

NATICK SELECT BOARD

AGENDA

Virtual Meeting

Friday, March 15, 2024

12:00 PM

Join Zoom Meeting

[https://zoom.us/j/91200224901?](https://zoom.us/j/91200224901?pwd=N1B1NVFjRUJxNUtuZkVyRkVJUSltZ09)

pwd=N1B1NVFjRUJxNUtuZkVyRkVJUSltZ09

Meeting ID: 912 0022 4901 Passcode: 920750

One tap mobile

+13017158592,,91200224901#,,,,,0#,,920750#

Agenda Posted Wednesday, 03/13/2024 at 10:00 AM

(Times listed are approximate. Agenda items will be addressed in an order determined by the Chair.)

1. OPEN SESSION

Call to Order

2. PUBLIC SPEAK

Any individual may raise an issue that is not included on the agenda and it will be taken under advisement by the Board. There will be no opportunity for debate during this portion of the meeting. This section of the agenda is limited to 15 minutes, and any individual addressing the Board during this section of the agenda shall be limited to five minutes.

3. DISCUSSION AND DECISION

A. Approve and Sign the 2024 Special Town Meeting #1

B. Kohr, LLC - Approve a One Day Beer and Wine License for 3/20/2024

4. ADJOURNMENT

Agenda posted in accordance with Provisions of M.G.L. Chapter 30, Sections 18-25

ITEM TITLE: Approve and Sign the 2024 Special Town Meeting #1
ITEM SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
Warrant	3/14/2024	Cover Memo

**WARRANT
SPECIAL TOWN MEETING #1
APRIL 23, 2024**

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

To Any Constable of the Town of Natick in said County:
Greeting:

In the name of the Commonwealth of Massachusetts you are required to notify the qualified Town Meeting Members of the said Town of Natick to meet on **Tuesday, April 23, 2024, at 7:30 PM**, Natick High School, Natick, MA, then and there to act on the following Articles:

Article 1	Charter and ByLaw Review Committee Report and Extension
Article 2	Charter and ByLaw Changes

Article 1
Charter and ByLaw Review Committee Report and Extension
(Charter and Bylaw Review Committee)

To see what action the Town will take to hear a report of the Charter and ByLaw Review Committee,

To see what action the Town Meeting will take to extend or to revise the term of the Charter and ByLaw Review Committee

To see what action the Town Meeting will take to appropriate funds to continue work with special legal counsel or town counsel and to authorize, if necessary, the Charter and ByLaw Review Committee to use such counsel

Or otherwise act thereon.

Article 2
Charter and Bylaw Changes
(Charter and Bylaw Review Committee)

To see what action(s) the town will take, consistent with the scope of this town meeting warrant article, to amend the Town of Natick Home Rule Petition for “An Act to Amend the Town of Natick home Rule Charter” voted under Article 25 of 2023 Fall Annual Town Meeting (the “Special Act Petition ”) by adding provisions pertaining to the following:

Representative Town Meeting - Charter Article 2

1) to amend, modify, replace and/or delete the language regarding the quorum of representative town meeting (including possibly rescinding, revising and/or revoting changes to the quorum that were voted under Article 25 of 2023 Fall Annual Town Meeting); and/or to amend or modify the language of Charter Article 2 to decrease or increase the number of representative town meeting members;

Select Board - Charter Article 3, section 3-2

(2) to amend or modify the language of the powers and duties and/or appointment powers of the Select Board under Charter Article 3 to have certain appointments instead made by the town administrator, to specify such appointments, to specify which if any such appointments would be subject to the review and affirmative vote approval of the Select Board, (provided that any such change to additional duties, powers and/or appointing authority for the town administrator under this paragraph and under any paragraph above or below can only occur if provisions for removal or suspension for the Town Administrator currently provided for in Charter Article 4 are changed to less than unanimous attendance by the Select Board) and/or to modify or amend the language in Charter Article 4, section 4-2-3 and or elsewhere to specify or to authorize any appointments to be made subject to review and affirmative vote approval of the Select Board;

(3) to modify the restriction currently in Charter Article 3 section 3-2 on the Select Board broad policy guidelines to allow specific policies that are capable of being followed by others serving under the overall supervision or authority of the Select Board but still not involving involvement by the Select Board in day to day operations or administration and /or to specify that the chief policy making agency role of the Select Board is a role exercised as a town agency;

(4) to amend or modify the language in Charter Article 3, section 3-2 of the powers and duties of the Select Board to include or to specify that the Select Board shall serve in a policy making, review and oversight capacity as the commissioners of parks, public works, roads, water and sewer, police, fire and other functions, if any, to be specified;

(5) to specify, within Charter Article 3, section 3-2(b) or elsewhere in Charter Articles 3 or 4, that performance review of the town administrator is to be conducted by the Select Board both on its own behalf and on behalf of the town overall and other elected officers, their appointees and representative town meeting.

Town Counsel - Charter Article 3; Charter Article 6

(6) to amend or modify the language with regard to town counsel either

(i) to amend or modify the language of the appointment of town counsel in Charter Article 3, section 3-2 to remove the singular and one year limitation and to provide that such appointment(s) be subject to bylaw, if any, and to permit, subject to bylaw, if any, other elected officers, boards or committees either (a) to appoint special counsel or (b) to approve the appointment of legal counsel to advise such elected officers, boards or committees on their respective duties;

(ii) to remove the references in Charter Article 3, section 3-2 regarding town counsel and provide for such Select Board appointment of town counsel within Charter Article 6; and/or

(iii) to amend or modify the language of Charter Article 6 to authorize other elected officers, boards or committees either (a) to appoint special counsel or (b) to approve the appointment of legal counsel to advise such elected officers, boards or committees on their respective duties.

Moderator - Charter Article 3-10

(7) (i) to authorize the Moderator in Charter Article 3 section 3-10 (b) to appoint a deputy moderator to preside over representative town meeting in the absence of the Moderator, or (ii) in the alternative, in an additional section or subsection under Charter Article 3, to provide for such deputy moderator as an elected office of the town, and/or (iii) to authorize the town to specify the term, duties and responsibilities and other provisions of such Deputy Moderator in Charter Article 3 and/or a bylaw and/or (iv) to determine whether any appointment of a Deputy Moderator should be subject to the approval of representative town meeting.

(8) To modify or amend the language of Charter Article 3 section 1 (g) concerning vacancy in the office of Town Moderator or to include the existing language in the Special Act Request notwithstanding any general law to the contrary;

Town Administrator - Charter Article 4

(9) to amend or modify the language of Charter Article 4 (*and other associated references within the Charter*) to rename the town administrator position as town manager, to provide additional appointments to be made by the town administrator whether in the charter or in bylaw, to authorize contract approval powers of the town administrator to be developed in a bylaw, to provide the town administrator a screening and or recruitment role in appointments retained by the Select Board;

(10) to amend or modify the language of the provisions, procedure and/or requirements for attendance by and/or quantum of vote of the Select Board in Charter Article 4 regarding removal or suspension of the town administrator (provided that any change to create additional duties, powers and/or appointing authority for the town administrator under this paragraph or any paragraph above or below can only occur if the provisions for the removal or suspension of the Town Administrator under Charter Article 4 are changed to less than unanimous attendance by the Select Board) and further to provide that any new or revised process in Charter Article 4 be no more burdensome or onerous or disadvantageous to the Select Board than the existing process, and/or to require that any employment contract with the town administrator be consistent with the provisions of the Charter notwithstanding any other provision of the general laws to the contrary;

(11) to amend or modify the language of the provisions in Charter Article 3 section 2 (c) and Charter Article 4, section 4-1 on the appointment of a town administrator regarding a minimum term of three years and a maximum term of five years to authorize a lesser minimum term and/or a lesser maximum term and to change the quantum of vote for a term longer than 3 years to a 2/3rds or other supermajority of the Select Board and/or to amend the initial clause in Charter Article 3 section 2 (c) regarding references to Charter Article 6 and/or to change the language in Charter Article 3 section 2 (c) regarding the appointment of the town administrator to refer to the requirements in Charter Article 4 to eliminate duplicate language concerning the appointment and term of the town administrator; and /or to amend or modify the provisions of Charter Article 2 Section 4-3 (b) and 4-3 (c) to provide for longer terms, more renewal terms and revised cap on such terms of an acting town administrator and/or to amend the appointment powers of an acting town administrator to make permanent appointments subject to advance authorization and/ or required approval by the Select Board;

(12) to amend or modify or to remove the current reference to personnel board and its role in Charter Article 4, section 4-2(4) to provide (i) that the town administrator may be assisted or advised by a personnel board and (ii) that the extent of the role of the personnel board, if any, be specified in a bylaw;

(13) to amend or modify the reference to Generally Accepted Accounting Principles in Charter Article 4, section 4-2(13) and to authorize de minimis or immaterial exceptions to the inventory requirement.

Matters and Provisions in Charter Article 6

(14) to remove the text of Charter Article 6, section 6-3 Office of the Comptroller and Charter Article 6, section 6-4 Town Treasurer Collector and Charter Article 6 section 6-5 Town Clerk and to authorize the subject matter of the appointments, qualifications, terms of office, powers and duties, vacancies and assistants, if any, to be provided in bylaw and/or to provide that the existing text of Charter Article 6, sections 6-3 and 6-4 and 6-5 shall remain in effect until a bylaw dealing with any or all of the existing provisions of Charter Article 6, sections 6-3 and 6-4 and 6-5 respectively are adopted and in effect;

(15) to authorize the town administrator to make minor changes, with the approval of the Select Board, to the town's administrative organization and creation or abolition of new positions of town agencies serving under the control of the town administrator and to establish the conditions for such reorganizations and to define and or to limit the authorizable scope of such minor reorganizations with such authorizable scope possibly but not necessarily being limited to (i) town agencies with similar or overlapping technical disciplines, (ii) actions which do not modify or contradict the bylaws regarding any town agency, or (iii) other limitation(s);

(16) to authorize or provide for the appointment or selection of town counsels and or special town counsels whether in the Charter itself or to create a Charter provision to authorize for such appointments to be provided within the town bylaws;

(17) to provide that reorganizations, creation or abolition of town agencies by bylaw shall take precedence over administrative code actions and to define the term "administrative code";

(18) to insert language in Charter Article 6 providing for existing, new or changed appointments to be made by the Select Board and/or town administrator, and/or to specify which appointments made by the town administrator will be subject to the review and affirmative vote approval of the Select Board and/or to modify or to delete language on appointments accordingly in Charter Article 3 and Charter Article 4 Section 4-2-3 respectively;

(19) to insert language in Charter Article 7, section 7-9 providing that meetings of multiple member bodies shall or can be called either by the chairperson or 1/3rd of the members of such multiple member bodies and to provide for the ways and means of notice of such meetings to all members of such multiple member bodies;

(20) to amend or modify the language of Charter Article 7, section 7-10 to make clear that the requirement for public notices of vacancies in appointed positions includes and applies to expirations of appointed terms whether or not a vacancy as such has occurred or is anticipated to occur.

Other

(21) to develop transition provisions, develop new definitions or modify existing definitions to implement any or all of the above as applicable;

(22) to amend or modify the text of the Charter Articles 1 through 7 inclusive to remove gender specific references and adopt gender neutral, position specific or position neutral references in their place; and/or to remove obsolete references, if any, in Article 3 regarding an elected town clerk;

(23) to amend or modify the language in Charter Articles 1 through 7 inclusive of the requirements and or definitions regarding postings in a local newspaper;

(24) To amend the language of Charter Article 2 section 12 Proceedings of Town Meeting to provide that the Select Board may call a special town meeting for the appropriation and/or determination of the expenditure or commitment of town funds as an alternative to such financial articles having to be on the Spring or Fall annual town meeting and/or that the Fall annual town meeting does not have to be primarily concerned with the appropriation or other matters involving town funds.

General

(25) To modify the Yes/No question in the Special Act Request to include amendments voted under this article at a town meeting(s) subsequent to 2023 Fall Annual town Meeting

(26) It is noted that for the purposes of this warrant article language the term “town administrator” and “town manager” shall refer to the office of town administrator under the current charter

Or to take any other action related thereto.

You are directed to serve this Warrant by causing an attested copy of said Warrant to be posted in the Post Office in said Natick, and at the following public places in said Natick, to wit: Precinct 1: Reliable Cleaners, 214 West Central Street; Precinct 2: Cole Recreation Center, 179 Boden Lane; Precinct 3: Kennedy Middle School, Mill Street; Precinct 4: 2 Summer St.; Precinct 5: Wilson Middle School, Rutledge Road; Precinct 6: East Natick Fire Station, Rhode Island Avenue; Precinct 7: Lilja Elementary School, Bacon Street; Precinct 8: Natick High School, 15 West Street; Precinct 9: Community Senior Center, 117 East Central Street; and Precinct 10: Memorial Elementary School, 107 Eliot Street.

Above locations being at least one public place in each Precinct, in the Town of Natick, and also posted in the Natick U.S. Post Office, Town Hall, Bacon Free Library and Morse Institute Library seven days at least before April 23, 2024; also by causing the titles of the articles on the Warrant for the 2024 Special Town Meeting #1 to be published once in “*The Metrowest Daily News*” with

notice of availability of an attested copy of said Warrant, said Newspaper published in the Town of Natick and said publication to be March 21, 2024.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for holding said meeting.

Given under our hands this 15^h day of March, 2024.

Select Board for the Town of Natick

Bruce T. Evans, Chair

Kathryn M. Coughlin, Vice Chair

Richard Sidney, Clerk

Paul R. Joseph
Member

Kristen L. Pope
Member

Certified copies of the Warrant are available at the Office of the Town Clerk, Natick Town Hall, 13 East Central St., Natick, MA between the hours of 8:00 a.m. - 5:00 p.m., Monday through Wednesday; 8:00 a.m.- 7:00 p.m. on Thursday; and 8:00 a.m.-12:30 p.m. on Friday. The Warrant may also be accessed from the Town website www.natickma.gov.

ITEM TITLE: Kohr, LLC - Approve a One Day Beer and Wine License for 3/20/2024
ITEM SUMMARY:

ATTACHMENTS:

Description	Upload Date	Type
Application	3/14/2024	Cover Memo
TIPS Certification	3/14/2024	Cover Memo
Certificate of Insurance	3/14/2024	Cover Memo
Police Recommendation	3/15/2024	Cover Memo



ODAL-24-2

One-Day Alcohol License

Status: Active

Submitted On: 3/7/2024





Primary Location

218 SPEEN ST
Natick, MA 01760

Owner

KOHR GOLF
Speen St 218 NATICK, MA
01760

Applicant

 Brittany Hernandez
 508-294-2504
 brittany@teamkohr.com
 218 Speen St
Natick, Massachusetts
01760

Internal Only

Date of Meeting

—

General Information

The undersigned hereby applies for a One-Day Liquor License in accordance with the provisions of the Statutes relating thereto:

Name*

Brittany Hernandez

Organization*

KOHR GOLF

Type of Organization*

For profit

Type of Alcohol to be Served*

Beer and/or Wine

Will wine be donated?*

No

Event Information

Type of Event*

Corporate Event

Location where event will be held*

KOHR Indoor

Date of Event*

03/20/2024

Estimated Attendance*

40

Hours of Event:

From

4 pm

To

7 pm

Alcohol Service Information

Catering/Serving Company*

KOHR Golf

Company Address*

218 Speen St.

City*

Natick

State*

MA

Zip Code*

01760

Contact Person*

Brittany Hernandez

Contact Phone*

8886225647

Contact Email*

brittany@teamkohr.com

Additional Information

Please add any additional information you think may be pertinent

I will be serving at this event. I am TIPS Certified.

Acknowledgement



I, the Applicant, state that the information provided in this application, and associated attachments, is true and accurate to the best of my knowledge.

Digital Signature*

✔ Brittany Hernandez
Mar 7, 2024

PLEASE NOTE: If your application is approved, the Town of Natick will require: 1. Proof of current alcohol server training through either the TIPS or the AIM in-person training programs. Online server training certification, such as eTIPS, will NOT be accepted by the Town of Natick. 2. A certificate of liability insurance naming the Town of Natick as an additional insured.

Attachments

	Proof of Current Alcohol Server Training TIPS Certificate.pdf Uploaded by Brittany Hernandez on Mar 7, 2024 at 2:17 PM	REQUIRED
	Certificate of Liability Insurance Kohr Golf CG2026 Town of Natick.pdf Uploaded by Brittany Hernandez on Mar 7, 2024 at 3:48 PM	REQUIRED



Kohr LLC COI Town of Natick.pdf

Kohr LLC COI Town of Natick.pdf

Uploaded by Brittany Hernandez on Mar 7, 2024 at 3:48 PM



CERTIFICATE OF COMPLETION

This certifies that

Brittany Hernandez

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
05/17/2023



Expiration Date
05/16/2026



Certificate #
ON-000028831360

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com



(CUT HERE)



(CUT HERE)

FOLD

TIPS® On-Premise

Issued: 05/17/2023

Certificate #: ON-000028831360

Brittany Hernandez

254 Crescent Street Apt 1

Waltham

MA 02453

CERTIFIED

Expires: 05/16/2026

TIPS®

360
TRAINING™
A 360TRAINING COMPANY

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/07/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J. Williams Insurance Agency, Inc 222 Forbes Road, Suite 102 Braintree, MA 02184	CONTACT NAME: Lori Leck	
	PHONE (A/C, No, Ext): 781-848-9192	FAX (A/C, No): 781-848-9116
	E-MAIL ADDRESS: Lori@jwilliamsinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Kohr, LLC dba Kohr Golf 75 Park Plaza, 3rd Floor Boston, MA 02116	INSURER A : Philadelphia	
	INSURER B : The Hartford	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		PHPK2621524	11/09/23	11/09/24	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> Pesticide Coverage-Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2621902	11/09/23	11/09/24	GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							LIQUOR LIABILITY \$ 1,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB888503	11/09/23	11/09/24	BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	08WECAA0HWR	01/05/24	01/05/25	PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/>
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
A	PROPERTY SPECIAL FORM INCL THEFT			PHPK2621524	11/09/23	11/09/24	Buildings 756,171 Deductible 1,000 Business Income 800,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured for General Liability as their interest may appear per policy terms and conditions and Form CG2026 attached.

CERTIFICATE HOLDER**CANCELLATION**

Town of Natick
Natick Town Offices
13 E Central St
Natick, MA 01760

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ODAL-24-2

Police Review

One-Day Alcohol License

Status: Complete

Became Active: Mar 11, 2024

Assignee: Brian Lauzon

Completed: Mar 15, 2024

Applicant

Brittany Hernandez
brittany@teamkohr.com
218 Speen St
Natick, Massachusetts 01760
5082942504

Primary Location

218 SPEEN ST
Natick, MA 01760

Owner:

KOHR GOLF
218 Speen St NATICK, MA 01760

Comments

Brian Lauzon, Mar 15, 2024

Upon review we would recommend that the Select Board approve this request, which has been made in the past.