

March 2, 2023

Mr. Paul A. Joseph
Chair - Select Board
Town of Natick
13 E. Central St
Natick MA 01760

Mr. Joseph

As Chair of the West Natick Fire Station Building Committee, I'm writing to advise the Select Board, as the Chartering authority of this committee, that on February 6, 2023, the West Natick Fire Station Building Committee held its final meeting and has:

- Closed out all project activities for the contracted work through Castagna Construction, the project's General Contractor
- Reviewed and approved all submitted expenses through Vertex Corporation, the projects Owner's Project Manager (OPM) and are leaving a balance of approximately \$34,484 from the total of the authorized budget from various Natick Town Meeting votes
- Confirmed the Operational control of the facility is in the able hands of Natick's Facilities Management Department
- Confirmed that all Meeting Minutes have been reviewed and approved and the project's OPM will have all meeting minutes turned over to the Town Clerk's office for retention and posting

In recognition of the above, the Committee entered a motion to recommend to the Select Board to dissolve the committee and that motion passed unanimously by a vote of 7-0-0. If the Select Board so wishes, a member of the WNFSBC will be happy to come before the Board for any final questions or commentary.

With that, the members wish to thank the Select Board, the Natick General Government Departments, the members of the Natick Fire Department, Natick Town Meeting and the residents and taxpayers of Natick for the ongoing support during the lifecycle of this project.

Respectfully submitted,

Patrick Hayes
Chair, West Natick Fire Station Building Committee

Copy to: WNFSBC members
Jamie, Errickson, Town Administrator