 4) Provide additional trash barrels for the event to accommodate litter disposal needs; and
- 5) **Upon the Recreation & Parks Commission board's approval of this request, please contact the Town of Natick Select with the Recreation & Parks Commission's approval.**

Upon approval, we will:

- 1) Adhere to the policies governing the use of the Natick Common provided by the Recreation and Parks Department;
- 2) Submit any required deposit and fee for the use of the Common;
- 3) Submit a certificate of liability insurance naming the Town of Natick as an additional insured;
- 4) Sign and return any indemnification agreement that is required;
- 5) Secure all required permits from the Board of Health; and
- 6) Coordinate with Natick Police regarding the event.

Please let us know that you received this letter. Should you have any further questions regarding our proposed event, please do not hesitate to directly contact me at: (508)380-0808 or hanksz@mac.com. We look forward to celebrating our 10th Scoopapalooza Event!

Thank you for your assistance.

Very truly yours,

Hank Szretter
Charles River Rotary
2023 Charles River Scoopapalooza Chair